

## **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 373<sup>rd</sup>), of the Council, commenced on Tuesday 10<sup>th</sup> July 2024, at 7pm at Upwell Public Hall, New Road, Upwell. Chairperson, Mr. Fred Keer presided over the meeting.

### **1.1 Attending: -**

Councillor's Mr. Dale Boyce, Ms. Sarah Arden, Mr. John Watts, Mr. David Murfitt, Mrs. Georgina Greenwood, Ms. Donna Semmens, Mrs. Jill Gooch and Ms. Andrea Alexander.  
Borough Councillor Mr. Chris Crofts.

### **Apologies accepted for absence: -**

Councillors Mrs. Jane Sutton, Mrs. Tara Rust  
County Councillor Mr. Chris Dawson  
Borough Councillor Mr. Harry Humphrey.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

### **1.3. Public Forum:**

No one spoke

1.4 The minutes of the meeting held on Tuesday 4<sup>th</sup> June 2024 were distributed before this meeting. They were accepted on a proposal by Cllr Donna Semmens and seconded by Cllr Andrea Alexander. These were duly signed as a true record by the Chairperson.

1.5 **Council procedures-** no new ones.

## **2 Councillor's Reports**

2.1 NCC – Chris Dawson – various updates and information have been sent by Chris since the last meeting,

2.2 BC- Chris Crofts reported that there is a New Council Executive – Kate Blackmore. Two other positions are required but these will be elected in September, each department without its relevant leaders is managed by the deputies. In planning there have been 46 appeals this last year- 23 have been overturned. There is a staffing problem throughout, but the planning department is having to use agency people which add to costs.

**He then left the meeting at 7.45pm.**

## **3 To report matters arising from the minutes from the Meeting held 4<sup>th</sup> June 2024.**

3.1 An Action plan has been produced with this agenda.

All updates on the July Action plan attached to these minutes.

#### 4. FINANCE –

Payments for JULY 2024 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
The Clerk	604.12	0.00	604.12	JUL01/24	Clerk Wages
Mr Ellington	343.20	0.00	343.20	JUL02/24	Village cleaner 30hrs @£11.44
Plusnet	41.63	0.00	41.63	JUL03/24	BT Telephone/broadband JUNE
K & M Lighting	105.15	21.03	126.18	JUL04/24	July Streetlighting maintenance
Upwell Village	22.00	0.00	22.00	JUL05/24	Hire of Hall MAY meeting
SSE	517.28	25.86	543.14	JUL08/24	Electricity MAY
<b>NURTURE</b>	<b>124.80</b>	<b>24.96</b>	<b>149.76</b>	<b>JUL09/24</b>	<b>Cuts for April and May Boat Basin</b>
<b>NURTURE</b>	<b>655.25</b>	<b>131.04</b>	<b>786.29</b>	<b>JUL09/24</b>	<b>Cuts for Cemetery April/May</b>
<b>NURTURE</b>	<b>1393.65</b>	<b>278.73</b>	<b>1672.38</b>	<b>JUL10/24</b>	<b>Infilled Canal April/May</b>
Trim & Clear	65.00	0.00	65.00	Jul11/24	Clear path and weeds- Chase
Bulley Davey	54.00	10.80	64.80	JUL12/24	Clerks PAYE
<b>Unity Trust</b>	<b>10.50</b>	<b>0.00</b>	<b>10.50</b>	<b>JUL13/24</b>	<b>Cheque services- JUNE</b>
<b>Unity Trust</b>	<b>18.00</b>	<b>0.00</b>	<b>18.00</b>	<b>JUL14/24</b>	<b>Transactions 5.3.24 to 3.6.24</b>
Wave Water	18.26	0.00	18.26	JUL15/24	Water in Cemetery
<b>Stratton's</b>	<b>110.00</b>	<b>0.00</b>	<b>110.00</b>	<b>JUL16/24</b>	<b>Skip to clear the container</b>
PWLB	732.01	0.00	732.01	DD	Loan for village Hall
<b>Totals</b>	<b>2413.43</b>	<b>202.89</b>	<b>5307.27</b>		

**BOLD writing was paid in JUNE**

##### 4.1 Decisions/action

4.1.1 May Accounts were formerly approved

4.1.2. July Payments were agreed and signed.

4.1.3. Chairman spoke to the Council about the Clerk's pay. After logging hours for the months from February to June it was noted that the Clerk is doing more hours than being paid for. Also, she has not received statutory holiday pay in all the years as a Clerk. On a proposal by Councillor Mr. Dale Boyce and seconded by Councillor Mrs. Jill Gooch that her hours will increase to 50 hours per month. This will make the salary £700.00 per month from 1<sup>st</sup> August 2024. The Council unanimously agreed.

##### 4.2 For information

4.2.1 Bulley Davy are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for May was submitted by the Chairman.

4.2.3 Payments received in June- £810.00 advertisement subscriptions.

#### 5. REPORTS-

5.1 **To receive monthly Police Updates sent via email.** All relevant emails sent to the Councillor's.

**5.2 To receive the report from the School Liaison Officer** – Councillor Mrs Georgina Greenwood reported that out of all the appeals, 2 were successful from Outwell and 3 from Upwell. Most parents are happy that their children are going to KET school in King's Lynn. School parking is still being dealt with between County Councillor Mr. C. Dawson, the schools and the police.

Unfortunately, classes are having to be taught together with different ages due to lack of intakes this year. There is one member of staff leaving but won't be replaced. Unfortunately, nothing the Council can do.

**5.3 To receive the report from the OLD Cemetery working party. No report**

**5.4 To receive the report from the Playing field and Village Hall Committee** – Councilor Mrs. Georgina Greenwood reported that the Music Festival on the 15<sup>th</sup> of June 2024 was a great success. The next event is the Halloween and firework event in October. Chairman and the Council congratulated the Village Hall committee on their success and hard work for all these major events raising money to be self-sufficient.

**5.5 To receive the report from the Planning working party – report attached to the minutes.**

**5.6 To receive the report from the Village and Highways Working Party-**

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs. Jane Sutton-

5.6.3 Contact Westotec about the Speed signs not working on Wisbech Road and Downham Road.

5.6.4 Councillor Jane Sutton to contact Chris Dawson and the new Bus service re- location of Bus stop near Outwell Timber.

**5.7 To receive the report from the Allotment committee:**

The report is on the July Action plan.

**6. MATTERS FOR COUNCIL TO ACTION: -**

**Sheet attached to minutes.**

**1). New Cemetery?**

**2). Riverside Railings.**

**3). Trod**

**4). Community Garden.**

**5). Penn Sluice**

**6). Safer Crossings.**

**7 Outwell Parish Council Web Site is updated monthly-** The new Magazine is now on the Website

**8 To consider agenda items for the next meeting 31.07.2024.**

**9 Date of next scheduled meeting – Tuesday 6<sup>th</sup> August at 7pm at Upwell Village Hall, New Road, Upwell.**

**Meeting Duly closed at 8.25pm**

**Signed.....**

**Date.....**