

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 375th), of the Council, commenced on Tuesday 3rd September 2024, at 7pm at Upwell Public Hall, New Road, Upwell. Vice Chairperson, Ms. Donna Semmens presided over the meeting.

1.1 Attending: -

Councillor's Mr. Dale Boyce, Mr. David Murfitt, Mrs. Georgina Greenwood, Mrs Jill Gooch, Mrs Tara Rust and Ms. Andrea Alexander.

Borough Councillor Mr. Chris Crofts.

2 MOP

Apologies accepted for absence: -

Councillors Mrs Jane Sutton, Ms Sarah Arden and Mr. Fred Keer.

County Councillor Mr. Chris Dawson

Borough Councillor Mr. Harry Humphrey.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum:

The Village cleaner asked for more sacks- Councillor Ms Andrea Alexander is to sort this matter. Also the bin near the Post Office needs replacing. Clerk to look for suitable bin.

1.4 The minutes of the meeting held on Tuesday 6th August 2024 were distributed before this meeting. They were accepted on a proposal by Cllr Tara Rust and seconded by Cllr Dale Boyce. These were duly signed as a true record by the Vice-Chairperson.

1.5 **Council procedures-** no new ones.

2 Councillor's Reports

2.1 NCC – Chris Dawson – various updates and information have been sent by Chris since the last meeting,

2.2 BC- Chris Crofts reported that he was aware that B.C. owned the land in Isle Bridge Road and the Council are willing to clear that area, but not the Chase- that is NC jurisdiction. There were 48 applications for CIL money this time which amounted to 1.9 million. A meeting is to be held on 12.9.24 for decisions to be made.

He reported that 2 court cases had occurred with unlicensed taxi drivers.

He then left the meeting at 7.25pm.

3 To report matters arising from the minutes from the Meeting held 6th August 2024.

All updates on the Action plan-this is attached to these minutes.

4. FINANCE –

| Payments to be made September 2024 | | | | | |
|---|----------------|--------------|----------------|----------|--------------------------------------|
| Payee | Goods | VAT | Total | Ref | Supplier/ Service |
| Debbie Newton | 700.00 | 0.00 | 700.00 | SEP01/24 | Clerk Wages |
| Mr Ellington | 377.52 | 0.00 | 377.52 | SEP02/24 | Village cleaner 33hrs @£11.44 |
| VODAPHONE | 32.00 | 0.00 | 32.00 | SEP03/24 | Monthly Broadband |
| K & M Lighting | 105.15 | 21.03 | 126.18 | SEP04/24 | September Streetlighting maintenance |
| Upwell Village | 22.00 | 0.00 | 22.00 | SEP05/24 | Hire of Hall AUGUST meeting |
| SSE | 517.28 | 25.86 | 543.14 | SEP06/24 | Electricity JULY |
| NURTURE | 193.45 | 38.69 | 232.14 | SEP07/24 | 2 Boat basin 2 cemetery |
| NURTURE | 278.73 | 334.48 | 334.48 | SEP08/24 | Infilled Canal JULY |
| DJW Boyce | 55.89 | 0.00 | 55.89 | SEP09/24 | Deisel- REC maintenance |
| CHRIS ROME | 375.00 | 0.00 | 375.00 | SEP10/24 | Gate put on Ammunition store |
| NPTS | 6.00 | 0.00 | 6.00 | SEP11/24 | CLERK TRAINING |
| PWLB | 64.67 | 0.00 | 64.67 | DD | Allotment loan |
| LIMETREE | 640.38 | 0.00 | 640.38 | Aug-24 | 1000 x Oracle Newsletters |
| Totals | 1947.40 | 85.58 | 3509.40 | | |
| Bold italics payment was made in AUGUST | | | | | |

4.1 Decisions/action

4.1.1 July Accounts were formerly agreed.

4.1.2. September payments were formerly agreed.

4.1.3. On a proposal by Councillor Jill Gooch and Seconded by Councillor Tara Rust that the new contract presented by K M Lighting Services would be agreed. This amounted to £1505.36 plus V.A.T. per year for three years. The Council unanimously agreed to this quote.

4.2 For information

4.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for June was not available at this meeting.

4.2.3 Payments received in August- £70.00 advertisement subscriptions.

5. REPORTS-

5.1 **To receive monthly Police Updates sent via email.** All relevant emails sent to the Councillor's.

5.2 **To receive the report from the School Liaison Officer** – Councillor Mrs Tara Rust reported that the school returns this week from summer break therefore nothing to report.

5.3 To receive the report from the OLD Cemetery working party –

Councillor Mr. Dale Boyce reported that 3 volunteers had cleared the ivy from the gates and re-painted them.

5.4 **To receive the report from the Playing field and Village Hall Committee** – Councilor Mrs. Tara Rust reported that the Booking's are quiet at this time.

5.5 To receive the report from the Planning working party – report attached to the minutes.

5.5.1 Numbering and naming- KL&WN- Numbers added to properties in Basin Road. Thank Mr. Bill Smith for instigating this to make it easier for deliveries.

5.5.2. Councillor Ms Donna Semmens had concerns about the Planning consultation that was to be concluded on October 2nd by BCKL&WN. Several flaws and the expectation that Both Upwell and Outwell being key stage areas where to accommodate another 250 houses before 2040. Council agreed that she could respond to the consultation on behalf of OPC.

5.6 To receive the report from the Village and Highways Working Party-

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs. Jane Sutton-

5.7 To receive the report from the Allotment committee:

No reports.

6. MATTERS FOR COUNCIL TO ACTION: -

Sheet attached to minutes.

1). New Cemetery?

2). Riverside Railings.

3). Community Garden.

4). Penn Sluice

5). Safer Crossings.

6.1.1. NCC- Delivering local highway improvements in partnership with Town and Parish Councils- any suggestions?

6.1.2. – Welle Creek Bank -

6.1.3. – Back Lane needs clearing- letters to be written from the Council requesting people in Basin Road clear their overhanging vegetation.

6.1.4. Freebridge Housing Meeting- Councillor Mrs Tara Rust reported that she and another two Councillors attended. It wasn't very well advertised- about 20 members of the public attended.

There is much confusion as to how you can bid on these houses and who qualifies. Council to write to Anita Jones at Freebridge to get some concrete answers.

7 Outwell Parish Council Web Site is updated monthly-

8 To consider agenda items for the next meeting 25.09.2024.

9 Date of next scheduled meeting – Tuesday 1st October 2024 at 7pm at Upwell Village Hall, New Road, Upwell.

Meeting Duly closed at 8.07pm

Signed.....

Date.....