

AGENDA

OUTWELL PARISH COUNCIL

The 317th Ordinary Meeting of the Parish Council will take place at on **Tuesday 5th March 2019** in **St. Andrew's Church**, Outwell scheduled after the Parish Assembly at **7pm**.

All councillors are summonsed to attend.

The press and public are welcome to attend.

1. To consider and receive apologies for absence.

2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one may only or one which is also prejudicial. A declaration of an interest should indicated the nature of the interest and the agenda item to which it indicates. In the case of a personal interest, the member speak and vote on the matter. If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed.

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates- copy of email sent to all Councillor's.**

5. **To confirm and sign the minutes of meeting held on Tuesday 5th February 2019.**

6. **Council Procedures- Local Elections in May-** Still encouraging potential nominees to apply. The forms have to be at Borough Councils offices by 4pm on Wednesday 3rd April 2019.

7. **To report matters arising from the minutes from Meeting held 4th December 2018- information only.**

a). Councillor Mr. Paul Brenchley to show the new sign design- and also seat he is to install next to the sign.

b). Is there an update on the Bus Shelter?

c). Any update on the dropped kerb in Wisbech Road- Councillor Mr. Harry Humphrey to report.

d). Any update on meeting with someone concerning the Infilled Canal- Councillor Mr. Harry Humphrey?

e). Councillor Mr. John Holland to report from the AGM of the Upwell and Outwell Age Concern Lunch Club.

f). Councillor Mr. John Wake spoke with the Crown Lodge about use of their meeting room. It is available at a cost of £20.00 per month.

g). Any forthcoming donations for the infilled canal? Councillor Mrs. Jane Sutton to report.

8. **To receive General Correspondance-**

a). Email received from Mr. William Smith concerning Dog waste being left in trees and on the ground in bags- copy to all Councillor's- signs have been issued to locals by the Clerk.

b). Email from Mr. Charles Nelson- concerns that vehicles are using the trod to cross the infilled canal opposite the playingfield, Bus stop opposite Bloom and Wakes and 'layby' opposite Vineries.

c). Verification of Property address from Borough Council- to be noted- copy to all councillor's.

d). Mr. Northwood- letter received after he met with Councillor's Mr. John Wake and Borough Councillor Mr. Chris Crofts- Clerk to report.

e). Various other matters of interest are on the table.

9. **Neighbourhood Planning-** Information received from Mark Thompson- copy to all Councillor's. Councillor Mr. Fred Keer to report on the next stage.

10. **REPORTS-**

To receive the report from the School Liason Officer.

To receive the report from the Cemetery working party.

To receive the report from the Playingfield and Village Hall Committee.

To receive the report from the Planning working party- report circulated before meeting.

To receive the report from the Allotment Working Party- Should rents be increased?

FINANCE- To formerly approve January Account's. Agree to sign cheques and approve payments -copy of payments to be made are attached to this agenda.

2nd Draft 2019/20 Budget and Short to medium term financial position- Councillor Fred Keer to explain- copies to all Councillor's before the meeting.

Council needs to agree that instead of writing cheques each month, that Council pay invoices either by direct debit and single payments if necessary via transfer or bacs. A reference procedure can be put in place and as always the payments will be authorised at the meeting before hand. This was briefly explain by the Clerk last meeting- this needs to be put in place ready for the new Accounting Year.

To receive the report from the Village and Highways Working Party-

Community Clean Up- Councillor Ms. Donna Semmens to report.

Clerk to update the Council on the Baldwins Drove issues.

Email received from Melanie Hilton- concerns about the speed limit leading from the Cottons to Needham Bank. – copy to all Councillor's.

To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.

11. Councillor Mr. Paul Brenchely- New Cemetery Proposal :-

12. Outwell Parish Council Web Site is updated monthly.

13. Public rights of Way- Back Lane/Tramway to be discussed-

14. To consider agenda items for the next meeting.

15. Date of next scheduled meeting-Tuesday 2nd April 2019 to start at 7pm at St. Andrew's Church.

Debbie Newton 27/02/2019