

AGENDA

OUTWELL PARISH COUNCIL

The 319th Ordinary Meeting of the Parish Council will take place at on **Tuesday 4th June 2019** in **St. Andrew's Church**, Outwell scheduled at **7pm**.

All councillors are summonsed to attend.

The press and public are welcome to attend.

1. To consider and receive apologies for absence.

2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one may only or one which is also prejudicial. A declaration of an interest should indicated the nature of the interest and the agenda item to which it indicates. In the case of a personal interest, the member speak and vote on the matter. If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed.

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates/Speedwatch- Updates -copy sent to all Councillor's.**

5. **To confirm and sign the minutes of meeting held on Tuesday 14th May 2019.**

6. **Council Procedures- The 2018/19 Finances are to be sent to the Audit Commission.**

7. **To report matters arising from the minutes from Meeting held 14th May 2019- information only.**

a). An email received from the secretary of the Upwell and Outwell Age Concern luncheon Club, thanking the Council for the donation sent.

b). From the last meeting- discussion as to whether to install a bin at the top of Green Drove or not.

c). No response as yet from St. Andrews' Church about the donation.

d). No response as yet from NCC re- the stopping up order- all Councillor's copied in.

8. **To receive General Correspondance-**

a). Email received from BC numbering and naming department- Notification of new property address- Aubaine Farm, Langhorns Lane.- copy sent to all Councillor's.

b). Various papers and information are on the table.

9. **Neighbourhood Planning-** Councillor Mr. Fred Keer to report on any updates.

10. **REPORTS-**

To receive the report from the School Liason Officer.

To receive the report from the Cemetery working party.

To receive the report from the Playingfield and Village Hall Committee.

To receive the report from the Planning working party- report circulated before meeting.

To receive the report from the Allotment Working Party- an allotment inspection to be arranged.

11. FINANCE-

- 1). To formerly approve April's Account's. Agree to sign cheques and approve payments -copy of payments to be made are attached to this agenda.
- 2). Payment's received:- Allotment rent -£55.00
- 3). Variance Balances- April- copy to all Councillor's with the Agenda.
- 4) BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 5). Emma Batelman has done the internal audit- report hopefully available at the meeting.

12. To receive the report from the Village and Highways Working Party-

All enquiries from last month are being dealt with.

13. To receive any updates on the Rights of Way in the Parish- Councillor Ms Sarah Arden.

14. To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.

15. To receive Borough Councillor Mr. Chris Croft's report-

16. New Cemetery Proposal- any meetings been arranged with Mrs Beryl Boyce?

17. Outwell Parish Council Web Site is updated monthly.

18. To consider agenda items for the next meeting – 26.6.19.

19. Date of next scheduled meeting-Tuesday 2nd July at 7pm at St. Andrew's Church.

Debbie Newton 29/05/2019