

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 290<sup>th</sup>), of the Council, commenced on Tuesday 5<sup>th</sup> July 2016, with Chairman Councillor Mr J Wake presiding.

## **Attending :-**

Councillor's Mr P. Smith, Mrs J. Gooch, Mr P. Cutting, Mr D. Boyce, Mrs T. Rust, Mr A. Mould, Mr P. Brenchley and Mr J. Hollands.

Borough Councillor Mr. Chris Crofts.

3 member's of public

## **Apologies for absence :-**

Councillor's Mr F. Keer and Mr J. Watts.  
District/ Borough Councillor Mr. Harry Humphrey

## **Public Forum :-**

The Chairman welcomed members of public to speak at this time.  
Mr George was there to answer any queries with reference to the plans being submitted for change of use of Warehouse, Isle Road to a Gym.

## **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

Councillor Mr Paul Brenchley- Matters Arising- item d).

## **Police reports :-**

Clerk is emailing Council any updates from Crime Updates- there was mentioned the Cannabis Factory discovered in Outwell also a cash and jewellery burglary in Hall Road, attempted burglaries and markers left outside people's houses. Council commented that vigilance is required.

## **Minutes of the last Meeting (7<sup>th</sup> June 2016) :-**

These having been circulated before the meeting, an amendment was made in the Public Forum- the development discussed was Victoria Barn-Basin Road- not Whetstone Way- they were then accepted – as a true record - on a proposal by Councillor Mrs. J. Gooch and seconded by Councillor Mrs T. Rust.

## **Matters Arising :**

- a). The piece of land near the Bridge to be Landscaped-costings are still being worked out.
- b). Letter of thanks from St. Andrew's Chapel for the donation.
- c). Quote from CGM- re cutting the Cemetery- copy of quote to all Councillor's- it was a fair quote of £95.00 less VAT per cut. Councillor Mr Dale Boyce to talk with Mr & Mrs Rayner as to when they are likely to want to retire. If the mowers eventually break down again then a decision will have to be made to contract the work out rather than pay for replacement mowers.
- d). Invoice for the MUGA pitch has been submitted- it was agreed that the Council will pay the full amount submitted which was £33,750.00 plus £6750.00 VAT total £40,500.00. The playingfield committee will pay £1,750.00 and the Council will claim the VAT.

### **Correspondance :-**

- a). An email received from Mr. Bill Smith requesting that Council agree to be named on the form for Middle Level for acknowledgement that if any maintainance is required for the Tram momento then the Council would be responsible- the Council unanimously agreed.
- b). Various other documents are on the 'information table' for Councillors attention.

### **Working Party Reports**

#### **Beaupre School- Council Representative**

Councillor Mrs Tara Rust again requested as to when the signage and barriers will be put into place. Clerk informed the Council that now you cannot contact the Engineers in King's Lynn you have to Email the NCC in Norwich this has become difficult to negate- it wa suggested that Council to email District Councillor Mr Harry Humphrey to see if he an get answers. School breaks up 23<sup>rd</sup> July. A request for a STOP sign on Isle Bridge instead of a Give WAY sign- clerk to email NCC highways.

#### **Cemetery**

Nothing was reported.

#### **Playingfield/Recreation Ground :-**

Councillor Mr. Paul Brenchley reported that a copy of Accounts will be presented at the next meeting to the Council. The Cheque submitted to Anglian Water in April still hasn't been cashed. The Car Park has now been tarmaced with Accessibe Parking. He also indicated that the Village Hall was available for toilet use if the Rangers required. Mr Paul Smith issued a list to the Council as was requested reference to the MUGA installation also a requirement.- copy with these minutes.

#### **Planning- appendix attached :-**

The Planning Committee are having difficulties opening the links for the planning applications. The Clerk to check why this is happening. The full Council will be sent the applications to look at but not comment on and they are to accept the Planning Committee's decisions. The Planning Committee will take any plans to full Council if required. Borough Councillor, Mr Chris Crofts commented on a piece of land that has been submitted for devolopement in Pius Drove that Upwell Parish Council have received the plans for although the location is Outwell. With Council's permission he is going to comment the case.

#### **Allotments:-**

Chairman requested another inspection of the Land in The Common in Upwell with the knowledge of exact location. He also requested the Clerk drew up a list of locations/acreage of all Parish Council land along with a list who tenants it and what they pay- this to be produced for the next meeting.

#### **Village Committee and Highway matters including Streetlights :-**

Potholes in Baldwins Drove and Welle Creek Road- Overgrown Hedges- notable MissTapp's hedge in Wisbech Road, rubbish strewn on edge of footway in residents hedge- possibly left by the students living in Beaupre Farm. Work has been carried out on the Sugarloaf in Downham Road- due to loose slates on the roof that could have potentially fallen onto pedestrians.

**Finance:-**

1. Payment's to be made at this meeting-(i) Mr R D Ellington- village cleaner -£25 ½ hrs@ £7.00 = £178.50 (102202), (ii) K & M Lighting Services- July 1<sup>st</sup> – 31<sup>st</sup> - maintenance of streetlights- £102.82 (102203), (iii) P & B Engineering- MUGA PITCH- Section 106 payment- £40,500.00 (102204), (iv) Mr D Rayner- cemetery maintenance- 70 hours @ £7.00 = £490.00 (102205), (v) Lawnboy- repair to mowers- £175.25 (102206) .
2. Debits- (i) EON Energy £207.31- July (ii) D. Newton – Clerk's Salary £506.00- July
3. Petty Cash- Postage £2.37, BT Telephone £47.32, Viking- stationary and Rubbish Bags £47.32, Bloom & Wake- petrol for cemetery- £17.58.
5. May accounts to be formerly approved at the next meeting.
6. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month.

**Rural Exception Site for Affordable Housing-**

Still awaiting the completion of the Highway.

**Public Rights of Way:-**

Nothing reported

**Back Lane/The Tramway: –**

Nothing reported.

**Outwell Parish Council Website-**

Clerk to speak with Sadie Forth – Council need to access their own WebSite and do the inputting.

**Site Allocations and Development Management-**

Nothing was reported.

**Parish Partnerships 2016/17-**

It was noted that the proposed Trod in Lowside has still not been started. Upwell Parish Council are chasing NCC.

**Council Procedures :-**

The Financial Regulations were Submitted and Accepted.

**Other urgent matters :-**

None.

**Date of next meeting :-**

Tuesday 2<sup>nd</sup> August 2016 at 7.00p.m. at **St. Andrew's Church.**

**There being no other business to conduct, the meeting was declared closed at 8.30 p.m.**

Signed as true record of the meeting :-

..... **Chairman**