

AGENDA OUTWELL PARISH COUNCIL

The 316th Ordinary Meeting of the Parish Council will take place at on **Tuesday 5th February 2019** in **St. Andrew's Church**, Outwell scheduled at **7pm**.

All councillors are summonsed to attend.

The press and public are welcome to attend.

1. To consider and receive apologies for absence.

2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one may only or one which is also prejudicial. A declaration of an interest should indicated the nature of the interest and the agenda item to which it indicates. In the case of a personal interest, the member speak and vote on the matter. If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed.

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates- copy of email sent to all Councillor's.**

5. **To confirm and sign the minutes of meeting held on Tuesday 4th December 2018.**

6. **Council Procedures- Local Elections in May-** Copy of the Date and Timetable was sent to all Councillors – also Nominations Forms were included. We need to advertise the local elections, St. Andrew's Chapel remains to be the Polling Station for this parish.

7. **To report matters arising from the minutes from Meeting held 4th December 2018- information only.**

a). Is there any update on the Village Sign?

b). Is there an update on the Bus Shelter?

c). Dredging of the Welle Creek in Outwell has been carried out successfully.

8. **To receive General Correspondance-**

a). St. Andrew's Chapel has sent Hire Rates from January 2019 for the using the meeting room- copy of letter to all Councillors.

b). Upwell and Outwell Age Concern Luncheon Club- requesting a representative to their AGM on 5th March 2019 at Upwell Methodist Hall.- Copy to all Councillors.

c). Letter received concerning the highway near Isle Bridge sent by Gwen Sargeant- copy to all councillor's.

d). Email received from Sarah Gibb- re Downham Road Crossing- copy sent to all Councillor's.

e). Letter sent by Mr. Bill Smith with two issues raised.- copy of letter sent to all councillor's.

f). Ward Gethin Archer- selling their service.- do council want to pay £400 plus VAT for five hours of advice?

g). Various other matters of interest are on the table.

9. **Neighbourhood Planning-** Letter received from Graham Nourse- copy to all Councillor's.

10. **REPORTS-**

To receive the report from the School Liason Officer.

To receive the report from the Cemetery working party- Donations towards cost of Maintenance?

To receive the report from the Playingfield and Village Hall Committee.

To receive the report from the Planning working party- report circulated before meeting.

To receive the report from the Allotment Working Party- Should rents be increased?

FINANCE- To formerly approve November's and December's Account's. Agree to sign cheques and approve payments - copy of payments to be made attached to this agenda, copy of Variances- copies sent to all Councillor's. Council needs to agree that instead of writing cheques each month, that Council pay invoices either by direct debit and single payments if necessary via transfer or bacs. A reference procedure can be put in place and as always the payments will be authorised at the meeting before hand. The clerk has now changed the BroadBand and Telephone line from BT who was Charging £51.99 per month, to Plusnet who will be charging £22.00 per month for £18 months. Contract will be looked at this period end. Initial payment was £27.99 to set this up.

To receive the report from the Village and Highways Working Party- Infilled Canal- Councillor Mrs. Jane Sutton has already sent letters approved by the Clerk to various businesses in the village to ask for donations towards the cost of the maintenance- it has also been advertised in the Welle In Touch magazine- Chairman has also requested that at this meeting Council agrees on either 10 cuts per year or 12. Clerk is to arrange a meeting with NCC to request for some contribution from them too.

To receive the Borough Councillor's Report – Mr Chris Crofts.

To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.

11. Matters outstanding concerning Land Adjacent to the Crown Public House in Outwell.

12. Outwell Parish Council Web Site is updated monthly.

13. Public rights of Way- Back Lane/Tramway to be discussed- Clerk still to request cost of signage for the Tramway- although no more reports of horses in this area at this time.

14. To consider agenda items for the next meeting.

15. Date of next scheduled meeting-Tuesday 5th March 2019 to start after the Parish Assembly at 7pm at St. Andrew's Church.

Debbie Newton 29/01/2019