

AGENDA

OUTWELL PARISH COUNCIL8

The 338th Ordinary Meeting of the Parish Council will take place at on **Tuesday 6th April 2021** via Zoom, at **7pm**.
All councillors are summonsed to attend.

The press and public are welcome to attend. A link will be sent to those that request it.

1. To consider and receive apologies for absence.

2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

3. **Public Forum for electors to address the Council.** Each elector has a two minute slot to talk.

4. **To receive monthly Police Updates sent via email.**

All relevant emails sent to the Councillor's.

5. **To accept and sign the minutes of meeting held on Tuesday 2nd March 2021. All meetings carried out via zoom will be signed when restrictions are lifted.**

6. **Council Procedures-**

Chairman is to explain the reasons why a new agenda arrangement is required and the Council to formerly agree with it.

Clerk has advised the Chairman that any Zoom meetings after the 7th May will not be legal. The Annual audit is also being produced at this time. She has asked that Council will agree to have the next open full Council meeting and AGM to be held a week later on May 11th- also to have it in a suitable meeting area- i.e. the Village Hall as the NALC guidelines recommend, in order that various paperwork can be signed at that meeting required for the Annual audit.

7. **To report matters arising from the minutes from the Meeting held 2nd March 2021**

a). Any update on the Flood risk areas and insurance in the village? Councillor J. Sutton to report.

b). The land adjacent to Picea Lodge- This should have been discussed at the last meeting. Does Council want to sell this piece of land?

c). Sinking tomb reported February- have the owners been found?- Councillor John Hollands was doing the research.

8. **Matters raised for Agenda.**

One item -To be discussed later in the meeting.

a). Council to agree to continue the NALC Subscription- it's a very useful tool for the Council- £369.18

9. **Neighbourhood Planning-** no updates.

10. **REPORTS-**

To receive the report from the School Liason Officer – Councillor Mrs Tara Rust to report.

To receive the report from the Cemetery working party-

To receive an update on the new Cemetery committee – Chairman Mr Fred Keer has sent memo.

To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley to report.

To receive the report from the Planning working party - report circulated before meeting, Council planning party have received letter of Objection for Application number 21/00302/F.

To receive the report from the Allotment Working Party. Mr Pat Clabon has emailed his interest in the land at Goodman's Crossing. Is the land to be rented?

11). FINANCE -

- 1). i). To formerly approve February Accounts.
- ii). Agree to approve payments for April- copy of payments to be made are attached to this agenda.,
- 2). Variance Update for February - copy sent to all Councillors.
- 3). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 4). Formerly agree for Emma Bates- Clerk to West Walton Parish Council Clerk to be OPC internal auditor for annual accounts- she did them two previous years.
- 5). PKF Littlejohn- hs sent the paper work for the Annual Governance and Accountability Return 2020/21.
- 6). The minimum wage rises 2.2% £8.72 to £8.91 per hour from April 1st 2021- Council agrees to pay the village cleaner as stated in his contract.

12. To receive the report from the Village and Highways Working Party-

- i). Welle Tidy group- Councillor Sarah Arden to report.
- ii). Streetlight and potholes are reported by the residents at times and the Clerk deals with them immediately.
- iii). Hall Road will be closed for 6 hours on the 20th April for works to be carried out.
- iv). Emails received from Mr. Bill Smith regarding an HGV Survey carried out on the A1122 and A1101 in 2017. Information sent to all Councillors to be discussed. This matter being raised with the suggestion that Upwell PC and Outwell PC work together on this matter.

13. Parish Partnership 2021- NCC Parish Participation has accepted OPC's bid for Trod Solar Lights on the Trod in Lowside. Councillor Mrs Jill Gooch to contact the Contractors to let them know. Clerk has informed Upwell Parish Council too.

14. Backlane and Tramway-

Matter discussed earlier under Matters arising from last meeting.

15. To receive the Norfolk County Councillor's Report -Mr Harry Humphrey.

16. To receive Borough Councillor Mr. Chris Croft's report-

17. Outwell Parish Council Web Site is updated monthly.

18. To consider agenda items for the next meeting 28.04.2021.

19. Date of next scheduled meeting - Tuesday 4th May, 7pm via Zoom (Unless the Council propose to change this).

Debbie Newton 31/03/2021