

AGENDA

OUTWELL PARISH COUNCIL

The 339th Ordinary Meeting of the Parish Council will take place at on **Tuesday 11th May 2021** after the AGM, in Outwell Village Hall at **7pm**.

All councillors are summonsed to attend.

The press and public are welcome to attend. There will be strict guidelines to follow.

1.1 To consider and receive apologies for absence.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum for electors to address the Council. Each elector has a two minute slot to talk.

1.4 To accept and sign the minutes of meeting held on Tuesday 6th April 2021. All meetings carried out via zoom will be signed at this meeting.

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 6th April 2021

2.1.1 The land adjacent to Picea Lodge. The Council needs to decide whether it should sell this land. If it is to sell a decision must be made regarding the procedures for sale. Specifically Council needs to decide whether to get an independent valuation. An estimate for giving such a valuation has been received from Maxeys. If Council decides not to get a valuation how should the price be set?

2.1.2. A sinking tomb in old cemetery was reported in February. Council was advised that the responsibility for maintaining the burial plot rests with the owners. Have the owners been identified. If they have not been found should the Parish Council take any action regarding this matter?

2.1.3. Many more emails have been received from residents in the Cottons regarding traffic and the Robinsons factory. All copies sent to Councillors. Awaiting to hear from UPC if they want to join forces as a working party.

2.1.4 Does the Parish Council wish to send a representative to the SNAP Meetings? If so, is any councillor prepared to volunteer?

2.1.5 New Cemetery:- Has BC planning helped us with information as to whether Langhorns Lane is a suitable location for the new cemetery if it goes ahead? Has any further information been received to help Council make decisions regarding this proposal? What further action needs to be taken in order to make progress on this matter?

2.2 Other matters requiring actions and/or decisions.

2.2.1 An email has been received from Abi Dayi requesting a dog waste bin at Cottons/ Green drove junction. A copy was sent to all Councillors. What action does the Council wish to take?

2.2.2 Councillors Mrs Jane Sutton and Ms Sarah Arden are booked on two separate training courses. Council must decide whether it is prepared to pay for these courses..

2.2.3 Parish Partnership 2021- NCC Parish Participation needs to be signed in order to claim money from NCC.

3. FINANCE -

3.1 Decisions/action

- 3.1.1 To formerly approve March Accounts.
- 3.1.2. Agree to approve payments for May- copy of payments to be made are attached to this agenda.,
- 3.1.3 To agree Section 1- Annual Governance Statement. 2020/21
- 3.1.4 To agree and sign off Accounting Statements 2020/21

3.2 For information

- 3.2.1. Variance Update for March - copy sent to all Councillors.
- 3.2.2 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 3.2.3 Chairman has sent Closing Cash Position for year to 31st March 2021- Copy sent to all Councillor's.
- 3.2.4 Emma Bateman has done the internal audit- report sent to all Councillor's.
- 3.2.5 Income- Allotment Rents £5,820.00. Precept and special expences £19,771.00.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

All relevant emails sent to the Councillor's. PC Lee Anderton is moving on. Paula Gilluley is our new Community Engagement Officer. An incident was reported between the meetings with parking of vans at the top of Lowside. This matter was dealt with.

4.2. Neighbourhood Planning- no updates.

4.3 To receive the report from the School Liason Officer – Councillor Mrs Tara Rust to report.

4.4 To receive the report from the Cemetery working party-

4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley to report.

4.6 To receive the report from the Planning working party - report circulated before meeting.

4.7 To receive the report from the Allotment Working Party. Allotment rents have been received apart from Mr. Trevor Sieley. Mr. Fisher has requested to give up plots 6 and 7 at Goodmans Crossing from the 1st October 2021. This land and the land that Mr. Cowling has given up has been advertised for tenders.

4.8 To receive the report from the Village and Highways Working Party-

- 4.7.1. Welle Tidy group- Councillor Sarah Arden to report.
- 4.7.2 Streetlight and potholes are reported by the residents at times and the Clerk deals with them immediately.

4.9 To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.

4.10 To receive Borough Councillor Mr. Chris Croft's report-

4.11 Outwell Parish Council Web Site is updated monthly.

4.12 To consider agenda items for the next meeting 26.05.2021.

4.13 Date of next scheduled meeting – Tuesday 1st June, at Outwell Village Hall, 7pm.

Debbie Newton 04/05/2021