

# WEE BEAN COFFEE ROASTERS

EST. 2015 ♦ 6580 CRAIN HIGHWAY ♦ LA PLATA ♦ MARYLAND ♦ 20646 ♦ 240.776.4485

<b>POSITION</b>	<b>BARISTA</b>
<b>HOURLY</b>	<b>\$ 35,360-40,000 (Fulltime)</b>
<b>SKILLS</b>	<ul style="list-style-type: none"><li>-Customer Service: <i>Welcoming, Engaging, Courteous, Friendly, Sincere, Positive, and Knowledgeable.</i></li><li>-Passionate about food and beverage preparation and education, with a desire to continuously expand professional knowledge of quality controls, preparation methods, and presentation.</li><li>-Committed to providing customers with excellent service in a fast-paced environment through attention to detail and consistency.</li><li>-Capable of working independently as well as a member of a fun, high-energy team.</li></ul>
<b>JOB DUTIES</b>	<ul style="list-style-type: none"><li>-Selling coffee, tea, and brewing equipment: able to highlight the differences between items and educate customers about brewing methods.</li><li>-Greet customers, answer questions, take orders, and accept payments.</li><li>-Confidently able to describe, prepare, and present all available food and drinks to customers.</li><li>-Update displays and signs to attract and inform customers.</li><li>-Maintain a clean and well-stocked workspace and dining area.</li><li>-Take inventory and replenish items in display cases and behind the counter.</li><li>-Prepare foods (sandwiches, baked goods), grinding/blending coffee beans, brewing coffee/tea.</li><li>-Packaging food and beverages for sale.</li><li>-Preparing online orders for shipping.</li><li>-Sanitizing equipment and workspaces.</li><li>-Completing daily assessment tasks as assigned.</li></ul>
<b>MUST HAVES</b>	<ul style="list-style-type: none"><li>-Must understand and adhere to all food safety regulations and quality controls.</li><li>-Must be able to walk, bend, lift, and stand for extended periods of time.</li><li>-Must have exceptional English communication skills (speaking &amp; listening).</li><li>-Must be available to work peak hours: <i>early mornings, evenings, weekends, and holidays.</i></li></ul>
<b>EDUCATION</b>	<ul style="list-style-type: none"><li>-High school diploma or equivalent.</li><li>-Experience in food and beverage preparation or customer service preferred.</li></ul>