# *AGENDA*
# *OUTWELL    PARISH    COUNCIL*

The 368th Ordinary Meeting of the Parish Council will take place at on **Tuesday 6th February 2024**,
At Upwell village Hall, New Road, Upwell at **7.00pm**
**All councillors are summond to attend. The press and public are welcome to attend.**

1.1    To consider and receive apologies for absence.

1.2.     Councillors' Declaration of Interest in tonight's Agenda items.
 **Please indicate whether the interest is a personal one only or one which is also prejudicial.  A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates.  In the case of personal interest, the member may speak and vote on the matter.  If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3     Public Forum for electors to address the Council.  Each elector has a two-minute slot to talk.

1.4     To accept and sign the minutes of meeting held on December 5th, 2023 – circulated before the meeting.

1.5    **Council Procedures-**

**2       MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

**2.1 To report matters arising from the minutes from the Meeting held 5th December 2023.**
An Action plan has been produced with this agenda. The Clerk's Role in this process- Availability for receiving phone calls.
If you have any reports or updates on any of the matters on Action plan- please email everyone before the meeting.

**3 Councillor's Reports**
3.1 NCC – Chris Dawson
3.2 B C – Chris Crofts and Harry Humphreys

**4. Allotments**
4.1 Land in Langhorn's Lane
4.2. Spreadsheet compiled by Councillor Sarah Arden to be approved.

**5. FINANCE -**
**5.1 Decisions/action**
5.1.1 To formerly approve Accounts – Expenditure and income for Sept to December is attached to Agenda.
5.1.2. Agree to approve payments for January and February- copies of payments to be made are attached to this agenda.
5.1.3- Chairman has produced Variants for the months of Sept to December- attached to this agenda.
 **5.2 For information**
5.2.1 Bulley Davy are the accountants that ensure the Clerk's salary is accounted for.

**6.  REPORTS-**

**6.1 To receive monthly Police Updates sent via email.   A**ll relevant emails sent to the Councillor's.

**6.2 To receive the report from the School Liaison Officer –** Councillor Mrs Tara Rust to report.

**6.3 To receive the report from the OLD Cemetery working party.**

**6.4 To receive the report from the Playing field and Village Hall Committee –** Councillor Mrs. Gina Greenwood/Tara Rust to report.

**6.5 To receive the report from the Planning working party –** report attached to the agenda.
i)  Application 23/00940/F went to the appeal hearing on 5th February after being deferred due to technicalities outlined.
ii)  Gypsies, Travellers and Travelling Show people sites and policy Consultation- to be discussed.

**6.6 To receive the report from the Village and Highways Working Party-**
6.6.1. Streetlights reported as and when.
6.6.2 Any highway reports to Councillor Mrs. Jane Sutton.
6.6.3. Clerk still looking for Suitable notice boards and Benches.
6.6.4- The Highway's Community Ranger Visit- March 2024

**7.1 MATTERS FOR COUNCIL TO ACTION: -**

**7.1.1** Invitation to the Luncheon Club AGM on Tuesday 14th March 2024 at 1pm at the Upwell Methodist Church-Councillor to volunteer.
**7.1.2** Chairman has been invited to a Chairs meeting with Terry Parish, leader of the KL&WN Borough Council – copy sent to Chairman.
**7.1.3** Councillor Jane Sutton sent an email 6th December 2023 of the issues can be dealt with by the Parish Council.
**7.1.4.** I've asked Graham to give a quote on clearing the branches etc. off the infilled canal to prevent rat infestation.
**7.1.5.** Does the Council want to produce a magazine or ask on social media if there are any volunteers to produce one?

**8. Outwell Parish Council Web Site is updated monthly-**

**9. To consider agenda items for the next meeting 28.02.2024.**

**10. Date of next scheduled meeting – Tuesday 5th March 2024, after the Parish Assembly at 7pm at Upwell Village Hall, New Road, Upwell.**

**Debbie Newton 31.01.24.**