



Wednesday, January 8th, 2025
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Kristi Olson at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Kristi Olson, Cory Burns, Darrin Wollitz
 - B. Board Members Absent: Scott Hills, Jon Jelinek
 - C. Staff Present: William Dahl, Matt Oppegard
 - D. Media Present: Todd Morgan
- III. Kristi asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Kristi asked for approval of the minutes from the December Park Board Meeting held on 12/11/2024. Cory made a motion to approve the minutes from the December Park Board meeting. Seconded by Darrin, the motion passed all approved. Kristi asked for approval of the minutes from the Facility Committee Meeting held on 12/18/2024. Cory made a motion to approve the minutes from the December Park Board meeting. Seconded by Darrin, the motion passed all approved.
- V. Kristi asked for a motion for the authorization of expenditures as listed. Darrin made a motion to approve the expenditures as listed. Seconded by Cory, the motion passed all approved to pay bills.
- VI. Matt presented the November & December bank statement reports to the Park Board for their review.
- VII. Reports:
 - A. Recreation Manager
 - i. Matt reported that the Figure Skating Competition is January 26th from 8am to 5pm. There are 147 skaters registered to compete in 265 starts. The projected revenue from the competition is \$15,023. Part of the revenue will pay for t-shirts that are being sold and supplies for the competition. Lanyards & 1st – 3rd Medals are on order. Ribbons will be ordered next week from Dakota East. Gabbi confirmed with the Blue Line Club that the concessions will be open all day for the competition.
 - ii. Gymnastics ends the season with an open house on January 26th. This year parents can register the siblings of the gymnastics participants to join in on the fun for the last day. Registrations are open to enroll for the open house at \$5 per sibling.
 - iii. The Candlelight Hike will take place on Wednesday, February 12th. All proceeds will go to the Gymnastics program. Gymnastics parents will work the event as their fundraiser this year.
 - iv. Public skates were poorly attended over the Christmas Break. Gabbi believes that the free lift tickets from Frost Fire may have drawn some families out of town. Matt also mentioned that a lot of families were out of town for Christmas since it fell in the middle of the week. The most attended public skates were New Years Eve and New Years Day.
 - B. Director
 1. Parks

- i. Bill reported that businesses have started removing their Lights in the Park displays. The park road will remain open so businesses can remove their displays when it warms up later this week. The park road will close if there is another winter storm.
 - ii. Bill thanked Kristi Olson for organizing the Sled Library for 2 hills in Leistikow Park. There are 6 sleds free to use at the Boy Scout Cabin and near the Corn Cannon shelter. Kristi extended a thank you to JR Sanders for his help with making the boxes that the sleds are housed. Bill explained that there are lights by each of the hills so they can be enjoyed after dark.
2. Campground:
 - i. Bill explained that the Cabin 8 project will resume when it warms up and park staff are between projects.
3. Pool:
 - i. Bill reported that he and a group of citizens met with Economic Development and received approval for a \$25,000 zero interest loan for the IBIS Enterprises Business Plan Study.
4. Arenas:
 - i. Bill reported that the air bleeding station is still set up, but he believes that most of the air is out of the system.
 - ii. Lunseth repaired the Co-Ray-Vac system again. Only half of the system was working and could not keep up with the subzero weather outside. Lunseth was able to get all 6 burners working again. Bill explained that Absolute Refrigeration was back to replace a valve that has been on backorder for 3 months. They found that one of the compressors for the heat reclaim had a short at the connection. They will return with parts to repair the short and get the heat reclaim fully functional again.
5. Athletic Fields:
 - i. Chris Lipsh updated Bill and Matt that he is still working with the Ball Diamond Boosters Board on the new usage agreement. They will have something to present at the February Park Board Meeting.
6. Elmwood:
 - i. Bill reported that 1st United donated \$800 to Elmwood. Bill extended a thank you to 1st United for their continued support of the Historic Elmwood House.
- C. Business Manager:
 - i. Matt reported Giving Hearts Day (GHD) early giving starts Monday, January 13th. The Park Board pledged \$10,000 for the GHD Match. Matt explained that he has been in meetings with the GHD Northeast Collaborative which Grafton Parks & Recreation Foundation is 1 of 13 non-profit organizations participating in 2025 GHD. They have lined up Bean Dash to have stickers with a QR code on each of their coffee sleeves. The QR code will direct customers to the GHD website with a list of the NE Collaborative members.
 - ii. Matt presented an updated CD and Fund list for the board's review.
 - iii. Matt presented the 2024 Year End Profit/Loss with a list of allocations for the \$83,672 in net income. \$45,000 for the RTP Bridge Project, \$3,750 for Centennial Center Arena Handicap Door Opener, \$3,500 for Sparx Sharpener, \$4,972 for Summer Programs, \$7,200 for a new Snowblower attachment for the Bobcat, and \$19,250 for the IBIS Enterprises Pool Study. The board discussed and Darrin made a motion to approve allocating the 2024 overage to the items listed above. Cory seconded, motion passed all approved.
- X. Old Business:
- XI. New Business:
- XII. Public Comments:
- XIII. Adjournment: Darrin made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. The meeting was adjourned at 5:51 pm.