

AGENDA **OUTWELL PARISH COUNCIL**

The 345th Ordinary Meeting of the Parish Council will take place at on **Tuesday 2nd 2021**, in Outwell Village Hall at **7pm**. **All councillors are summonsed to attend. The press and public are welcome to attend.**

1.1 To consider and receive apologies for absence.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 . Public Forum for electors to address the Council. Each elector has a two minute slot to talk.

1.4 To accept and sign the minutes of meeting held on 5th October 2021. – circulated before the meeting.

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 5th October 2021

2.1.1. New Cemetery Working party- update.

2.1.2 The Minutes books have been returned to the Clerk. Clerk has been doing some research. Records to be retained permanently are to be archived safely either in a Record Office- nearest one is Norwich or in local Museums- request from the Clerk that storage of these records be re- thought.

2.2.A PARISH PARTNERSHIP-

2.2.1.AThe feasibility study for the safer crossings has increased in price another £1,000.00. Council to ask both Borough Councillor's Mr. Harry Humphrey and Mr. Chris Crofts if they would donate £500.00 from their member funds- OPC has made no request before.

2.2.2A Also interaction with the Schools (Mode of Transport), playingfield and any others to back up CC Chris Dawson's claim. Email sent to all Councillor's.

2.2.B. RECREATION GROUND-

2.2.1.B Clerk is requiring help with composing the letters that are required to be written. Councillor Mr. Dale Boyce did suggest using a solicitor to this properly. Council to make decision as to how to go forward.

2.2.2.B Anglian water have cleared up the site around their treatment works.

2.2.3.B Fly tipping at the entrance of the Recreation Ground has been reported. Clerk suggests a local scrap merchant might remove it.

2.2. C OTHER MATTERS REQUIRING ACTIONS AND/OR DECISIONS

2.2.1C Remembrance Day-Clerk has the Wreath- there is to be no service at the Church/Chapel- but on Sunday 14th November at 2pm – an Act of Remembrance is to be held at the Memorial in the Churchyard. A representative from the Council to lay the wreath.

2.2.2.C Request from UPC regarding a dog waste bin at the junction of Pius drove and Back Lane.- copy of proposal sent to all Councillor's.

3. FINANCE -

3.1 Decisions/action

3.1.1 To formerly approve September Accounts.

3.1.2. Agree to approve payments for November- copy of payments to be made are attached to this agenda.

3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

4.1.1 All relevant emails sent to the Councillor's.

4.2. Neighbourhood Planning- Councillor Jill Gooch to report on any progress with the new team.

4.3 To receive the report from the School Liason Officer – Councillor Mrs Tara Rust to report.

4.4 To receive the report from the OLD Cemetery working party-

4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley to report

4.6 To receive the report from the Planning working party - report circulated before meeting.

4.6.1. Parish update session from the Planning Services- Councillor Mr. John Watts will be attending.

4.6.2. The public Spaces Protection Order- updates sent to the Council- emails sent to all Councillor's.

4.7 To receive the report from the Allotment Working Party-

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2 CC Chris Dawson has requested Council's help with writing to him with their need for 52 weeks access over the Washes- copy of Email sent to all Councillor's.

4.8.3. All highway issues that have been raised have been reported.

4.8.4 Highways Act 1980 Section 31 (6) - a deposit has been entered into the Register of Deposits and Declarations – information only- copy of email sent to all Councillor's.

4.9 To receive the Norfolk County Councillor's Report -Mr Chris Dawson.

4.10 To receive Borough Councillor Mr Harry Humphries/ Mr Chris Crofts report.

4.11 Outwell Parish Council Web Site is updated monthly.

4.12 To consider agenda items for the next meeting 03.12.2021.

**4.13 Date of next scheduled meeting – Tuesday 7th December, at Outwell Village Hall, 7pm.
Debbie Newton 29.09.2021.**