



Wednesday, November 13th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Kristi Olson at 5:13 PM
- II. Board Members Present:
 - A. Board Members Present: Kristi Olson, Scott Hills, Cory Burns, Jon Jelinek, Darrin Wollitz
 - B. Staff Present: William Dahl, Matt Opegard, Gabbi Holland
 - C. Media Present: Todd Morgan
- III. Kristi asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Matt reported on the meeting held with Nick Ziegelmann and Chris Lipsh from the Ball Diamond Boosters. The Ball Diamond Boosters would like to take over registrations for the Baseball & Fastpitch programs. Matt explained that it would take away our ability to raise funds for upkeep and improvements of the ballfields. Bill noted that we are not opposed to letting them take registrations, but an agreement will need to be made for the correct amount. The Ball Diamond Boosters will present the new Memorandum of Understanding to the Grafton Park Board at the December meeting to be held on Wednesday, December 11th at 5:15pm.
- V. Kristi asked for approval of the minutes from the October Park Board Meeting held on 10/09/24. Cory made a motion to approve the minutes from the October Park Board meeting. Seconded by Scott, motion passed all approved.
- VI. Kristi asked for a motion for the authorization of expenditures as listed. Jon made a motion to approve the expenditures as listed. Seconded by Darrin, motion passed all approved to pay bills.
- VII. Matt presented the September bank statement report to the Park Board for their review. Matt will have the October bank statement report at the December Park Board Meeting.
- VIII. Reports:
 - A. Business Manager
 - i. Matt reported that the Grafton Parks & Recreation Foundation's Giving Hearts Day page is up and can be viewed at givingheartstoday.org.
 - ii. Matt presented an update of all funds, bank accounts, and CDs. Matt explained that there is a CD coming due on 11/16/2024. Matt suggested that the Park Board renew the total amount available in the funds. Cory made a motion to renew \$184,000 of the CD for a 6 or 7-month term. Scott seconded the motion, motion passed all approved.
 - iii. Matt presented a year-to-date profit/loss for all accounts for the board's review.
 - B. Recreation Report
 - i. Gabbi reported that gymnastics is going well. Winter Parent & Toddler session has filled up earlier today.
 - ii. Fall Power Skating started, but will lose 2 lessons due to the ice plant issues.

- iii. Five participants for a total of 10 events have registered for the Grafton Skating Competition, which will be held on January 26th. This year's competition fee is \$75 for the 1st event and \$25 for each additional event.
- iv. Learn-to-Skate Figure Skating has reached the highest participant level since Gabbi started with a total of 86 registered for the program.

C. Director

1. Parks

- i. Bill reported that he is working on a Special Roads Fund Grant for the Leistikow Park road. The City of Grafton needed to sponsor the project for the Park Board to qualify for the grant. Bill met with the City Council on Monday, November 4th. The City Council agreed to sponsor the project. The proposed project will install a chip seal over the 2009 overlay. The rest of the park road that was not repaired in 2009 will receive a 2" overlay. The total projected cost of the project is \$269,082 and it is based on no other overlay or chipseal projects scheduled in the area. The grant is a 60/40 grant with the state's portion being \$161,449.20 leaving \$107,632.80 that would be financed by the City of Grafton and issued out as specials to the community to cover the annual payment back to the city. KLJ will be the engineers for the project and will solicit bids.
- ii. Bill explained that the office entrance needs enclosure to protect the door. Wind and rust damage are starting to take a toll on the door. Rick will be able to install the enclosure. Bill estimates the cost to be around \$5,000. Hope to start the project soon, weather permitting.
- iii. Gabbi and Bill have been installing the Park Board's Christmas displays in Leistikow Park. Lights in the park will start on Monday, November 25th.
- iv. All ballfields, campground, Dog Park, Pool, and Park Bathroom have been winterized.

2. Campground:

- i. Bill reported that Cabin 8 interior walls have been framed in and the electric has been roughed in.
- ii. There are still campers in the campground. Gabbi explained that 2 are traveling nurses with contracts that end Monday, November 18th. There are 2 campers paying for winter storage. All the other campers are scheduled to leave this weekend.
- iii. Bill presented a profit/loss report for the campground for the Park Board's review.

3. Pool:

- i. Bill reported that Kristi Wilfahrt is receiving feedback from multiple possible donors that a year-round facility should be considered. Bill explained that an economic study will be conducted to build a business plan for a year-round facility. It will tell us what the community and surrounding area can afford to build and maintain. Ultimately 2 projects will be presented to the public. Everyone will see the cost associated with an outdoor project and indoor project.
- ii. Bill presented a profit/loss for the pool for the Park Board's review.

4. Arenas:

- i. The training of the new part-time staff at the Centennial Center is going well. Jack can fill shifts by himself while Carson needs more time training on the Zamboni before going solo.
- ii. Bill extended a thank you to Dave Hills with the Grafton Blue Line Club for covering the repairs for the sensor leaks in the equipment room. Bill explained that since then the sleeve fitting that was used for a 2007 repair had slipped and caused the ice plant to lose brine on Saturday, November 9th. With outdoor temperatures still above freezing the only hope of saving

the ice was to have Lunseth Plumbing perform repairs on Monday. They found that the sleeve only had a 1/2" on both sides of the seals, which is why we have had such troubles with that leaking. They removed the sleeve and 10' of the header and rebuilt with glued fittings and a flange bolted to the rest of the header. Once the repair was completed then the system was refilled Tuesday night and ice plant was attempted to be started, but could not get all the compressors to run. Absolute Refrigeration made an emergency call and found that the refrigerant was low. They came back the next day to search for leaks and refill the system with refrigerant. By the time that was repaired the ice was too far gone to be salvaged. Bill called Geroche from Phillips Curling Stone to order more ice paint, which will arrive some time Saturday. The concrete slab was cleaned today. Tomorrow the cracks on the slab will be sealed and park staff will start misting to build ice. If there are no airlocks or other setbacks, normal ice schedules will resume Monday, November 25th.

- iii. Bill reported that the High School has approved banners for retired numbers including Chad Demers' number. Once the park staff receives the banners from the High School, they will be hung up near center ice by the championship banners.

5. Athletic Fields:

- i. Bill reported that the bases have been removed and plugs installed at all the ballfields.

6. Elmwood:

- i. Spencer's Spaghetti Supper went well with 270 plates sold. The Elmwood Board estimated that the spaghetti supper had a \$1,000 additional income over last year.
- ii. The Elmwood Board submitted for the Community Foundation Grant for the porch roof repair. They received the grant. Bill contacted Skinner Roofing and they will schedule the work to be done when the weather warms up Late-April – Early-May.
- iii. The Elmwood Board submitted for the Walsh County Self-Help Grant for utilities reimbursement. That grant is awarded in December.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Darrin made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. The meeting was adjourned at 5:51 pm.