

# AGENDA

## OUTWELL PARISH COUNCIL

The 317<sup>th</sup> Ordinary Meeting of the Parish Council will take place at on **Tuesday 5<sup>th</sup> March 2019** in **St. Andrew's Church**, Outwell scheduled after the Parish Assembly at **7pm**.

**All councillors are summonsed to attend.**

**The press and public are welcome to attend.**

**Before the meeting starts a minutes silence will be held for Mr. Colin Spice who passed away a couple of weeks back. He was a valued member of the Council- a card has been sent from Parish Council to Margaret.**

1. To consider and receive apologies for absence.

2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one may only or one which is also prejudicial. A declaration of an interest should indicated the nature of the interest and the agenda item to which it indicates. In the case of a personal interest, the member speak and vote on the matter. If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed.**

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates/Speedwatch- Update on January/ February -copies available for all Councillor's.**

5. **To confirm and sign the minutes of meeting held on Tuesday 5<sup>th</sup> March 2019.**

6. **Council Procedures- Local Elections on May 2<sup>nd</sup> 2019- all forms taken to Borough Council. Need to change next meeting date to 14<sup>th</sup> May.**

7. **To report matters arising from the minutes from Meeting held 5<sup>th</sup> March 2019- information only.**

a). Any update on the near Church Bridge fence being moved for the footway to be widened-Councillor Mr. Harry Humphrey to report.

b). Letter and meeting with Mr. Northwold and Councillors Mr. Wake and Mr Crofts. Copies of latest letters, Councillor Gooch's email and a precis sent to Councillor's before the meeting.

c). Anymore forthcoming donations for the infilled canal? Councillor Mrs. Jane Sutton to report.

8. **To receive General Correspondance-**

a). Email received from Mrs Christine Cox- concerning parking near her property in Lowside- due to vehicles using local amenities- copy to all Councillor's before the meeting.

b). Middle Level Commissioners informed the Council they are carrying out dredging works at the Boat Basin- there was a phone call after the letter was sent asking for the Silver Birch to be removed and Middle Level will then re- plant suitable saplings and replace the picnic benches to make more the area more attractive.

c). Various papers and information are on the table.

9. **Neighbourhood Planning-** Councillor Mr. Fred Keer to report that no grant claim can be made at this time.

10. **REPORTS-**

**To receive the report from the School Liason Officer.**

**To receive the report from the Cemetery working party.**

**To receive the report from the Playingfield and Village Hall Committee.**

**To receive the report from the Planning working party- report circulated before meeting.**

**To receive the report from the Allotment Working Party-** Allotment invoices sent along with rent increase letters. Churchfield and Plawfield internal Drainage rates have been put in the notice Board in village centre.

**FINANCE-**

- 1). To formerly approve February Account's. Agree to sign cheques and approve payments -copy of payments to be made are attached to this agenda.
- 2). Payment's received:- £640.00 for donations, £3,000.00 from NCC for payment towards maintenance of the infilled canal.
- 3). VAT has been claimed totalling to £1994.00.
- 4). Variance and End of year Balances- copy to all Councillor's.

**To receive the report from the Village and Highways Working Party-**

Speed limit at the cottons- awaiting to hear from Mr. Andy Wallace- re meeting with the concerned parishioner and a councillor.

Information received from Proposed closure of the A1101 Church Drove Road on the 29<sup>th</sup> and 30<sup>th</sup> April to carry out repairs to the damaged parapet fence on Isle Bridge. The Bridge will be closed. Ranger visit carried out two jobs as requested. Copy of Email sent to all Councillor's.

**To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.**

**To receive Borough Councillor Mr. Chris Croft's report.**

**11. New Cemetery Proposal- Clerk has written to Leverington Clerk to request their Budget for their cemetery- Leverington's Response- sent to all Councillor's. Clerk has also found information on Allotment disposal guidance- copy sent to all Councillor's with the agenda.**

**12. Outwell Parish Council Web Site is updated monthly.**

**13. Public rights of Way- Back Lane/Tramway to be discussed-**

**14. To consider agenda items for the next meeting.**

**15. Date of next scheduled meeting-Tuesday 14<sup>th</sup> May to start after AGM at 7pm at St. Andrew's Church.**

**Debbie Newton 27/03/2019**