

## **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 372<sup>nd</sup>), of the Council, commenced on Tuesday 4<sup>th</sup> June 2024, at 7pm at Upwell Public Hall, New Road, Upwell. Chairperson, Mr. Fred Keer presided over the meeting.

### **1.1 Attending: -**

Councillor's Mrs. Jane Sutton, Mrs. Tara Rust, Ms. Donna Semmens, Mrs. Jill Gooch, Ms. Andrea Alexander.

Borough Councillor Mr. Chris Crofts

1 member of public

### **Apologies accepted for absence: -**

Councillors Mr. Dale Boyce, Ms. Sarah Arden, John Watts, David Murfitt and Mrs. Georgina Greenwood.

County Councillor Mr. Chris Dawson

Borough Councillor Mr. Harry Humphrey.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

### **1.3. Public Forum:**

No one spoke

1.4 The minutes of the meeting held on Tuesday 7<sup>th</sup> May 2024 were distributed before this meeting. They were accepted on a proposal by Cllr Tara Rust and seconded by Cllr Jane Sutton. These were duly signed as a true record by the Chairperson.

1.5 **Council procedures-** no new ones.

## **2 Councillor's Reports**

2.1 NCC – Chris Dawson – various updates and information have been sent by Chris since the last meeting,

2.2 BC- Chris Crofts reported various matters to do with the Borough Council planning and Traveller sites.

**He then left the meeting at 7.35pm.**

## **3 To report matters arising from the minutes from the Meeting held 7<sup>th</sup> May 2024.**

3.1 An Action plan has been produced with this agenda.

3.2 Mr. Bill Smith has offered to repair and replace the signage that has fallen the Boat Basin.

Outwell Timber have offered to give materials required. He asks that a letter of thanks be written to Outwell Timber to thank them. Clerk to write letters of thanks to both Mr. Smith and Outwell Timber.

#### 4. FINANCE –

##### Payments for JUNE 2024 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	604.12	0.00	604.12	JUN01/24	Clerk Wages
Mr Ellington	457.60	0.00	457.60	JUN02/24	Village cleaner 40hrs @£11.44
Plusnet	41.63	0.00	41.63	JUN03/24	BT Telephone/broadband APRIL
K & M Lighting	105.15	21.03	126.18	JUN04/24	MAY Streetlighting maintenance
Upwell Village	22.00	0.00	22.00	JUN05/24	Hire of Hall MAY meeting
NALC	479.63	0.00	479.63	JUN06/24	Annual subscription
Rob Shaw	433.82	0.00	433.82	JUN07/24	Hosting domain & update cost
SSE	500.57	25.03	525.60	JUN08/24	Electricity APRIL
McFee Security	39.99	0.00	39.99	JUN09/24	Computer Security
Microsoft 365	49.99	10.00	59.99	JUN10/24	Keep word etc updated.
<b>Totals</b>	<b>2734.50</b>	<b>56.06</b>	<b>2790.56</b>		

#### 4.1 Decisions/action

4.1.1 Accounts – April were formerly approved

4.1.2. Payments for June-were authorised

#### 4.2 For information

4.2.1 Bulley Davy are the accountants that ensure the Clerk's salary is accounted for.

4.2.2- Chairman has produced Variants for the month May

Final Budget presented for 2024/25.

#### 5. REPORTS-

**5.1 To receive monthly Police Updates sent via email.** All relevant emails sent to the Councillor's. Councillor Mrs. Jane Sutton reported that the area has a new liaison engagement officer- Rebecca, she is meeting with both Jane and Prue Lester from Upwell Parish Council.

**5.2 To receive the report from the School Liaison Officer –** Councillor Mrs Tara Rust reported that the parents are awaiting for their appeal result which will be issued in July. School parking is still being dealt with between County Councillor Mr. C. Dawson, the schools and the police.

**5.3 To receive the report from the OLD Cemetery working party. No report**

**5.4 To receive the report from the Playing field and Village Hall Committee –** Councilor Mrs. Tara Rust reported that the next event is the Music Festival on the 15<sup>th</sup> of June 2024.

**5.5 To receive the report from the Planning working party –** report attached to the agenda.

5.5.1 It was reported that Mr. Seiley has more caravans in his yard than he has permission for, and he also hasn't removed the timber building that has no planning permission. Clerk to report to enforcement officer.

5.5.2 New property addresses- from BCKL&WN- Scottsfield Bungalow, 1 Scottsfield Way, Outwell and Scottsfield Barn

**5.6 To receive the report from the Village and Highways Working Party-**

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs. Jane Sutton-

5.6.3 The mini roundabout is to get the markings done asap.

**5.7 To receive the report from the Allotment committee:**

5.7.1 To discuss the selling of Land in Langhorn's Lane – it was decided that at this time Council doesn't need to sell Allotment land.

5.7.2. Mr. T. Seiley has applied for the 2 acres of land for tenancy in Langhorn's Lane- on a proposal by Mrs. Jane Sutton and seconded by Ms. Donna Semmens it unanimously agreed that with a new Tenant's agreement Mr. Seiley was successful with his application.

**6. MATTERS FOR COUNCIL TO ACTION: -**

Sheet attached to minutes.

- 1). Cemetery?
- 2). Riverside Railings.
- 3). Trod
- 4). Magazine
- 5). Community Garden.
- 6). Penn Sluice
- 7). Safer Crossings.

**7 Outwell Parish Council Web Site is updated monthly-**

**8 To consider agenda items for the next meeting 03.07.2024.**

**9 Date of next scheduled meeting – Wednesday 10<sup>th</sup> July at 7pm at Upwell Village Hall, New Road, Upwell. This is deferred due to both Chairman and Vice Chairperson being absent**

**Meeting Duly closed at 8.15pm**

**Signed.....**

**Date.....**