



Wednesday, August 14th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Kristi Olson at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Kristi Olson, Scott Hills, Cory Burns, Jon Jelinek, Darrin Wollitz
 - B. Staff Present: William Dahl, Matt Oppegard, Gabbi Holland
 - C. Media Present: Todd Morgan
- III. Kristi asked if there were any additions or deletions to the agenda. No changes were made to the agenda.
- IV. Matt Olson let Matt Oppegard know that he had nothing to report at this time for the new arena project. Matt Olson is planning on this being next year's project. Matt Olson will let us know when he has any updates.
- V. Kristi asked for an approval of the minutes from the July Park Board Meeting held on 07/10/24, Budget Committee Meeting Minutes held on 07/31/24, and the Park Board Meeting for the 1st Reading of the Budget held on 08/09/24. Cory made a motion to approve the minutes from the July Park Board meeting, the Budget Committee Meeting held on 07/31/24, and the Park Board Meeting held on 08/09/24. Seconded by Darrin, motion passed all approved.
- VI. Kristi asked for a motion for the authorization of expenditures as listed. Jon made a motion to approve the expenditures as listed. Seconded by Scott, motion passed all approved to pay bills.
- VII. Matt did not have time to have the July bank statement report finished before this month's meeting. Matt will have both the July and August bank statement reports ready for the board's review at the September Board Meeting scheduled for 09/11/24.
- VIII. Reports:
 - A. Recreation Report
 - i. Gabbi reported that Gymnastics registrations are going well with 56 already registered. Gymnastics will be using the Candlelight Hike at this year's fundraiser. Gabbi and Jess Hill are checking the calendar to find the best date for the event.
 - ii. Fall hockey camp registrations are online now. Currently there are 4 registered. The camp will run from October 7th to 18th. Joey Demers has let Gabbi know that he will not run the camp this year. North Stars Youth Hockey board has been notified that they get to pick the next coach that will head this year's camp. Kylen Kostrzewski contacted Matt for more information about running the camp. Kylen has not commented to running the camp yet.
 - iii. Lindsey Burns resigned as the head figure skating coach. Caylee Tibert will be the head coach this year. Gabbi and Caylee are looking for an adult to be the assistant coach.

- iv. First year Snow Plow Sam will now be \$25. Gabbi is hoping to reduce the amount of people that register, but only attend practice a handful of times. There were a few last year that made planning for the skating show difficult since it was unclear if they would be present for the show or not.
- v. This year's fundraiser for figure skating will be the Learn-to-Skate competition that will take place January 26th.
- vi. Figure skating registrations are online now. Currently there are 9 registered.
- vii. The last day of the Pool is Sunday, August 18th. School is back in session Wednesday, August 21st.
- viii. The Corn Maze starts Saturday, September 7th and runs for 5 weekends closing on Sunday, October 6th.

B. Director

1. Parks

- i. Bill reported that the Harmony Garden is almost complete. The last addition will be a sign displaying the name and sponsors of the garden. The sign was ordered from Dakota Playground for \$2,900, which will be paid for by the Beautification Committee. The sign is scheduled to arrive in 3 weeks.
- ii. The sidewalk for Westview Pickleball Courts was completed today. The bocce ball border will be done later. Facility Manager Rick Miller suffered a heart attack on Sunday and will be out for a month. Project priorities will need to change to account for being short-handed while Rick is out.
- iii. Play equipment that was donated by Grand Forks Parks & Recreation has been installed in the Corn Maze area.
- iv. Bill explained that the county assessor notified him that the rental house will be assessed for the 2025 tax year. The rental house is not exempt from property taxes since it is being rented. The rent will need to be increased to cover the property tax assessed.
- v. Pumpkin Park equipment is expected to be installed later this week, weather permitting. Pumpkin Park equipment installation will be high on the priority list to be completed before snowfall.

2. Campground:

- i. Bill explained that currently there is \$50,000 allocated for a new bathroom in the campground but the latest estimate to build new bathrooms was over \$300,000. Bill requested that the Park Board reallocate \$40,000 for the purchase of Cabin 8. The board discussed the need for new bathrooms and additional cabins. Cory made a motion to reallocate \$40,000 from the campground bathroom project to purchase Cabin 8. Darrin seconded the motion, motion passed all approved.
- ii. Bill reported that the campground is fully booked, and a waitlist started for this year's harvest.

3. Pool:

- i. Bill reported that he and Matt met with Dawn Mant with Red River Regional Council, Fundraising Consultant Kristi Wilfahrt, David & Hunter Volk with Associated Pool Builders, Nick Ziegelmann from the City of Grafton, and Jon Markusen from KLJ Engineering. Nick agreed to have Jenny Dusek help write grants for the Pool Project. We will start to see the sales tax payments in early 2025. We have received an offer from Kristi Wilfahrt for her consulting services to raise major funds for the new pool project. Her consulting proposal was shared with the board. Bill explained that funds raised by the sales tax will help pay for her services and explained a bit of her past fundraising efforts, which were very successful. Jon made a motion to hire Kristi Wilfahrt for her consulting services. Darrin seconded the motion, motion passed all approved.

4. Arenas:

- i. Bill reported that he has not heard back from Lunseth Plumbing as to when they will be getting back to the Centennial Center to perform the sensor probe repairs. Bill explained that Lunseth knows our timeline. The park staff will start making ice late September to be ready for the 1st day of hockey camp on Monday, October 7th.

5. Athletic Fields:

- i. Gabbi has submitted the Chandler Field Restroom/Concessions building project for the Bobcat Field Improvement Grant. It would complete our goal of not having porta-potties at our fields if awarded.

6. Elmwood:

- i. Bill submitted the Porch Roof replacement project for the Grafton Community Foundation Grant. Skinner Roofing submitted the bid for the project.
- ii. Next month, Rick will repair the leaking sills around the attic windows and will clean the gutters and repair the fascia that is sustaining water damage by the clogged gutters. Bill explained that he tried to hire a contractor for that work, but nobody had time to perform the needed repairs.

C. Business Manager

- i. Matt and Bill will have an Orientation Meeting with the Giving Hearts Day organizers. Matt will give the Park Board an update at the September meeting.
- ii. Matt reported that Lynda Hurtt has started the Grafton Park Board independent audit and has all the needed files for now. She will have a list of additional files later, but no timeline was given.
- iii. The Final Reading of the 2025 Budget will be held at the September Grafton Park Board Meeting to be held on Wednesday, September 11th at 5:15pm at the Grafton Parks & Recreation Office Board Room (715 West 5th Street).

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Jon made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. The meeting was adjourned at 5:53 pm.