

AGENDA

OUTWELL PARISH COUNCIL

The 366th Ordinary Meeting of the Parish Council will take place at on **Tuesday 7th November 2023**,
At Upwell village Hall, New Road, Upwell at **7.00pm**
All councilors are summoned to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of meeting held on October 3rd, 2023 – circulated before the meeting.

1.5 **Council Procedures- Chairman has written letter to Councilor's regarding Councilor's corresponding with members of Public. Copy of letter with the agenda.**

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 3rd October 2023.

2.1.1. New Cemetery – Councilor Mrs. Jane Sutton to report.

2.1.2 Verges- CC Chris Dawson to update.

2.1.3. River Railings- CC Chris Dawson to update.

2.1.4. Car Parking outside school. - CC Chris Dawson to update

2.1.5 Recreation Ground- Cllr Mrs. Jane Sutton to update.

2.1.6. The council's CIL application has been accepted- Parish Council now to apply to NCC Highways to go ahead with the Trod.

2.2 MATTERS FOR COUNCIL TO ACTION: -

2.2.1 NCC – Delivering local highway improvements in partnership with town and parish council for the financial year 2024/25- copy of email to all Councilors.

2.2.2. Neighborhood Plan- There are now 4 members outside Council willing to be on the Working Party.

2.2.3. Development at Isle Road, Outwell- by Freebridge-Council to make decision if they want there to be streetlights on the new development. -copy of letter to all Councilors.

2.2.4- Christmas Lights – update?

2.2.5- Email from Kevin Bacon promoting beacons – 6th June 2024- does Outwell Council want to participate? - copy to all Councilor's.

2.2.6- Remembrance Sunday: - Sunday 12th November at the memorial for 2pm. There is to be a procession from Beaupre School. There is no service afterwards. The council requires someone to lay the wreath.

3. FINANCE -

3.1 Decisions/action

3.1.1 To formerly approve Accounts – there have been no banking statements for September and October- The Clerk has opened a new account with Unity Trust as agreed by the Council last meeting that should be up and running shortly. A copy of payments and receipts is attached to the agenda.

3.1.2. Agree to approve payments for November- copies of payments to be made are attached to this agenda.

3.2 For information

3.2.1 Bulley Davy are the accountants that ensure the Clerk's salary is accounted for.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's.

4.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust to report.

4.3 To receive the report from the OLD Cemetery working party.

4.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs. Gina Greenwood/Tara Rust to report.

4.5 To receive the report from the Planning working party – report attached to the agenda.

Robyn's Nest- does the council want to respond with a letter to support Paul Jeffery's letter to Mr. Hall?

Traveler Sites- to be discussed?

4.6 To receive the report from the Allotment Working Party: - The Clerk has written to Mr. Sieley to give him notice to leave his tenancy on 30th November 2023. He has currently dumped Pumpkin waste on it. Mr. Joe Robancana has looked at it and has noticed there's not just pumpkin waste, but wood and nails and the drainage hasn't been kept clear. He is willing to take on the land rent free till next October to get the field back to its original state and then pay £160.00 per acre plus drainage costs- Council to discuss.

4.7 To receive the report from the Village and Highways Working Party-

4.7.1. Streetlights reported as and when.

4.7.2 Any highway reports to Councilor Mrs. Jane Sutton.

4.7.3. Street scene officers are due to visit Outwell in December. Please report any issues that are listed in the email sent.

4.7.4. In previous correspondence and discussions- a new Bench has been discussed to replace the broken picnic table on the Hunter Rowe area of the Boat basin. Does Council want to go ahead and get quotes?

Also, the thought of replacing the notice Board- members of the Church PCC have written and stated how it needs to be cleaned up -do we go ahead and replace it?

4.8 To receive the Norfolk County Council's Report -Mr. Chris Dawson has sent all updates via email.

4.9 To receive Borough Councilor Mr. Harry Humphries/ Mr. Chris Crofts report.

4.10 Outwell Parish Council Web Site is updated monthly-

4.11 To consider agenda items for the next meeting 29.11.2023.

4.12 Date of next scheduled meeting – Tuesday 5th December 2023 at 7pm at Upwell Village Hall, New Road, Upwell.

Debbie Newton 2.11.23.