

AGENDA

OUTWELL PARISH COUNCIL

The 365th Ordinary Meeting of the Parish Council will take place at on **Tuesday 3rd October 2023**,
At the Crown Lodge, Downham Road at **7.00pm**
All councillors are summonsed to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of meeting held on August 1st, 2023. – circulated before the meeting.

1.5 **Council Procedures- Chairman has written letter to Councillor's regarding Councillor's corresponding with members of Public. Copy of letter with the agenda.**

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 1st August 2023.

2.1.1. New Cemetery.

2.1.2 Email from Chris Dawson – discussions re village appearance and highway matters.

Does Council want to ask the Cleaner if clearing weeds can be added to his contract and ask Chris to give a quote to clear the village centre of weeds?

2.1.3. Email from Chris Dawson- Creek Railings.

2.1.4. Email from Chris Dawson – update on Car Parking outside school.

2.1.5 Recreation Ground- have we heard back from Charity commission if the suggestions made- i.e., garden allotments would be able to go ahead?

2.1.6. Sarah has received confirmation that CIL money is available to pay the other half of the Isle Road Trod proposal- Clerk and Chairman to fill in appropriate forms for this project to go ahead.

2.1.7 – The Tramway- Paul Brenchley has informed the Clerk that he will clear between and around the trees and clear up the rubbish accumulating in the Tramway.

2.2 MATTERS FOR COUNCIL TO ACTION: -

2.2.1 NCC – Delivering local highway improvements in partnership with town and parish council for the financial year 2024/25- copy of email to all Councillors.

2.2.2. Neighbourhood Plan- There has been one resident in the Village that has shown an interest in Working in a party to steer the Neighbourhood plan. Is Council going to start again?

2.2.3. Planning and Compulsory Purchase Act 2004 etc.- Letter from BCKL&WN- re consultation- Letter sent to Councillor's – does Council want to make comments?

2.2.4- Christmas Lights.

2.2.5- Andrea Alexander's resignation.

3. FINANCE -

3.1 Decisions/action

3.1.1 To formerly approve July and August Accounts.

3.1.2. Agree to approve payments for September and October- copies of payments to be made are attached to this agenda.

3.1.3 Variance report.

3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3.3.1 Clerk to inform Council of the issue with Barclays.

3.3.2 Audit completed. To be put on the Website.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's.

4.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust to report.

4.3 To receive the report from the OLD Cemetery working party- Still awaiting quote on the unsafe Tree.

4.4 To receive the report from the Playing field and Village Hall Committee – Councillor Mrs Gina Greenwood/Tara Rust to report.

4.5 To receive the report from the Planning working party – report attached to the agenda- Traveller Site in Cottons Head update?

The Planning Department is doing two sessions of updates-

Session one is Tuesday 10th October 2023 commencing at 6pm.

Session two is Wednesday 18th October 2023 commencing at 4pm- John Watts is attending this session.

Anyone else interested please let me know.

4.6 To receive the report from the Allotment Working Party- Copy of David's report has been sent to all Councillor's. Mrs Rose has decided to quit her tenancy from October- she has an acre plot in Langhorn's Lane. Allotment Rent invoices have been sent out.

4.7 To receive the report from the Village and Highways Working Party-

4.7.1. Streetlights reported as and when.

4.7.2 Any highway reports to Councillor Mrs. Jane Sutton.

4.8 To receive the Norfolk County Councillor's Report -Mr. Chris Dawson has sent all updates via email.

4.9 To receive Borough Councillor Mr Harry Humphries/ Mr. Chris Crofts report.

4.10 Outwell Parish Council Web Site is updated monthly-

4.11 To consider agenda items for the next meeting 01.11.2023.

4.12 Date of next scheduled meeting – Tuesday 7th October 2023 at 7pm at the Crown Lodge.

Debbie Newton 25.09.23.