

AGENDA

OUTWELL PARISH COUNCIL

The 367th Ordinary Meeting of the Parish Council will take place at on **Tuesday 5th December 2023**,
At Upwell village Hall, New Road, Upwell at **7.00pm**
All councillors are summoned to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2 Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of meeting held on November 7th, 2023 – circulated before the meeting.

1.5 **Council Procedures- The Standing Orders have been amended as requested at the last meeting.**

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 7th November 2023.

2.1.1. New Cemetery – Councilor Mrs. Jane Sutton to report.

2.1.2 Verges- CC Chris Dawson to update?

2.1.3. River Railings- CC Chris Dawson to update. - all relevant correspondence has been sent to Councillors

2.1.4. Car Parking outside school. - CC Chris Dawson has recommended that PC representatives along with himself and the Head Teacher to have a meeting. Cllr Georgina Greenwood has volunteered.

2.1.5 Recreation Ground- Community Garden- Cllr Ms Donna Semmens to update.

2.1.6. Christmas Lights update.

2.1.7 Response from Liz Truss- re entry into secondary schools in 2024.- copy of mail to all Councilor's

2.2 MATTERS FOR COUNCIL TO ACTION: -

2.2.1 NCC – Delivering local highway improvements in partnership with town and parish council for the financial year 2024/25- copy of email to all Councilors – nothing forthcoming. CC Chris Dawson is hoping that with Parish partnership money that the Riverside Railings can be repaired/ replaced.

2.2.2. Neighbourhood Plan- After last month's meeting-it appeared that 2 people from Upwell Council are willing to help out if there is no more support from OPC- copy of mail to all Councilor's.

2.2.3. Clerk's Wage Increase April 2023- -copy of memo to all Councilors.

2.2.4- Email from Kevin Bacon promoting beacons – 6th June 2024- Outwell-* have committed to have a beacon or fire pit – so need to organize this event.

2.2.5- War Memorial- email from Bill Smith with a suggestion- Councilor's to Discuss.

2.2.6- Meeting Dates for 2024 to be agreed.

3. FINANCE -

3.1 Decisions/action

3.1.1 To formerly approve Accounts – There will be a copy of Bank Statements for everyone for November. I will also get a financial report to you all before the meeting.

3.1.2. Agree to approve payments for December- copies of payments to be made are attached to this agenda.

3.1.3- Chairman and Clerk to work a budget for the precept for next year. An agreement of the raise of precept to be agreed this meeting.

3.2 For information

3.2.1 Bulley Davy are the accountants that ensure the Clerk's salary is accounted for.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's.

4.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust to report.

4.3 To receive the report from the OLD Cemetery working party.

4.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs. Gina Greenwood/Tara Rust to report.

4.5 To receive the report from the Planning working party – report attached to the agenda.
Response from Mr. Hall re- letter of complaint written by Council- copy to all Councilor's.

4.6 To receive the report from the Allotment Working Party: -

4.7 To receive the report from the Village and Highways Working Party-

4.7.1. Streetlights reported as and when.

4.7.2 Any highway reports to Councilor Mrs. Jane Sutton.

4.7.3. Clerk still looking for Suitable notice boards and Benches.

4.8 To receive the Norfolk County Councillor's Report -Mr. Chris Dawson has sent all updates via email.

4.9 To receive Borough Councillor Mr Harry Humphries/ Mr. Chris Crofts report.

4.10 Outwell Parish Council Web Site is updated monthly-

4.11 To consider agenda items for the next meeting 30.01.2024.

4.12 Date of next scheduled meeting – Tuesday 5th February 2024 at 7pm at Upwell Village Hall, New Road, Upwell.

Debbie Newton 29.11.23.

I would like to take this opportunity to wish everyone a Healthy Christmas and Prosperous 2024.