

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 364th), of the Council, commenced on Tuesday 1st August 2023, at 7pm at The Crown Lodge, Downham Road.

Chairperson, Mr. Fred Keer presided over the meeting.

Attending: -

Councillor's Ms. Donna Semmens, Mrs. Jill Gooch, Mrs. Jane Sutton, Mr. John Watts, Mrs. Gina Greenwood, Mr. David Murfitt, Mrs. Tara Rust, and Ms. Andrea Alexander
Borough Councillor Mr. Chris Crofts.

1 Member of Public.

1.1 Apologies accepted for absence: -

Councillors Mr. Dale Boyce and Ms. Sarah Arden
Borough Councillor Mr. Harry Humphrey.
County Councillor Mr. Chris Dawson

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. **Public Forum: No one spoke.**

1.4 The minutes of the meeting held on Tuesday 4th July 2023 were distributed before this meeting. They were accepted with amendments pointed out by the Clerk, on a proposal by Cllr Jane Sutton and seconded by Cllr Georgina Greenwood.

These were duly signed as a true record by the Chairperson.

1.5 **Council Procedures:** The Chairman re-iterated the Council's Standing Orders to all of Council- especially the Councillor's declaration when subjects are spoken. He also asked that members of the Council spoke through the chairman.

2.1 To report matters arising from the minutes from the Meeting held 4th June 2023

2.1.1. New Cemetery – it was agreed unanimously on a proposal by Councillor Donna Semmens and seconded by Councillor Jane Sutton, that the New Cemetery Committee goes ahead in finding out if Goodman's Crossing allotments is a suitable area for the new Cemetery on the proviso that the front few acres are kept for the possibility of development.

2.1.2 Old Cemetery- Quote received from CGM- lime tree in cemetery- £330.00 +VAT- it was agreed that this is not an urgent matter so to look for further quotes.

2.1.3 Email from Chris Dawson – discussions re village appearance. – Grass cutting and railings- he is continuing to contact those that are responsible for the grass cutting in various areas and that next year the village remains tidy and not unkempt.

2.1.4 Recreation Ground- Council has not heard back from Charity commission about the suggestions made- i.e., garden allotments would be able to go ahead? Chris Dawson sent an email – Local Nature Recovery Strategy -this was sent to Jane and Sarah- could we with the support of NCC make the recreation ground into an area of recovery? No progress yet.

2.1.5 Letter received from Liz Truss- re- update on the matter of Parish regarding the local Parish Elections.

2.1.6. Councillor Sarah Arden is awaiting to hear if the bid for CIL money is successful. She is also awaiting the design details from Andy Wallace. Borough Councillors Chris and Harry support this.

2.1.7 – The Tramway- it has been noticed that the Tramway and Back Lane is becoming overgrown, and the large pile of rubbish is still there. Clerk to get quotes to have this cleared.

2.1.8.- School Parking- no further news on this subject.

MATTERS FOR COUNCIL TO ACTION; -

2.2.1 NCC – Delivering local highway improvements in partnership with town and parish council for the financial year 2024/25, no decisions made- this is to remain on the agenda.

2.2.2. NEIGHBOURHOOD PLAN- Chairman sent all Councillor's information. Councillor's Jill Gooch, John Watts and Andrea Alexander showed an interest. Clerk to ask on social media if anyone in the village is interested in joining the steering group.

3. FINANCE –**Payments for August 2023 to be Authorised**

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	595.00	0.00	595.00	DD	Clerk Wages
Mr Ellington	329.80	0.00	329.80	AUG01/23	Village cleaner 31hrs @£10.47
Plusnet	38.58	0.00	38.58	AUG02/23	BT Telephone/broadband July
K & M Lighting	105.15	21.03	126.18	AUG03/23	August Streetlighting maintenance
Viking	56.56	12.49	74.95	AUG04/23	Refuse sacks and stationary
BulleyDavy	54.00	10.80	64.80	AUG05/23	Cutting of the Recreation Ground
Crown Lodge	41.67	8.33	50.00	AUG06/23	Meeting Room July
PWLB	55.48	0.00	55.48	DD	Allotment loan
Totals	1276.24	52.65	£1,334.79		

3.1 Decisions/action

3.1.1 Council formerly approved June Accounts.

3.1.2. Council approved payments for August.

3.1.3 Variance report for July was agreed.

3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's.

4.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust to reported that parents that didn't originally appeal for places at the Downham Academy have in fact got places.

4.3 To receive the report from the OLD Cemetery working party- Still awaiting quotes on the unsafe Tree. Looks tidy.

4.4 To receive the report from the Playing field and Village Hall Committee – Councillor Mrs. Tara Rust reported that they are still trying for Grants for the Car- Park. Next fundraiser is a Jumble Sale on the 12th of August.

At this time the Clerk spoke. Mr. Bill Smith and Steve Allday had requested for Steve's father's ashes to be scattered near a Horse chestnut tree that Ken Allday and his wife planted in the Playing field. Ken Allday instigated raising funds to buy the field off Mr. Lawrence to make a suitable football pitch and playing area for the village. Councillor Jill Gooch also requested that a plaque be placed too. Council agreed to this and Clerk to write to Outwell Village Hall and Playing field committee for their agreement too.

4.5 To receive the report from the Planning working party – report attached to the minutes.

4.6 To receive the report from the Allotment Working Party- Allotment inspection to be organized along with a charity one too.

4.7 To receive the report from the Village and Highways Working Party-

4.7.1. Streetlights reported as and when.

4.7.2 Any highway reports to Councillor Mrs. Jane Sutton

4.7.3. The Street scene Inspectors are coming to the village in September. Clerk to report there is weeds on the footways and highways around the village.

4.8 To receive the Norfolk County Councillor's Report -Mr. Chris Dawson has sent all updates via email.

4.9 To receive Borough Councillor Mr Harry Humphries/ Mr. Chris Crofts report.

4.10 Outwell Parish Council Web Site is updated monthly-

4.11 To consider agenda items for the next meeting 31.8.2023.

4.12 Date of next scheduled meeting – Tuesday 12th September 2023 at 7pm at the Crown Lodge. (This has been changed from 5th due to the fact the Clerk cannot attend).

The meeting closed at 8.30pm.

Signed by the Chairman..... Date.....