

WEE BEAN COFFEE ROASTERS

EST. 2015 ♦ 6580 CRAIN HIGHWAY ♦ LA PLATA ♦ MARYLAND ♦ 20646 ♦ 240.776.4485

POSITION	SHIFT LEAD
ANNUAL	\$ 38,000 - 45,240 (FULL TIME)
SKILLS	<p>-Customer Service: <i>Welcoming, Engaging, Courteous, Friendly, Sincere, Positive, and Knowledgeable.</i></p> <p>-Takes initiative in store operations and leads others with integrity.</p> <p>-Passionate about food and beverage preparation and education, with a desire to continuously expand professional knowledge of quality controls, preparation methods, and presentation.</p> <p>-Committed to providing customers with excellent service in a fast-paced environment through attention to detail and consistency.</p> <p>-Capable of working independently as well as a member of a fun, high-energy team.</p>
JOB DUTIES	<p>This position contributes to Wee Bean's success by leading a team of associates to create and maintain the best experience for our customers and colleagues. In particular, a majority of time is spent supervising and directing the workforce, making staffing decisions, ensuring customer satisfaction and product quality.</p> <p>RESPONSIBILITIES:</p> <ul style="list-style-type: none">-Communicating directly with Store Managers about team needs-Key holder, opening and closing the store.-Cash management, drops and deposits.-Inventory and placing orders.-Barista testing and training.-Training and testing team members.-Preparing online orders and catering-Overseeing the completion of daily assessment tasks as assigned and duties as needed.
MUST HAVES	<ul style="list-style-type: none">-Must understand and adhere to all food safety regulations and quality controls.-Must be able to walk, bend, lift, and stand for extended periods of time.-Must have exceptional English communication skills (speaking & listening).-Must be available to work peak hours: <i>early mornings, evenings, weekends, and holidays.</i>
EDUCATION	<ul style="list-style-type: none">-High school diploma or equivalent.-Experience in food and beverage preparation or customer service preferred.

