



Wednesday, August 13th, 2025  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Kristi Olson at 5:23 PM
- II. Board Members Present:
  - A. Board Members Present: Kristi Olson, Scott Hills, Cory Burns, Jon Jelinek
  - B. Board Members Absent: Darrin Wollitz
  - C. Staff Present: William Dahl, Matt Oppegard, Gabbi Holland
  - D. Media Present: Todd Morgan
- III. Kristi asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Kristi asked for approval of the minutes from the July Park Board Meeting held on 07/09/2025. Jon made a motion to approve the minutes from the July Park Board Meeting. Seconded by Scott, the motion passed all approved. Kristi asked for approval of the minutes from the Budget Meeting held on 07/28/2025. Scott made a motion to approve the minutes from the Budget Committee Meeting. Seconded by Cory, the motion passed all approved.
- V. Kristi asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures as listed. Seconded by Jon, the motion passed all approved to pay bills.
- VI. Matt presented the May & June bank statement reports for the Park Board members to review.
- VII. Reports:
  - A. Recreation Manager
    - i. Gabbi reported that Pickleball Clinic went well. Groups were combined into 2 groups of 7 kids in each. Kim Hatloy enjoyed coaching.
    - ii. Gymnastics registration is online now. So far there are 24 registered. Gymnastics starts Sunday, October 5<sup>th</sup>.
    - iii. Figure Skating registrations are online now. There are 10 registered for figure skating. This year Figure Skating will be shorter ice times, but 2 days a week (Thursdays and Sundays).
    - iv. Last day at the pool will be Sunday, August 17<sup>th</sup>. Gabbi explained that there will be a pool pass giveaway for those that attend the pool Saturday and Sunday. Two passes will be given away on Saturday and 2 passes will be given away on Sunday. Winners will be announced on Facebook the following week.
    - v. Some of the Express Employment American Crystal temp workers have arrived at the campground. Express has committed to 40 campers and 6 cabins this year.
    - vi. Corn Maze sponsor banners and poster will be finalized late next week. Obstacle course pieces have arrived. The obstacle course will be built next week.

- vii. Cory asked is the Parks Office was contacted about the 3D Archery Shoot. Gabbi explained that she has the signs made and the trails will be closed for the archery shoot the weekend of August 22<sup>nd</sup>.

B. Director

1. Parks

- i. Bill reported that the Leistikow Park Road repair will begin the week of August 25<sup>th</sup>. The asphalt and incidental repairs portion of the project will be completed that week and the chip seal is scheduled for mid-September. There are frost boils in a couple locations that will be part of the incidental repairs.
- ii. Bill presented the bridge design to the park board. KLJ completed the engineering of the abutments for the new bridge. The 404 permit is being submitted to the Army Core of Engineers. The project can go out for bid once the permit is approved. Still expecting construction to begin late fall. The bridge could be built over the winter if the abutments are completed this fall.
- iii. Jason Johnston from the county contacted Bill about moving forward with the purchase of the Chace Park property. The county would like to take ownership of the property on October 1<sup>st</sup>. The county has agreed to pay \$5,000 for the property, which is what the basketball goalposts cost when they were installed. Bill explained that the Park Staff will remove all equipment from the property mid to late September.
- iv. Bill will be submitting a request for the Grafton Community Foundation Annual Grant for the Leistikow Park Basketball Court for new basketball goalposts, backstops, and hoops. This year there is \$140,000 available to be awarded. Each grant can be awarded up to \$20,000. The grant closes for applications on September 30<sup>th</sup>.
- v. Rick Miller will be leaving his position as the Facility Manager on August 29<sup>th</sup>. The Facility Manager position has been posted on ND Job Service, the Walsh County Record, and The Shopper.

2. Campground:

- i. Bill reported that the abandoned camper has been picked up and all the fees have been paid totaling \$2,235.
- ii. Cabin 9 will arrive mid to late September. The site is prepped and ready for the cabin. Kutz & O'Brien and Kringstad Electric have been scheduled to perform the plumbing and electric rough-in this fall.

3. Pool:

- i. Bill contacted Tanner Naastad with ICON Architectural Group and found that the assessment should be done tomorrow. Bill explained that he will email it out to the board once he receives the assessment from Tanner.
- ii. The ICON Assessment and the letter from Kristi Wilfahrt will be discussed at the Facility Committee Meeting on August 20<sup>th</sup> at Noon.

4. Arenas:

- i. Lunseth will perform the repair Monday, August 18<sup>th</sup>. They have all the parts now. Bill explained that the repair quote is \$10,000. Bill has made Dave Hills with the Grafton Blue Line Club aware of the cost of the repairs and they have agreed to work with the Park Board to split the cost of the repairs.
- ii. Opening week of ice at the Centennial Center is scheduled for October 13<sup>th</sup>. Bill has been contacted by Kylan asking for ice to start a week earlier. Bill explained that there is no issue with starting a week earlier except for who will pay for the extra \$4,500 to start the ice plant 1 week earlier. Bill contacted Jon Suda and requested a written request for an additional week

of ice and that North Stars Youth Hockey agrees to pay the total of \$13,500. Bill explained that the Centennial Center start-up is counted back from the 1<sup>st</sup> week of High School Hockey which starts November 10<sup>th</sup> this year. October 13<sup>th</sup> is 4 weeks prior to the High School Hockey start date (2 weeks of tryouts and 2 weeks of camp). Bill does not want to get into the same situation as the trophy case, in which the Grafton Blue Line Club ended up covering the unpaid portion from youth hockey.

5. Athletic Fields:

- i. Bill asked Wade from KLJ when the locates of the east property line of the 8<sup>th</sup> Street Diamond would be scheduled. Wade was surprised that they had not contacted Bill for the locates yet. Wade will check into it and get back to Bill.

6. Elmwood:

- i. The Elmwood board are cleaning up the property in preparation for an October wedding at Elmwood. The Elmwood board will be submitting a request for the Grafton Community Foundation Annual Grant for an outdoor stamped concrete patio at Elmwood. The Elmwood Board would like to increase their outdoor space that would be more usable for outdoor rentals. The patio could be used for a shelter or gazebo with an outdoor grilling area.

C. Business Manager:

- i. Matt reported that the Final Reading of the 2026 Budget will be September 10<sup>th</sup> at 5:15pm at the Grafton Parks Office Board Room (715 West 5<sup>th</sup> Street).

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Kristi asked for adjournment. Jon made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. Meeting adjourned at 5:45 pm.