

# AGENDA

## OUTWELL PARISH COUNCIL

The 313<sup>th</sup> Ordinary Meeting of the Parish Council will take place at on **Tuesday 2<sup>nd</sup> October 2018** in **St. Andrew's Church**, Outwell scheduled at **7pm**.

**All councillors are summonsed to attend.**

**The press and public are welcome to attend.**

1. To consider and receive apologies for absence.

2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it indicates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed.**

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates- copy of email sent to all Councillor's.**

5. **To confirm and sign the minutes of meeting held on 4<sup>th</sup> September 2018.**

6. **Council Procedures-**

a). A copy of the Draft of Standing Orders was emailed to all Councillor's- Can these be adopted at this meeting?

7. **To report matters arising from the minutes from Meeting held 4<sup>th</sup> September 2018- information only**

a). Clerk has now requested a Dog waste bin Licence to be allocated for the bin to be attached to Highways Sign- Highways have agreed. Copy of Email sent to Mr. Hussey copied to all Councillor's.

8. **To receive General Correspondance**

a). Café Clusters – Downham on 16.1.18 at 10am till noon- anyone interested in attending – Clerk is going- copy of email sent to all Councillor's.

b). Email received from Charles Nelson- concerns about the Barn at Beaupre Farm on Wisbech Road- copy of email sent to all Councillor's.

c). Various other matters of interest on the table.

9. **Neighbourhood Planning-** Proposed funding application- copy sent to all Councillor's.

10. **REPORTS-** Councillor Mrs Jane Sutton is to have an interest in one or two of the Working parties.

It was suggested by the Clerk at the last meeting that the Village and Highway Working party should have a system put in place that each member looks at a certain area of the Parish and ensures everything is in working order- i.e lights, highways, or if any Parish Council furniture is damaged.

**To receive the report from the School Liason Officer.**

**To receive the report from the Cemetery working party-** Clerk received an agreement from CGM to change the Contract from cutting the hedge twice a year for trimming the trees at the same price- this needs to be agreed. Copy of email sent to all Councillors.

**To receive the report from the Playingfield and Village Hall Committee.**

**To receive the report from the Planning working party-** report circulated before meeting.

**To receive the report from the Allotment Working Party-** Invoices to be sent this month. Clerk wants to know which drainage company deals with which piece of Allotment land. Middle Level, Needham and Laddus, Churchfield and Plawfield. We own pieces in Goodman's Crossing, Baldwins Drove and Langhorns Lane.

**FINANCE-** To formerly approve August Account's. Agree to sign cheques and approve payments -copy of payments to be made attached to this agenda, copy of Variances- copies sent to all Councillor's.

**Finished Audit has been received back from PKF Littlejohn. No issues raised- copy of email sent to all Councillor's.**

**To receive the report from the Village and Highways Working Party-** CGM have sent a quote back to get the area cleaned up that has been abandoned. Also they have mentioned a raise in their costs for 2019- copy of email sent to all Councillors.

**To receive the Borough Councillor's Report – Mr Chris Crofts.**

**To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.**

**11. Outwell Parish Council Web Site is updated monthly.**

**12. Public rights of Way- Back Lane/Tramway to be discussed-** update on the situation as to whether the Tramway has been cleared.

**13. Parish Partnership 2019-2020-** Council are requested to come up with feasible issues concerning Highways that would be helpful for the Parish.

**14. Armistice-** Celebrating Centenary 2018. Councillors Ms D. Semmens and Mrs Tara Rust to report. Remembrance Sunday to be discussed.

**15. To consider agenda items for the next meeting.**

**16. Date of next scheduled meeting-Tuesday 6<sup>th</sup> November 2018 to start at 7pm at St. Andrew's Church.  
Debbie Newton 25/09/2018**