

# **AGENDA**

## **OUTWELL PARISH COUNCIL**

The 344<sup>th</sup> Ordinary Meeting of the Parish Council will take place at on **Tuesday 5<sup>th</sup> October 2021**, in Outwell Village Hall at **7pm**.

**All councillors are summonsed to attend. The press and public are welcome to attend.**

1.1 To consider and receive apologies for absence.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3. Public Forum for electors to address the Council. Each elector has a two minute slot to talk.

1.4 To accept and sign the minutes of meeting held on 7<sup>th</sup> September 2021. – circulated before the meeting.

### **2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

#### **2.1 To report matters arising from the minutes from the Meeting held 7<sup>th</sup> September 2021**

2.1.1 The land adjacent to Picea Lodge. Clerk is in contact with Fraser Dawbarns and they are doing a search for the deeds.

2.1.2. New Cemetery Working party- update.

2.1.3. Locations in the village regarding Roadside Nature Reserves (RNR)- this was deferred from last meeting.

**2.2.A Parish Partnership-** CC Chris Dawson has money in his pot. Councillor Mrs. Jane Sutton has the latest report on money available the Safer Crossing project.

**2.2.2. RECREATION GROUND-** Clerk is currently seeking guidance from NALC on how the letters should be written to owner of property with encroaching fence and the removal of Horses off the recreation ground.

#### **2.2. B Other matters requiring actions and/or decisions.**

2.2.1 B Notification of new address- 8 Hall Road - all information sent to Councillor's.

2.2.2.B It has been suggested by Mr. Bill Smith that historical documents be stored at the local Museum. Council to make decision as to where they are stored. Clerk will obtain a steel filing system for all the deeds, to be kept in her possession.

2.2.3 B At this time the boxes from the loft are at various Councillor's houses who are sorting through and logging the contents. Any information that is no longer required is to be destroyed.

### **3. FINANCE -**

#### **3.1 Decisions/action**

3.1.1 To formerly approve August Accounts.

3.1.2. Agree to approve payments for October- copy of payments to be made are attached to this agenda.

#### **3.2 For information**

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

#### **4. REPORTS-**

##### **4.1 To receive monthly Police Updates sent via email.**

**4.1.1** All relevant emails sent to the Councillor's.

**4.2. Neighbourhood Planning-** Councillor Jill Gooch to report on any progress with the new team.

**4.3 To receive the report from the School Liason Officer – Councillor Mrs Tara Rust to report.**

**4.4 To receive the report from the OLD Cemetery working party-**

**4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley to report.** A request at this meeting that the Council pay for a defibrillator for the Village located at the village Hall.

**4.6 To receive the report from the Planning working party -** report circulated before meeting.

**Application 21/00668/CU has been ammended again- Retrospective change of use from Agricultural buildings to kennels for dog breeding at Horseshoe cottage, Basin Road. Please have a look at this application on the BCKL&WN website please.**

**4.7 To receive the report from the Allotment Working Party-**all invoices have been sent.

**4.8 To receive the report from the Village and Highways Working Party-**

**4.8.1.** Streetlights reported as and when.

**4.8.2** An email was received from Libby Smith Concerned about the lights not working in St. Andrew's Close. Clerk replied to her the reason that NCC are responsible for these lights but because the road is not adopted the NCC do not outlay for these- its upto the people that live in the street. Sent her reply and copied in NCC Councillor Mr. Chris Dawson, B C Councillor's Mr. Chris Crofts and Mr. Harry Humphrey. Mr Dawson has had a look at this issue and responded. He is further investigating.

**4.8.3.** All highway issues that have been raised have been reported.

**4.9 To receive the Norfolk County Councillor's Report -Mr Chris Dawson- His apologies already sent.**

**4.10 To receive Borough Councillor Mr Harry Humphries/ Mr Chris Crofts report-**

**4.11 Outwell Parish Council Web Site is updated monthly.**

**4.12 To consider agenda items for the next meeting 27.10.2021.**

**4.13 Date of next scheduled meeting – Tuesday 2<sup>nd</sup> November, at Outwell Village Hall, 7pm.  
Debbie Newton 29.09.2021.**