

AGENDA

OUTWELL PARISH COUNCIL

The 333rd Ordinary Meeting of the Parish Council will take place on **Tuesday 5th August 2025**,
At Upwell village Hall, New Road, Upwell at **7.00pm**
All councilors are summoned to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of interest should indicate the nature of interest and the agenda item to which it relates. In the case of personal interest, the members may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of the meeting held on 3rd June – circulated before the meeting.

1.5 **Council Procedures- Policies and Procedures – agreement is required..**
Information on cost for the new e - mailing system. Clerk to report.

2 Councilor's Reports

2.1 NCC – Chris Dawson – various updates and information have been sent by Chris. Copies sent to councilors.

2.2 B C – Chris Crofts.

3 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

3.1 To report matters arising from the minutes from the Meeting held 3rd June 2025.

An Action plan has been produced with this agenda.

If you have any reports or updates on any of the matters on the Action plan- please email everyone before the meeting.

3.1.2 Chairman Fred Keer met with Tom Fairbrother, Chairman of Upwell PC and both agreed on behalf of Upwell and Outwell Council's that a topographical survey was required. This went ahead on Wednesday 30th July 2025- awaiting for results and costs.

4. FINANCE -

4.1 Decisions/action

4.1.1 To formerly approve Accounts – June- copies sent to all Councilor's

4.1.2. Agree to approve payments for July/August- copies of payments to be made are attached to this agenda.

4.1.3 Clerk's Pay reward to be discussed. - memo sent to all Councilor's

4.2 For information

4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for June

4.2.3 Received from NCC – Parish Partnership- £23,000.00 for the Railings.

5. REPORTS-

5.1 To receive monthly Police Updates sent via email.

5.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust/Gina Greenwood to report.

5.3 To receive the report from the OLD Cemetery working party- Councilor Mr Dale Boyce to report.

5.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs. Gina Greenwood/Tara Rust to report.

5.5 To receive the report from the Planning working party – report attached to the agenda.

5.6 To receive the report from the Village and Highways Working Party-

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs Jane Sutton-

5.6.3 There is a new funding initiative to support Bus Shelter installations. Under heading of Bus Shelters on the Action plan.

5.6.4 NCC- Parish Partnership – bids to be in by 1.12.25. Copies of email to all Councilor's.

5.6.5 Chris Dawson/ Chris Crofts- issue with a resident parking on the footpath and obstructing wheelchair users. No authority will deal with this. - copies to all councilors.

5.7 To receive the report from the Allotment committee:

6. MATTERS FOR COUNCIL INFORMATION OR TO ACTION:

6.1. Clerk meeting with County Councillor, Mr. Chris Dawson- re Devolution and Unity of Counties. - copy of report to all Councilor's.

6.2 Request from Well Creek Trust for a litter bin at the Aqueduct. – copy of email to all Councilors.

6.3. All relevant information available on the Devolution has been sent to all councilors. Councilor's Donna Semmens and Andrea Alexander are interesting in attending meetings available next month. - copies of information sent to all Councilor's.

7 Outwell Parish Council Web Site is updated monthly-

8 To consider agenda items for the next meeting 27.08.2025.

9 Date of next scheduled meeting – Tuesday September 2nd at 7pm at Upwell Village Hall, New Road, Upwell.

Debbie Newton 27.08.25.