

AGENDA

OUTWELL PARISH COUNCIL

The 312th Ordinary Meeting of the Parish Council will take place at on **Tuesday 4th September 2018** in **St. Andrew's Church**, Outwell scheduled at **7pm**.

All councillors are summonsed to attend.

The press and public are welcome to attend.

1. To consider and receive apologies for absence.
2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it indicates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed.

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates- copy of email sent to all Councillor's.**

5. **To confirm and sign the minutes of meeting held on 7th August 2018.**

6. **Council Procedures-**

a). Requesting quotations for work to be carried out on behalf of the Council- Clerk received a phone call from Jon who owns Pro- Edge regarding a request for a quote for a new Bus Shelter and installing it.

b). Clerk is to explain to the Council that the Chairman believes that the disclosable pecuniary interest forms should be filled in before the next election. It's four years since these have been filled in. Matters may have changed. The three newest Council members need not do this.

c). A copy of the Draft of Standing Orders was emailed to all Councillor's- Can these be adopted?

7. **To report matters arising from the minutes from Meeting held 7th August 2018- information only**

a). Clerk has now requested a Dog waste bin Licence to be allocated for the bin to be attached to Highways Sign- Highways have agreed. Copy of Email sent to Mr. Hussey copied to all Councillor's.

b). Copy of Mr. Giddings letter was sent to all Councillor's -no further discussion on this matter at the meeting- no response has been received.

c). Bus Shelter- emails have been copied to all Councillor's- vote on the location of the Bus shelter location.

8. **To receive General Correspondance – none received.**

9. **Neighbourhood Planning-** There is no update.

10. **REPORTS-** The 2 New Members of Council need to be allocated to Working Parties and anyone else who would like to change- A copy of the Committees are attached to the agenda.

To receive the report from the School Liason Officer.

To receive the report from the Cemetery working party- Clerk has received a donation of £250.00 from St. Clement's to help towards the maintenance of the Churchyard.

To receive the report from the Playingfield and Village Hall Committee.

To receive the report from the Planning working party- report circulated before meeting.

To receive the report from the Allotment Working Party- Should notice be given to Mr. Sieley in October?

FINANCE- To formerly approve July's Account's. Agree to sign cheques and approve payments -copy of payments to be made attached to this agenda, copy of Variances- copies sent to all Councillor's.

To receive the report from the Village and Highways Working Party- An email received from Mr. Andy Wallace

concerning the Streetlight opposite 32 Downham Road- copy of email sent to all Councillor's. Clerk to get in touch with CGM after it was reported that part of the Canal in Basin Road near the Tramway is not being maintained.(email received from Councillor Jane Sutton). Also a query about the amount of cuts per year.

To receive the Borough Councillor's Report – Mr Chris Crofts.

To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.

11. **Outwell Parish Council Web Site is updated monthly.**

12. **Public rights of Way- Back Lane/Tramway to be discussed-** update on the situation as to whether the Tramway has been cleared.

13. **Parish Partnership 2019-2020-** Council are requested to come up with feasible issues concerning Highways that would be helpful for the Parish.

14. **Armistice-** Celebrating Centenary 2018. Councillor Ms D. Semmens to report.

15. **To consider agenda items for the next meeting.**

16. **Date of next scheduled meeting-Tuesday 2nd October 2018 to start at 7pm at St. Andrew's Church.**

Debbie Newton 27/08/2018

