



Wednesday, September 11th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Kristi Olson at 5:16 PM
- II. Board Members Present:
 - A. Board Members Present: Kristi Olson, Scott Hills, Jon Jelinek, Darrin Wollitz
 - B. Board Members Absent: Cory Burns
 - C. Staff Present: William Dahl, Matt Oppengard, Gabbi Holland
- III. Kristi asked if there were any additions or deletions to the agenda. Bill added WBI Land Sale to the Parks section of the Director's Report.
- IV. Kristi asked for an approval of the minutes from the August Park Board Meeting held on 08/14/24. Jon made a motion to approve the minutes from the August Park Board meeting. Seconded by Darrin, motion passed all approved.
- V. Kristi asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures as listed. Seconded by Jon, motion passed all approved to pay bills.
- VI. Matt presented the July and August bank statement reports for the board's review.
- VII. Reports:
 - A. Recreation Report
 - i. Gabbi reported that the Corn Maze Field Trips started this week. Gabbi expected more to schedule field trips. Area schools have been contacted to schedule their dates to visit the Corn Maze. Gabbi has started to contact the teachers directly with hopes of booking a few more field trips.
 - ii. Fall hockey camp registrations are online now. Matt has a Facebook ad. Gabbi shared that she has seen it pop-up on her Instagram feed. Currently there are 11 Mites, 5 Squirts, 2 PeeWees, 2 Banams, 3 High School, and 4 Goalies registered for the camp. The camp will run from October 7th to 18th. Kylen Kostrzewski will run the camp this year.
 - iii. Kristi asked if anyone from North Stars Youth Hockey has contacted the Parks Office about sponsoring the Fall Hockey Camp. Gabbi confirmed that nobody has reached out yet. Kristi will check with the youth hockey board if they are going to sponsor the camp or not.
 - iv. All but 2 levels of gymnastics are full. Gabbi reported that there are 10 on the wait list for the full groups.
 - v. Figure skating registrations are online now. Currently there are 33 registered.
 - vi. Power skating is returning this year for a Fall session. Currently there are 6 registered for power skating.
 - B. Director
 1. Parks
 - i. Bill reported that WBI Energy has sent the documentation to be signed to close the land sale on Monday, September 16th. Bill presented the easement and the land rights receipt and release of damages to the board. Bill also had

the land sale contract available for the board's review. WBI is paying an additional \$880 for the 50' easement.

- ii. The Corn Maze opened last weekend. Saturday saw average attendance, but Sunday was very slow. Bill attributed the low numbers on a failed Facebook ad and the unseasonably warm weather.
 - iii. The Pumpkin Park see-saw was installed this week. The rest of the equipment will be installed by Friday.
 - iv. Gabbi is working on an application for the T-Mobile Hometown Grant for renovation of the tennis courts and upgrade of the basketball court at Leistikow Park. The new design will allow for 2 pickleball courts, 1 Elementary basketball court, and 1 High School basketball court. The total project will cost \$51,000 with the grant covering \$50,000 of that cost.
2. Campground:
- i. Bill reported that Cabin 8 has a delivery date of September 24th. Bill explained that park staff will have the walls constructed so electric and plumbing can be roughed in this fall. The goal is to have the cabin ready by May or June 2025.
 - ii. Bill reported that the campground is fully booked for September 26th through October. Currently there are 12 on the waitlist for campsites.
3. Pool:
- i. Bill reported that the Foundation Board had a meeting with Kristi Wilfahrt to discuss the developments of the pool project. She has met with a couple of local groups and has received a lot of positive feedback. Kristi Wilfahrt is working on a feasibility study to find out what kind of funding is available. She hopes to have the study completed by December.
4. Arenas:
- i. Bill reported Lunseth Plumbing will be returning tomorrow to repair the pressure valve leak. Lunseth Plumbing will refill the system with brine and remove any air from the system. North Star Insulation will wrap the pipes next Tuesday.
5. Athletic Fields:
- i. The Grafton Beautification Committee is submitting a grant that would cover the costs of installing lights in the trees along highway 17 on Chandler Field property. The lights would be year-round turning on from dusk to dawn.
6. Elmwood:
- i. A lift will be rented next week so Rick can repair the leaking sills around the attic windows. He will also clean the gutters and repair the fascia that has water damage by the clogged gutters. Bill explained that the lift will need to be rented annually so the gutters can be cleaned. Bill will ask the Elmwood Board to help with the cost of the lift rental.

C. Business Manager

- i. Matt reported that Grafton Parks & Recreation Foundation has been accepted into Giving Hearts Day (GHD). The subscription fee has been paid. Matt will attend the GHD Kick-Off Meeting tomorrow. Matt explained that he has already been working on the GHD page and will make the page active when it is ready. At the Orientation Meeting that Bill and Matt attended last month, Bill verified that Grafton Parks and Recreation can be the match doner for the Foundation. Bill suggested that \$10,000 of the pool fund should be used for the GHD match funds. Bill explained that if there are enough donations that \$10,000 could become \$20,000. GHD match is due January 27th.
- ii. Matt presented the Final Reading of the 2025 Budget. Matt explained that the general fund mills are worth \$390,716 for a total estimated revenue of \$920,406.20. Total expenditures are estimated to match at \$920,406.20. Building fund is estimated to be \$54,234.50 and Special Assessment fund is

estimated to be \$9,311 to cover the cost of the specials at Schumacher Park, Westview Courts, and 8th Street Diamond properties. The board reviewed the 2025 Budget. Darrin made a motion to approve the Final Reading of the 2025 Budget as listed. Jon seconded the motion, motion passed all approved. Matt will submit the 2025 Budget to the county auditor.

- X. Old Business:
- XI. New Business:
- XII. Public Comments:
- XIII. Adjournment: Scott made a motion to adjourn the meeting. Darrin seconded the motion, motion passed all approved. The meeting was adjourned at 5:44 pm.