

## **OUTWELL PARISH COUNCIL**

The **Annual General Meeting** of the Council was duly convened at 7pm on Tuesday 1<sup>st</sup> May 2018 at St Andrew's Church.

**Attendance :-** Councillors Mr J Watts, Mr P. Brenchley, Mr. P. Cutting, Mrs J Gooch, Mr. D. Murfitt, Mr J Holland, Mr F. Keer and Mrs T. Rust .

Borough Councillor Mr. Chris Crofts

1 Member of Public.

**Apologies:** - Councillor Mr. J. Wake  
County Councillor Mr. H. Humphrey

**Election of Chairman:** - On a proposal by Councillor Mrs. J. Gooch, this seconded by Mr. David Murfitt, Councillor Mr. F. Keer was nominated as Chairman, there were no other nominations- he was asked by the Clerk if he would take the position, he agreed.

He was unanimously elected as the new Chairman.

At this time, he thanked the Council and said he had a hard act to follow. Mr John Wake had been a very successful Chairman for many year.

**Election of Vice- Chairman:-** It was then proposed by Mrs. J. Gooch that in his absence that Mr. John Wake became vice- chairman- and this was seconded by Mr J.Watts.

**Minutes of the previous year's AGM (2.5.2017):-** Duly accepted as a true record on a proposal by Councillor Mrs. J. Gooch, seconded by Councillor Mr J. Hollands.

**Matters arising:** - None were raised.

**Annual Report 2017–18:-** The written Annual Report had been circulated to all Councillors, with copies available for the General Public at tonight's meeting. There were a couple of spelling errors and a request for the finance committee to be added to the list of representatives. A copy with the minutes will be published on the Web Site. Report with a copy to be filed in the minute folder.

**Risk Assessment:** - This was compiled in July 2016 and again agreed at this meeting to continue using it. This becomes part of the Transparency Code and will be published on the Web Site.

**Election of Sub-Committee members:-**

The selection of members were elected in accordance - with existing members keeping their positions and the New Members being proposed.

**School Liaison Officer:** - Councillor Mrs T. Rust.

**Allotments:** - Councillors Mr D. Murfitt and Mr P Cutting,

**Planning:** - Councillors Mr J Wake, Mrs J Gooch, Mr D. Murfitt and Mr J Watts

**Charities:** - Councillors Mr J Wake, Mr P Cutting and Mr J. Holland.

**Drainage:** - Councillor Mr P Cutting and (Mr D. Boyce ex councillor).

**Cemetery: - Councillors Mr J Holland and Mr. J. Wake.**

**Playing Field: - Councillor Mr. P Brenchley and Mrs T. Rust.**

**Village Committee: - Councillors Mr P Brenchley, and Mr. J. Holland**

**Finance: - Councillors Mr. J Wake, Mrs J. Gooch, Mr. F. Keer and Mr D. Murfitt.**

**With no other business having been notified for the Annual General Meeting,  
this was declared closed at 7.25 pm.**

**Signed as true record: - ..... Chairman**