

AGENDA **OUTWELL PARISH COUNCIL**

The 370th Ordinary Meeting of the Parish Council will take place at on **Tuesday 2nd April 2024**,
At Upwell village Hall, New Road, Upwell at **7.00pm**
All councillors are summoned to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of meeting held on 5th March 2024 – circulated before the meeting.

1.5 **Council Procedures-**

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 5th March 2024.

An Action plan has been produced with this agenda.

If you have any reports or updates on any of the matters on Action plan- please email everyone before the meeting.

3 Councillor's Reports

3.1 NCC – Chris Dawson – various updates and information has been sent by Chris.

3.2 B C – Chris Crofts and Harry Humphreys

4. FINANCE -

4.1 Decisions/action

4.1.1 To formerly approve Accounts – February sent with the minutes from last meeting.

4.1.2. Agree to approve payments for April- copies of payments to be made are attached to this agenda.

4.1.3- Chairman has produced Variants for the month February.

4.2 For information

4.2.1 Bulley Davy are the accountants that ensure the Clerk's salary is accounted for.

4.2.2. PKF Littlejohn are OPC's external Auditors.

4.2.3. Emma Bateman to be OPC's internal auditor.

4.2.4. Minimum wage has gone up to £11.44 per hour since April 1st 2024.

5. REPORTS-

5.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's.

5.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust/Gina Greenwood to report.

5.3 To receive the report from the OLD Cemetery working party.

5.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs. Gina Greenwood/Tara Rust to report.

5.5 To receive the report from the Planning working party – report attached to the agenda.

i) Gypsies, Travellers and Travelling Show people sites and policy.

5.6 To receive the report from the Village and Highways Working Party-

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs. Jane Sutton.

5.7 To receive the report from the Cemetery committee: - Councilor Mr. Dale Boyce to report.

6. MATTERS FOR COUNCIL TO ACTION: -

6.1 Email from Bill requesting OPC to support the renovation of Penn Sluice- various emails have been sent to all Councilor's- do we add to the action plan?

6.2. Email from NCC Chris Dawson – erecting Bird and Bat boxes in the community- locations? Cost? Do we add to action plan?

7 Outwell Parish Council Web Site is updated monthly-

8 To consider agenda items for the next meeting 01.05.2024.

9 Date of next scheduled meeting – Tuesday 7th May following the AGM, at 7pm at Upwell Village Hall, New Road, Upwell.

Debbie Newton 28.03.24.