



Wednesday, April 9th, 2025
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Scott Hills at 5:18 PM
- II. Board Members Present:
 - A. Board Members Present: Scott Hills, Jon Jelinek, Darrin Wollitz
 - B. Board Members Absent: Kristi Olson, Cory Burns
 - C. Staff Present: William Dahl, Matt Opegard
 - D. Media Present: Todd Morgan
- III. Scott asked if there were any additions or deletions to the agenda.
- IV. Scott asked for approval of the minutes from the March Park Board Meeting held on 03/12/2025. Darrin made a motion to approve the minutes from the March Park Board meeting. Seconded by Jon, the motion passed all approved.
- V. Scott asked for a motion for the authorization of expenditures as listed. Jon made a motion to approve the expenditures as listed. Seconded by Darrin, the motion passed all approved to pay bills.
- VI. Matt presented the March bank statement report to the Park Board for their review.
- VII. Reports:
 - A. Recreation Manager
 - i. Matt reported that the Skating Show was very well attended. Ran out of programs again on Sunday. Planning on ordering an additional 25 next year. Matt shared the Profit/Loss with the Park Board. The net income was down compared to last year due to increased costs and 1 less Skating Show sponsor.
 - ii. The Grafton Anything Goes Sale vendor booths are full. Hank's Ice Cream and Linn's Tex-Mex food trucks will be there. Jump & Slide cost is up this year for 2 inflatables and a worker to monitor the inflatables. The sale is Saturday, April 26th from 10am-3pm at the Centennial Center.
 - iii. Cash Bingo has some good traction on Facebook with 162 following the event, but no pre-sold bingo books for \$40 each. Bingo books at the door will be \$50 each. Extra sheets for games 5 & 10 will be sold for \$5 each.
 - iv. Spring Soccer has started with 60 participants.
 - v. The online Lifeguard application is available to those who want to apply to be a lifeguard for the 2025 pool season. Currently 9 have applied for the Lifeguard position and 2 more have said they will return, but have not filled out the application yet. Gabbi would like to see 5-7 more. She will attend the school's internship fair next Wednesday.
 - vi. Golf is all set with new coaches. The golf course has approved the dates and times for this season.
 - vii. Gabbi found a pickleball camp coach. She will post the dates, times, and open registrations in the next couple of weeks.

- viii. Session 1 swim lessons start Monday, June 9th. Gabbi is looking into having 3 sessions of swim lessons this year, but need to find out if there will be enough Lifeguards able to work the extra 2-week session.

B. Director

1. Parks

- i. Bill reported that spring cleaning across all the park's properties has started.
- ii. Bill received approval for the special roads fund grant that was submitted for the chipseal & overlay of the Leistikow Park Road. Local funding must be secured by May 15th.
- iii. We have not received the letter from the Recreation Trails Grant to move forward with the bridge project.
- iv. Bill has been rebuilding the 2 dog fountains. One will be installed in Leistikow Park this summer and the other will be installed at Schumacher Park next year. The total cost to rebuild the 2 dog fountains will be around \$2,000. Two new dog fountains were purchased for the dog park last year for \$6,700.

2. Campground:

- i. Bill reported that Cabin 8 is nearing completion. Plumbing to the cabin, toilet, and cabinets still need to be installed.
- ii. The park staff has started to heat the washhouse slab in preparation to turning water on to the campground.

3. Pool:

- i. Bill reported that IBIS Enterprises has completed the block plan and looks to finish the business plan mid-May. Bill shared the block plan with the Park Board. Kristi Wilfahrt is still working on commitments for funding.
- ii. Bingo Pool Fundraiser event at the Centennial Center will be Saturday, May 3rd at 7pm. Doors will open at 6pm and the Grafton Chamber will serve BBQ sandwich meals for \$10. Last Chance will have a cash bar at the event. There will be a total of \$5,000 in cash prizes.

4. Arenas:

- i. Bill reported that the Grafton Blue Line Club is working with the city to possibly bond the funding needed to build another ice sheet east of the Centennial Center. The Grafton Blue Line Club would be responsible to make all payments for the bond.
- ii. The Grafton School Carnival will be held tomorrow, Thursday, April 10th.
- iii. The Grafton Volunteer Fireman's Social will be held on Saturday, April 12th.
- iv. The Grafton Anything Goes Sale will be held on Saturday, April 26th.
- v. The Grafton Pool Bingo event will be held on Saturday, May 3rd.

5. Athletic Fields:

- i. Bill reported that the 8th Street backstop will be repaired when the ground firms up.
- ii. The 1st load of Ag-Lime has been delivered today. The 2nd load should be delivered next week. The Ball Diamond Boosters have agreed to pay for 1 of the 2 loads.

6. Elmwood:

- i. Bill reported that Skinner Roofing will repair the Historic Elmwood porch roof within the first weeks of May. The porch roof repair will be covered by the Grafton Community Endowment Fund Grant. The Grafton Park Board will cover any additional costs if the project comes in over the granted amount.

C. Business Manager:

- i. Matt reported that the 5-year lease on the Loffler Printer expires at the end of April. Matt presented the quote that Loffler put together for Park Board. A new printer was estimated to be the same monthly rate. Loffler quoted \$1,500 if the Park Board would like to purchase the current printer. Darrin made a motion to sign a new 5-year lease for the new printer from Loffler. Jon seconded the motion, motion passed all approved.
- ii. Matt explained that Bill's computer and the Centennial Center office computers cannot be upgraded to Windows 11 and will no longer receive security updates after July. Matt has ordered in 2 new computers for Bill's and the Centennial Center offices. Matt also ordered a new laptop for Gabbi since her laptop is starting to show signs of failure. Her laptop should arrive at the end of April.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Jon made a motion to adjourn the meeting. Darrin seconded the motion, motion passed all approved. The meeting was adjourned at 5:53 pm.