

AGENDA **OUTWELL PARISH COUNCIL**

The 346th Ordinary Meeting of the Parish Council will take place at on **Tuesday 7th December 2021**, in Outwell Village Hall at **7pm**.

All councillors are summonsed to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 . Public Forum for electors to address the Council. Each elector has a two minute slot to talk.

1.4 To accept and sign the minutes of meeting held on 2nd November 2021. – circulated before the meeting.

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 2nd December 2021

2.1.1. New Cemetery Working party- update.

2.1.2 The Minutes books have been returned to the Clerk. Clerk has been doing some research. Records to be retained permanently are to be archived safely. The records are the responsibility of the clerk and not the Council- therefore the old documents recording minutes will be taken to the Museum in Wisbech

2.2.A PARISH PARTNERSHIP-

2.2.1.A The feasibility study is still waiting for detail from Jason- Head of NCC Highways before a bid can be made. Clerk has been informed by Willow Davies that CIL money can be spent on the study.

2.2.2A Also interaction with the Schools (Mode of Transport), playingfield and any others to back up CC Chris Dawson's claim. Any correspondence received?

2.2.B. RECREATION GROUND-

2.2.1.B A letter has been drafted for Council approval to send to resident with encroaching fence- copy sent to all Councillor's

2.2. C OTHER MATTERS REQUIRING ACTIONS AND/OR DECISIONS

2.2.1C CIL Infrastructure Funding Governance and future application dates- Copy of this information sent to all Councillors.

2.2.2.C Meeting schedule 2022- to be approved- copy to all Councillor's.

2.2.3.C Notification of New property Addresses- 4 and 5 Abbot's Court, Isle Bridge Road- information only.

2.2.4.C Email received from Outwell Resident requesting a Bus Shelter for the School children to stand under in the Cottons- nr Green Drove.

2.2.5.C OPC were copied into an internal mail sent to UPC re Queen's Platinum celebrations next year- does OPC want to work with UPC or do their own- or purchase souvenirs for the Primary School children? This can become an agenda item.

3. FINANCE -

3.1 Decisions/action

- 3.1.1 To formerly approve October Accounts
- 3.1.2. Agree to approve payments for December- copy of payments to be made are attached to this agenda.
- 3.1.3- Draft Budget has been sent to all Councillor's- **the Precept to be decided for 2022/23.**

3.2 For information

- 3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 3.2.2- Variance report for October sent to all Councillor's.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

- 4.1.1 All relevant emails sent to the Councillor's.

4.2. Neighbourhood Planning- Councillor Jill Gooch to report on any progress with the new team.

4.3 To receive the report from the School Liason Officer – Councillor Mrs Tara Rust to report.

4.4 To receive the report from the OLD Cemetery working party- Council needs to publish to the Parish that the Old Cemetery is full, apart from those plots reserved.

4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley to report

4.6 To receive the report from the Planning working party - report circulated before meeting.

- 4.6.1. Parish update session from the Planning Services- Councillor Mr. John Watts attended.
- 4.6.2. Application 21/02191/F- to be discussed- email received from Mr. Delaney sent to all Councillor's.
- 4.6.3- email received from Helen Morris on behalf of Freebridge informing the Council that RCA Regeneration will shortly be submitting a reserved matters application to the Borough Council for the site west of the Tikka Chef- copy sent to all Councillor's. This is for information only- not to be discussed until the application has been submitted.

4.7 To receive the report from the Allotment Working Party-

4.8 To receive the report from the Village and Highways Working Party-

- 4.8.1. Streetlights reported as and when.
- 4.8.2. All highway issues that have been raised have been reported.

4.9 To receive the Norfolk County Councillor's Report -Mr Chris Dawson.

4.10 To receive Borough Councillor Mr Harry Humphries/ Mr Chris Crofts report.

4.11 Outwell Parish Council Web Site is updated monthly.

4.12 To consider agenda items for the next meeting 26.01.2022.

4.13 Date of next scheduled meeting – Tuesday 1st February 2022, at Outwell Village Hall, 7pm. Debbie Newton 02.12.2021.

I would like to take this opportunity to thank the Councillors for all your support in 2021 and wish you all a Merry Christmas and a Healthy 2022.