

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 374th), of the Council, commenced on Tuesday 2nd September 2025, at 7.00pm at Upwell Public Hall, New Road, Upwell. Vice- Chairperson, Ms. Donna Semmens presided over the meeting.

1.1 Attending: -

Councilor's Mrs. Tara Rust, Mrs Jill Gooch, Mrs. Gina Greenwood, Mrs Joanne Seaton, Mr. J. Watts, Ms Andrea Alexander and Mrs. Gill Trickett.

Borough Councilor Mr. Chris Crofts.

1 member of the public

Apologies accepted for absence: -

Councilors Mr Dale Boyce, Mr. Fred Keer, Mrs Jane Sutton and

County Councilor Mr. Chris Dawson.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. **Public Forum:** The Village Cleaner reported to the Council that someone is fly tipping on the ground next to the sluice footway. He is clearing it up. Council advised him not to. Clerk to get in touch with NCC Chris Dawson to see what can be done.

1.4 The minutes of the meeting held on Tuesday 5th August 2025 were distributed before this meeting and were duly accepted in a proposal by Councilor Mrs. Joanne Seaton and seconded by Councilor Mrs Tara Rust.

1.5 Council procedures-

1). The Council agreed that all the policies and procedures would be adopted and published on the WebSite

2). Clerk reported to the Council all the alternatives and quotes for the change of E.mails to gov.uk addresses and the Website. The council agreed to go with Kevin Bacon who will sort a new website and email addresses.

2 Councillor's Reports

2.1 NCC – Chris Dawson – various updates and information have been sent by Chris since the last meeting.

2.2 BC- Chris Crofts- reported that due to the Devolution plans that CIL will have changes made and the Council will be advised in the future. The Devolution plan- Councillor Crofts is involved the transition. He informed the Council it will be a government decision as to how many there will be- either 2 or 3 unitaries. He will keep Council updated.

3 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

3.1 To report matters arising from the minutes from the Meeting held 5th August 2025.

An Action plan has been produced with this agenda.

If you have any reports or updates on any of the matters on the Action plan- please email everyone before the meeting.

3.1.2 Well Creek Trust asked if they could have a rubbish bin located at the Aqueduct slipway. Clerk has sent prices to the Council before the meeting. It was proposed by Gill Trickett to obtain the Derwent Heritage Bin at a cost of £193.00 + VAT, this was seconded by Andrea Alexander. The Council unanimously agreed.

3.1.3 Parish Partnership – 2025-26. Any suggestions for improvements on the Highways? - copy of letter sent before the August meeting. Clerk to resend to the Council. Clerk to find out how much flashing speed signs cost.

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4. FINANCE –

Payments for September 2025 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	715.70	0.00	715.70	Sept01/25	Clerk Wages
Mr Ellington	384.61	0.00	384.61	Sept02/25	Village cleaner 31.5hrs @£12.21
VODAPHONE	34.05	0.00	34.05	Sept03/25	Monthly Broadband
K & M Lighting	125.44	25.09	150.53	Sept04/25	SEPTEMBER Streetlighting maintenance
SSE	480.72	24.04	504.76	Sept05/25	JULY Electricity supply
McFEe	39.99	0.00	39.99	Sept06/25	Broadband protection
Upwell Village	22.00	0.00	22.00	Sept07/25	Hire of Hall August
D J Newton	117.20	0.00	117.20	Sept 08/25	Back pay for wages
Nurture	301.03	60.21	361.24	Sept09/25	July Cutting of infilled canal
Nurture	212.07	42.41	254.48	Sept10/25	cutting of cemetery and boat basin
Pro edge	4865.00	973.00	5838.00	Sept11/25	Replacement of damaged railings
Nurture	212.07	42.41	254.48	Sept12/25	Basin, Cemetery maintenance
Nurture	301.03	60.21	361.24	Sept13/25	Infilled Canal August
PWLB	64.67	0	64.67	DD	Allotment loan repays
Unity Trust	£6.00	£0.00	£6.00	DD	Monthly Charges
Totals	7881.58	1227.37	9108.95		

4. FINANCE -

4.1 Decisions/action

4.1.1 July Accounts were formerly approved Accounts

4.1.2 September payments were formerly agreed.

4.2 For information

4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for July was presented.

4.2.3 Received from T. Seiley- Allotments £995.00. Magazine advertisers £1,555.00.

5. REPORTS-

5.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's. PC Officer Maddie Cage will be at the Village Hall in Outwell on 12/9/25 at 12 noon til 1.30pm. To be advertised on Social Media.

5.2 To receive the report from the School Liaison Officer – nothing to report.

5.3 To receive the report from the OLD Cemetery working party- no report.

5.4 To receive the report from the Planning working party – report attached to the agenda.

5.5 To receive the report from the Village Hall and Playingfield Committee- Councilor Mrs Tara Rust reported that there is Fly tipping where the donation banks are. The Firework display is to be held on 31st October 2025. New Treasurer for the Village Committee is Cheryl Brown.

5.6 To receive the report from the Village and Highways Working Party-

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs Jane Sutton-

5.6.3 Cllr Jane Sutton has agreed to represent the Council with meetings with representatives from Saddlebow regarding Highway issues in the Parish.

5.7 To receive the report from the Allotment committee: - Clerk and Councillor Mr. Dale Boyce to have a site meeting at Langhorn's lane to check if the roadway has been re- constructed.

6. MATTERS FOR COUNCIL TO ACTION: -

6.1. Email received from Chris Dawson- regarding speed limit and the GAP in Outwell road, Emneth and Wisbech Road, Outwell. It was agreed that the Council will write to NCC Highways regarding the speed limit.

6.2. Councilor Mrs. Gill Trickett spoke to the Council that she has lots of information she could share with the elderly and vulnerable and asked the Council for some outreach. She would like to represent the Council when speaking to groups. The Council suggested she get in touch with Jackie Scotten who runs the Upwell and Outwell Luncheon Club. Also, the magazine would be a good tool too.

7 Outwell Parish Council Web Site is updated monthly-

8 To consider agenda items for the next meeting 27.08.2025.

At this time, Councilor Jill Gooch asked if she could mention the state of the riverbanks. Vice Chairman asked that gathered information together and sent in an email before the next meeting and it would become an agenda item.

Then Councilor Mrs Joanne Seaton spoke about the amount of rubbish on the infilled canal opposite hers where youngsters congregate. Councilor Donna Semmens agreed to arrange a litter pick before the next meeting.

9 Date of next scheduled meeting – Tuesday 7th October at 7pm at Upwell Village Hall, New Road, Upwell.

. Meeting Duly closed at 8.15pm

Signed.....

Date.....