



Wednesday, March 13th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Cory Burns, Kristi Olson
 - B. Board Members Absent: Scott Hills, Jon Jelinek
 - C. Staff Present: William Dahl, Matt Oppegard
- III. Ryer asked if there were any additions or deletions to the agenda. Bill added Beautification Committee Harmony Garden to the Parks section of the Director's Report. Kristi added Hockey Shooting Area to the Arenas section of the Director's Report.
- IV. Ryer asked for an approval of the minutes from the January & February Park Board Meetings held on 01/10/24 & 02/14/24. Cory made a motion to approve the minutes from the January & February Park Board meetings. Seconded by Kristi, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Cory made a motion to approve the expenditures as listed. Seconded by Kristi, motion passed all approved to pay bills.
- V. Matt presented the February bank statement report for the board's review.
- VI. Reports:
 - A. Recreation Report
 - i. Matt reported that gymnastics wrapped up last month.
 - ii. The Grafton Figure Skating Show is on Saturday at 5pm and Sunday at 2pm. Admission is \$6 for Adults, \$3 for Students, and children 5 and under are free.
 - iii. Registrations are now open for Soccer, Baseball, and Fastpitch Softball. Soccer starts Tuesday, April 2nd. Baseball and Fastpitch Softball early registration special ends March 28th for office registrations and March 31st for online registrations. Register today to save \$50.
 - iv. The Anything Goes Sale will be Saturday, April 27th from 10am-3pm. There are only 19 of the 58 booth spaces still available for the sale.
 - B. Director
 1. Parks
 - i. Bill reported that he is working on applying for the Recreation Trails Grant for a new bridge in the trails. Bill explained the need to replace the bridge and that the cost to install a bridge in the trails will be expensive due to the limited access to the location of the bridge. The grant would cover 80% of the bridge and if awarded the new bridge would be installed the summer of 2025.
 - ii. Bill shared the design of this year's corn maze with the board. Bill is working on lining up the major sponsors of the corn maze. Park staff will install a playground set in the corn maze area.
 - iii. Bill reported that the Beautification Committee contacted him about the possibility of adding a harmony park next to the bike path in front of

Leistikow Park just south of the pool parking lot if they are awarded the Grafton Community Foundation Super Grant. Bill shared the possible location and layout of the harmony park.

2. Campground:

- i. Bill reported that the plumbing and electric are roughed in Cabin 7. Park staff will work on the interior of the cabin once the ground outside the cabin dries out.

3. Pool:

- i. Bill asked for an April date that will work for the board to hold a public forum in support of the sales tax increase. The public form will be held at the Centennial Center lobby on Wednesday, April 17th at 6pm. Bill will reach out to the foundation board to let them know so they can be present at the meeting as well.
- ii. Matt looked into the Giving Hearts Day and has filled out the contact form to receive the application when it comes out this summer. Matt hopes that it could be used to raise funds for the pool project. Ryer asked what the cost is to be added to Giving Hearts Day and mentioned that Domestic Violence looked into it but decided not to do it due to the high cost to apply. Matt will find out when he receives the application this summer.

4. Arenas:

- i. Bill reported that he has received 3 bids to drain, clean, pressure test, and refill the ice plant system. Modern Mechanical Systems came in the lowest and the Blue Line Club will pay to have the work done.
- ii. The ice plant will be shut-down on Sunday, March 17th.
- iii. The following events are lined up for the Centennial Center; The Mega Raffle Saturday, March 23rd, The Fireman Smoker Saturday, April 13th, Grafton School Carnival Tuesday, April 23rd, and the Anything Goes Sale Saturday, April 27th.
- iv. Kristi had shared pictures with Bill of the shooting area in Langdon and asked if that was possible in the northeast corner of the Centennial Center. Bill presented the pictures to the board. Bill explained that it would block a fire escape route for the players on the bench and the other exit is the one closest to the equipment room which is where a fire is most likely to start. Bill explained that we would need to check with the fire marshal to see if it's possible.

5. Athletic Fields:

- i. Bill reported that the new scoreboard for 8th Street Ballfield should be arriving soon.

6. Elmwood:

- i. The Elmwood Board are looking at replacing the gate with a new one. Built by the North Valley Tech School.

C. Business Manager

- i. Matt reported that the June 11th election petitions are available at Grafton City Hall. The deadline to turn in the petitions to City Hall to be placed on the ballot is April 8th at 4pm. This year Ryer and Jon's terms are up.
- ii. Matt reminded the board to vote yes for the sales tax increase for the pool project on the June 11th ballot.
- iii. Matt presented the 2023 Year End Report for the General Fund. This year there was a net income of \$76,206.52. Matt suggested using \$10,000 of the funds to pay for the rest of the \$20,000 that the Park Board agreed to pay the school for the parking lot project for curb and gutter along the Complex

Ballfields. Bill presented a project that would add a sidewalk, lights, and separation fence between the pickleball courts at Westview. That project is estimated to cost \$30,385. Matt also explained that the security camera hard drive failed at the Centennial Center. A replacement system with better cameras would cost \$4,700. That leaves \$31,121.52. Bill suggested adding it to the campground fund start building for a bathroom project to either replace the foundation of the existing building or build new. Bill is keeping a eye out for grants to help with the cost of the campground bathroom project. Kristi made a motion to allocate the net income to the Complex Ballfield parking lot project, the Westview project, the Centennial Center security camera system replacement, and the future campground bathroom project. Cory seconded the motion, motion passed all approved.

- X. Old Business:
- XI. New Business:
- XII. Public Comments:
- XIII. Adjournment: Kristi made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. The meeting was adjourned at 6:33 pm.