

AGENDA

OUTWELL PARISH COUNCIL

The 335th Ordinary Meeting of the Parish Council will take place at on **Tuesday 1st December 2020** via Zoom, scheduled at **7pm**.

All councillors are summonsed to attend.

The press and public are welcome to attend. A link will be sent to those that request it.

1. To consider and receive apologies for absence.

2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates sent via email.**

All relevant emails sent to the Councillor's

5. **To confirm and sign the minutes of meeting held on Tuesday 3rd November 2020. All meetings carried out via zoom will be signed when restrictions are lifted.**

6. **Council Procedures- None**

7. **To report matters arising from the minutes from the Meeting held 3rd November 2020.**

a). The wreath was laid at the memorial on Sunday 8th November at 2pm by Councillor Mr. J. Hollands accompanied by Councillor Mr. Dale Boyce. The Clerk was notified that 13 others attended at this time. The Roll of honour was read by Mr William Smith and he also played a recording of the last post.

b). The County Council's proposed application to the magistrate's court to remove the public highways rights has been authorised following a hearing at Norwich Magistrates court on 10th November 2020.

8. **Matters raised for Agenda.**

a). Meeting dates for 2021 to be accepted.- copy sent to all Councillor's.

b). Census 2021- as a Parish Council we have been asked to promote it – any ideas? Copy of email sent to all Councillor's.

c). All other relevant information has been sent to Councillor's.

9. **Neighbourhood Planning-** no updates.

10. **REPORTS-**

To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust to report.

To receive the report from the Cemetery working party-

OPC would like to thank Councillor Mr. Dale Boyce for clearing the Ivy away from the Gatepost.

To receive an update on the new Cemetery committee - Councillor Mr Paul Brenchley to report.

To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley to report.

To receive the report from the Planning working party - report circulated before meeting, Council have received their first CIL payment- discussion as to how this will be spent in future months.

To receive the report from the Allotment Working Party. Raising of the Rent?

11). FINANCE -

- 1). To formerly approve October's Accounts. Agree to sign cheques and approve payments - copy of payments to be made are attached to this agenda.
- 2). Variance Update for October - copy sent to all Councillors.
- 3). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 4). Income this month- CIL Payment £861.86
- 5) Budget for 2021/22 has to be agreed.

12. To receive the report from the Village and Highways Working Party-

Most issues raised last month have been dealt with.

- a). TROD - this issue was bought up at the August meeting.

13. Parish Partnership 2021- Awaiting response from Peter Cattell- Clearview Intelligence LTD for a quote for the lights- re solar lights on the Trod in lowside. OPC has till 4th December to get their bid in.

14. To receive any updates on the Rights of Way in the Parish- Councillor Ms Sarah Arden – need to ensure adequate signage for all public access and also ensure that they are all kept clear.

15. Backlane and Tramway-

Clerk met with Mr. Fisher TPO officer Borough Council and Duncan from CGM- The TPO will hopefully be revoked- still have to fill in Permission form to remove any vegetation from the area adjacent to Picea Lodge. A quote was snt from CGM to remove and make the area more pleasant- was rather a high one- more quotes are required.

16. To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.

17. To receive Borough Councillor Mr. Chris Croft's report-

18. Outwell Parish Council Web Site is updated monthly.

19. To consider agenda items for the next meeting 27.01.2021.

20. Date of next scheduled meeting - Tuesday 3rd February 2021, via Zoom

Debbie Newton 27/11/2020

I would like to take this opportunity to wish every a Very Merry Christmas and a Healthy 2021.