



Wednesday, December 11th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Kristi Olson at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Kristi Olson, Scott Hills, Cory Burns, Jon Jelinek, Darrin Wollitz
 - B. Staff Present: William Dahl, Gabbi Holland
 - C. Media Present: None
- III. Kristi asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Kristi asked for approval of the minutes from the November Park Board Meeting held on 11/13/2024. Jon made a motion to approve the minutes from the November Park Board meeting. Seconded by Darrin, the motion passed all approved.
- V. Kristi asked for a motion for the authorization of expenditures as listed. Bill added B&D Flooring to the unpaid bills for meeting room rug. Scott made a motion to approve the expenditures as listed. Seconded by Cory, the motion passed all approved to pay bills.
- VI. Bill presented the October bank statement report from Matt to the Park Board for their review. Matt will have the November and December bank statement report at the January Park Board Meeting.
- VII. Reports:
 - A. Recreation Manager
 - i. Gabbi reported that gymnastics and Learn to Skate are both going well. The last day for power skate is Sunday December 22nd. Gabbi will be scheduling the make-up sessions for Learn to Skate sometime in February closer to the Skating Show in March.
 - ii. The Learn to Skate Competition price increased this year from 50 dollars to 75 dollars with additional entries at 25 dollars. There are currently 84 skaters registered with 153 entries. Facebook ads for the competition are running and targeting areas in Minnesota and North Dakota. Gabbi said they can take up to 120 skaters. The deadline to register is Sunday December 15th. The competition is scheduled for Sunday January 26th. Tee shirts and practice ice for the competition can be purchased when you register. Blue Line Club will have concessions available all day during the event.
 - B. Director
 1. Parks
 - i. Bill reported that both outdoor ice rinks and warming houses will open on Friday December 14th. Schumacher outdoor rink may still have a problem area near the southeast boards that may be coned off, however with the warmer weather forecast this weekend kids will be skating there anyway.
 2. Campground:
 - i. Bill presented the board with a 3 to 5-year expansion plan for the campground. The plan is to develop 10 additional full hook-up pull-

through sites for large Fifth Wheel Campers and Class A Motorhomes. These sites would be located west of the cabins and large enough to accommodate 40+ foot Class A with a tow vehicle. These sites would be rented for a higher cost due to the length of the site and larger green space. Bill is working on acquiring prices for budgeting electric, water, and sewer construction along with fabric and gravel for road and site construction. Bill explained that a lot of fill material will be needed to build up this area prior to any construction. Bill will contact Nick and see if we can secure fill material from the 5th Street Road project scheduled for 2026. Scott asked how many sites we have now? There are currently 70 full hook-up sites and 8 rental cabins.

3. Pool:

- i. Bill asked the board and scheduled a committee meeting at 12:00 PM Wednesday December 18th, 2024, at the Centennial Center. Kristi Wilfahrt will present her report on the donor feasibility study and how we need to proceed moving forward.

4. Arenas:

- i. Bill reported on the ice condition since the repair. The ice is getting better although there are still some locked coils. When bleeding the system, the majority of what comes out of the bleeder hose is foam. As we experienced last year working out the foam is a slow process. We turned on the co-ray-vac heater over the bleachers and at this time have not seen any problems on the ice surface. Rick built a fenced area over the header where the bleeder hose is hooked up. This will remain until all the air is out of the system.
- ii. Bill presented information on a Commercial Sparx Skate Sharpener that Gabbi and Matt researched online. If purchased, the sharpener would be set up in the arena office and operated by park employees. Because of the ease of operation any of our staff would be able to sharpen skates for a fee. Bill stated this sharpener would take a long time to pay for itself, however the Centennial Center would be able to provide this service again when staff is available at the arena. Bill said if anyone would like more information on the sharpener there are videos online, they can watch. Bill stated the money for the sharpener could come from year end allocations of extra funds. Only concerns were that with the price of the sharpener it would only be operated by park employees...not open for anyone to use.

5. Athletic Fields:

- i. Bill reported that the top of the backstop at 8th Street will need to be repaired. The frost must have moved some of the post causing the top to disconnect from one side, so it is hanging. We will need to get on the field to repair the section, possibly in the spring, when the snow is off the field. We have also had some complaints about a sewer smell possibly from the new building. We are checking into it.
- ii. Bill reported that we are working on a field usage agreement with the Ball Diamond Boosters. The Ball Diamond Boosters would like to take over program registrations through Sports Engine. They feel this will enable them to provide better communication with parents. Bill reported that Matt has put together our field maintenance expenses, and we started negotiating with the Ball Diamond Boosters. Last year we agreed to let the Boosters handle fund raising for the program, now they would like to take over registrations. This will take away our income from the athletic fields. Parks would provide field maintenance; mowing, trimming, painting foul lines, setting bases, matting and chalking for practices and games, and cleaning restrooms and dugouts. So, we want to make sure who is responsible for what, as we

negotiate a cost for our services. Bill stated that we should have an agreement ready for the January Board meeting.

6. Elmwood:

- ii. So far only one rental is scheduled for December.

C. Business Manager:

- i. Bill reported Giving Hearts Day early giving starts 01/13/2025.
- ii. Bill presented the board with a Year-to-date profit loss report stating we are up from this time last year by 31,500

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Cory made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. The meeting was adjourned at 5:51 pm.