



Wednesday, September 10th, 2025
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Kristi Olson at 5:23 PM
- II. Board Members Present:
 - A. Board Members Present: Kristi Olson, Scott Hills, Cory Burns, Darrin Wollitz
 - B. Board Members Absent: Jon Jelinek
 - C. Staff Present: William Dahl, Matt Oppegard, Gabbi Holland
 - D. Media Present: Todd Morgan
 - E. Public Present: Kristi Wilfahrt
- III. Kristi asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Kristi asked for approval of the minutes from the August Park Board Meeting held on 08/13/2025. Scott made a motion to approve the minutes from the August Park Board Meeting. Seconded by Darrin, the motion passed all approved. Kristi asked for approval of the minutes from the Facility Committee Meeting held on 08/20/2025. Scott made a motion to approve the minutes from the Facility Committee Meeting. Seconded by Darrin, the motion passed all approved.
- V. Kristi asked for a motion for the authorization of expenditures as listed. Darrin made a motion to approve the expenditures as listed. Seconded by Cory, the motion passed all approved to pay bills.
- VI. Matt did not have time to finish the bank statement reports. He will present them at the next board meeting.
- VII. Reports:
 - A. Recreation Manager
 - i. Gabbi reported that Figure Skating and Gymnastics registrations are open. There are 24 signed up for Figure Skating and 52 signed up the Gymnastics. Figure Skating starts on Thursday, November 6th and Gymnastics starts on Sunday, October 5th.
 - ii. There have been 250 kids attend the Grafton Corn Maze with field trips. There are an additional 852 kids scheduled to attend the maze with a field trip over the next couple of weeks.
 - iii. This weekend will be Crave-N-It food truck and Morning Star Ranch. The following weekend will be the Vendor Weekend where vendors can set up for free at the corn maze. Currently there are 5 signed up for Saturday and 4 signed up for Sunday. Weekend 4 will have face painting with In Your Face and Crave-N-It food truck.
 - iv. On the first weekend of the corn maze attendance was 140 adults and 132 kids. The new obstacle course was a hit. Log Hopps and tether line were added for this weekend.
 - B. Director
 1. Parks

- i. Bill reported that the Leistikow Park Road chip seal was done today. The pea rock will be swept up next week.
 - ii. The bid process will start next week or two. The 404 permit has been submitted to the Army Core of Engineers for their approval. Still expecting construction to begin late fall.
 - iii. Jason Johnston from the county contacted Bill about moving forward with the purchase of the Chace Park property. The county will take ownership of the property on October 1st. The county has agreed to pay \$5,000 for the property, which is what the basketball goalposts cost when they were installed. The Park Staff will remove all equipment from the property.
2. Campground:
 - i. Bill reported that the campground is full for harvest. Express Employment has 42 sites and 7 cabins this season.
 - ii. Cabin 9 will arrive next week. Bill has notified Kutz & O'Brien and Kringstad Electric so they can get their supplies in to start the rough in.
3. Pool:
 - i. There will be a pool project Foundation Meeting on Wednesday, September 24th at 5pm at the Red River Regional Council meeting room. The Park Board is invited to join the Foundation Board at this meeting to discuss the next steps of the pool project. Kristi Olson asked if there would be anything that the board members will need to bring to the meeting. Kristi Wilfahrt explained that we need to start the process of forming a campaign steering committee combining people from the public along with members from the Park Board and the Foundation Board. We will also discuss logistics, theming, and go over prospects for fundraising. Kristi Wilfahrt will send out some information prior to the meeting. There are positive comments about moving forward with the outdoor pool. We will also discuss what donation level would allow for naming the new facility along with different categories of major fundraising gifts. Kristi Wilfahrt also presented more information about the Life Skills and Transition Center campus redevelopment plan. She is expecting an invitation to the campus tour with the redeveloping team on September 22nd & 24th. They will review the properties that are to be surveyed to be made available to prospects for redevelopment.
 - ii. Bill met with KLJ and Associated Pool Builders to go over the process to develop a lock plan for a new outdoor pool. Bill explained that he requested a basic plan without compromising on capacity. Their first estimate is \$4 - \$4.5 million. The block plan is estimated to be ready around November 1st. Associated Pool Builders will plan for future expansion so a large slide or larger splash feature could be added later. The infrastructure to the pool will be updated. Bill reported that Jon Markusen with KLJ explained that the pool site will need to be raised by 1 foot due to the 100-year floodplain.
4. Arenas:
 - i. Lunseth replaced the distribution hubs. The repaired area will be insulated next week.
 - ii. The ice plant is scheduled to start September 24th for the 1st day of ice on Monday, October 6th.
 - iii. Bill notified the Park Board that the northeast corner gate will not be installed in time to dump outside when performing ice maintenance. Scott asked what had changed from past years and asked if there is anything that can be done to melt the snow pit faster. Bill explained that agitation is what works the best but still does not melt the snow fast enough when dumping a large amount of snow during ice maintenance. Bill explained that several years ago they ran with thicker ice. So, this year we will run the same way with less ice

removed during weekly ice maintenance. Scott asked if the new ice sheet would use ammonia. Bill explained that it will with R448 or R449 refrigerant.

5. Athletic Fields:

- i. KLJ notified Bill that the surveyor will perform the locates of the east property line of the 8th Street Diamond in November. Bill will plan to notify the property owners this spring if they have anything over the property line.

6. Elmwood:

- i. The Elmwood board are planning on having the Park Board and staff appreciation meal on a Tuesday in October. Bill will let everyone know once the date is set.

C. Business Manager:

- i. Matt presented the final reading of the 2026 Budget. The Park Board reviewed the 2026 budget. Darrin made a motion to approve the 2026 Budget. Scott seconded the motion, motion passed all approved.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Kristi asked for adjournment. Cory made a motion to adjourn the meeting. Darrin seconded the motion, motion passed all approved. Meeting adjourned at 5:53 pm.