

# **AGENDA**

## **OUTWELL PARISH COUNCIL**

The 378<sup>th</sup> Ordinary Meeting of the Parish Council will take place on **Tuesday 3<sup>rd</sup> December 2024**,  
At Upwell village Hall, New Road, Upwell at **7.00pm**

**All councilors are summoned to attend. The press and public are welcome to attend.**

**There is a pre meeting from 6.30pm to 7pm to hear contractors Mundo Ma and Pro Edge.**

1.1 To consider and receive apologies for absence.

1.2 Councilors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of interest should indicate the nature of interest and the agenda item to which it relates. In the case of personal interest, the members may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of the meeting held on 5<sup>th</sup> November 2024 – circulated before the meeting.

1.5 **Council Procedures- None**

### **2 Councilor's Reports**

2.1 NCC – Chris Dawson – various updates and information has been sent by Chris.

2.2 B C – Chris Crofts and Harry Humphreys.

### **3 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

**3.1 To report matters arising from the minutes from the Meeting held 5<sup>th</sup> November 2024.**

An Action plan has been produced with this agenda.

If you have any reports or updates on any of the matters on the Action plan- please email everyone before the meeting.

### **4. FINANCE -**

#### **4.1 Decisions/action**

4.1.1 To formerly approve Accounts – October- copies sent to all Councillor's

4.1.2. Agree to approve payments for December- copies of payments to be made are attached to this agenda.

#### **4.2 For information**

4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for October

4.2.3 Allotment receipts - £2630.00. Magazine receipts - £260.00.

4.2.4. Council are to agree on 2025/26 precept.

### **5. REPORTS-**

**5.1 To receive monthly Police Updates sent via email.**

**5.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust/Gina Greenwood to report.**

**5.3 To receive the report from the OLD Cemetery working party- Councilor Mr Dale Boyce to report.**

**5.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs. Gina Greenwood/Tara Rust to report.**

**5.5 To receive the report from the Planning working party – report attached to the agenda.**

**5.6 To receive the report from the Village and Highways Working Party-**

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs Jane Sutton-

**5.7 To receive the report from the Allotment committee: -**

**6. MATTERS FOR COUNCIL TO ACTION: -**

6.1.1. Next year's meeting dates are to be agreed. - copies sent to all Councilor's.

6.1.2. Commemoration of the 80th anniversary of VE and VJ Days next year. Offers of up to £500.00 to help contribute to any celebrations in the community.

6.1.3. Nurture have informed Council that they are going to change the process of invoicing.

Instead of invoicing on a per occasion basis, they are moving to a fixed costing system whereby Council will pay 1/12<sup>th</sup> of the total contract value each month throughout the year.

**7 Outwell Parish Council Web Site is updated monthly-**

**8 To consider agenda items for the next meeting 29.01.2025.**

**9 Date of next scheduled meeting – Tuesday 4<sup>th</sup> February 2025 at 7pm at Upwell Village Hall, New Road, Upwell.**

**Debbie Newton 28.11.24.**

**I would like to take this time to wish you all a Very Merry Christmas and a Happy Healthy 2025.**

**Thank you again for all your support this last year.**