

AGENDA
OUTWELL PARISH COUNCIL

The 331st Extra Ordinary Meeting of the Parish Council will be dealt with via emails and telephone calls - due to the fact that Covid - 19 has prevented a meeting of Councillors, public and press being held.

You have received all the updates from the police.

- 1 Approval of the minutes for the last meeting dealt with via emails and phone calls. **A proposer and seconder is required to approve the minutes.** The minutes for all virtual meetings will be signed at the next held meeting.
- 2 The Chairman would again like to propose that the Council should record its thanks and appreciation of the efforts of all those still working to meet the needs of our parishioners. These include those working at the health centre and our local pharmacy and also all those still working in local businesses to help to provide the goods and services local people need to get through the crisis we are all facing. We would also like to record our appreciation of the efforts of all those volunteers who are helping by doing the shopping and a variety of other tasks to help the most vulnerable members of our society.
- 4 Council Procedures. All members of Council have been receiving all the information from NALC and NCC as to how to work remote meeting and any other information during COVID 19. Councils have been given the go ahead to meet up with conditions put in place. Chairman's proposal for future meetings of OPC. In June Council accepted the Chairman's proposal that the OPC meetings in July and August should continue to be "virtual meetings" using emails and telephone calls. This was subject to the proviso that the lockdown continued. As we know lockdown has been eased. and for this reason I would like to make the following proposal: Subject to Councillors being satisfied with the arrangements for social distancing being implemented at the Crown Lodge hotel OPC should resume "normal meeting arrangements" from the meeting scheduled for August 4th.
Obviously, this will depend on future Government actions relating to the control of the corona virus.
5. To report matters arising from the minutes from the Virtual Meeting dated 2nd June 2020 - information only.
None
6. Matters raised for Agenda.
 - a). BCKL&WN- Notification of a New Property Address- Country Kennels and DEE DEE DOG, Mullicourt Road.- copy of email sent to all Councillor's.
 - b). NCC sent a news release for Applications for the Norfolk Social Infrastructure Fund.- copy of email sent to all councillor's- **are there any suggestions?**
7. Neighbourhood Planning- no updates.
8. REPORTS-
 - Beaupre School – No reports
 - Cemetery- Clerk received a complaint from a lady about the fact her mums grave has not been cut-previously it had been- I will report this to CGM with photos.
 - No report from the Playing Field and Village Hall Committee.
 - To receive the report from the Planning working party - report circulated before meeting. Applications are still coming through - responses are taking more time.
 - To receive the report from the Allotment Working Party – there has been three applicants so far for The Common in upwell- awaiting a fourth one. They have till the end of July to Apply then this will be discussed in the August meeting. I will send you copies of their emails before that time so a selection can be easily made.

9). FINANCE -

1). To formerly approve May Finance. **Please can someone approve these?**

Agree to sign cheques and approve payments for July - copy of payments to be made are attached to this agenda.

2). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3). The end of year accounts have been sent to the Audit Commission and are published on the Website.

10. To receive the report from the Village and Highways Working Party- Any issues to be raised concerning Streetlights, Footways or Highways?

Copy of letter received from NCC highways after sending four concerns raised.... Looks like they are only doing surface dressing at this time. The public ring Clerk with issues about streetlights – Clerk reports them immediately.

People are asking when there is a bin to be installed on the Boat Basin. Councillor Paul Brenchley has this matter in hand.

Had a call from a resident living in No. 30 Wisbech Road. He's requesting a drain to be put outside his house. Clerk to contact Highways.

Received an email from Ian Barclay- complaining of excessive material left on the highway- Stowe Road, his complaint was sent to NCC Highways and is being dealt with.

Great British Clean- Email sent 4.7.2020. We need volunteers to organise this please.

11. Parish Partnership 2020- NCC have written to say decisions on Sam2 Cameras have been delayed but will inform Council as soon as a decision has been made.

Parish Partnership 2021- Council has received a letter- copies to all Councillors- request for bids for any local highway improvements in partnership with Town and Parish Councils. Closing date is December 4th 2020.

12. To receive any updates on the Rights of Way in the Parish- Councillor Ms Sarah Arden – need to ensure adequate signage for all Public access and also ensure that they are all clear.

13. There is no report from County Councillor Mr. Harry Humphrey.

Borough Councillor Mr. Chris Crofts reported

Because of Covid 19 issues we have had to operate in a completely different way, and it's took some time to organise, and for councillors to get used to this new way of working.

Most employees are working from home now and all meetings are held remotely, some on Microsoft Teams but most are held using the Zoom app.

Because all council meetings must be held in public they are recorded live and available for anyone to view on u-tube while the meeting is being held.

I have had to chair three planning meetings in a month to clear a backlog of contentious applications, but we are up to date now.

14. Outwell Parish Council Web Site is updated monthly.

15. The next meeting of the Parish Council is scheduled for Tuesday 4th August at 7pm 2020, at The Crown Lodge Meeting Room. This will have to be discussed with the owner of the meeting room as to whether its possible.

16. To consider agenda items for the next meeting – 28th July 2020.

Debbie Newton 29/05/2020