

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 362nd), of the Council, commenced on Tuesday 6th June 2023, at 7pm at The Crown Lodge, Downham Road.
The Chairman, Mr. Fred Keer presided the meeting.

Attending: -

Councillor's Mr. Dale Boyce. Mrs. Tara Rust, Ms. Donna Semmens, Mrs. Jill Gooch, Mrs. Jane Sutton, Mr. John Watts, Mrs. Gina Greenwood, Ms. Andrea Alexander, Mr. David Murfitt, Ms. Sarah Arden.

4 Members of Public.

1.1 Apologies accepted for absence: -

Councillor Mr. John Watts.
Borough Councillor Mr. Harry Humphrey and Mr. Chris Crofts
County Councillor Mr. Chris Dawson.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum:

- 1). The Village Cleaner expressed his concern that the Churchyard hasn't been cut and looks untidy. Council to contact Borough Council with their concerns.
- 2). A member of public expressed his concerns of the new Trod that will run at the rear of his property. He hoped that the Council would make sure that the design accommodates those residents that enter their properties. Councillor Ms. Sarah Arden said she will contact Mr. Andy Wallace, NCC Highways engineer, for all the details on the design and costs.
- 3). A member of public asked if the village had Affordable housing in the village? The answer was yes. He is looking to put affordable housing on his land adjacent to his property on his land for those that are looking for first time buying and from the village. He has discussed with Michael Barton from BC planning and asked about rural exception sites- which Councillor Jill Gooch then explained. Chairman did explain that Parish Council are just consultees in applications and the Borough Council make the final decisions. The member of public asked that Parish Council will support him if he goes ahead. The Chairman suggested that the Planning committee met him on the site to discuss further.

1.4 The minutes of the meeting held on Tuesday 9th May 2023 were distributed before this meeting. They were accepted with amendments pointed out by the Clerk, on a proposal by Cllr Jane Sutton and seconded by Cllr David Murfitt.
These were duly signed as a true record by the Chairman.

1.5 Council Procedures: None

2.1 To report matters arising from the minutes from the Meeting held 9th May 2023

- 2.1.1. New Cemetery Working party – Councillor Jane Sutton asked the Clerk for a list of areas of allotment land that Council own. Clerk to send before next meeting.
- 2.1.2. Parking at the School- Councillor Dawson suggests that all the schools in his district get together to lobby the police with the parking issues- Council agreed that this should be done- Clerk to write to all local Parish Councils with a proposed letter to send.

2.1.3 Councillor Mrs. Tara Rust updated the Council on the Secondary School selection- the result of the appeals will be made this Thursday 11th May 2023.

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2.1.4 CGM sent a quote to the Council for cutting the deadwood out of the lime trees and it was agreed to go ahead. Councillor Mr. Dale Boyce told the Council that one of the Lime trees was leaning- presumably dead. Clerk to contact CGM to ask them to look at it and then quote a price for dealing with it.

2.1.5. There were three subjects that needed to be brought to Liz Truss's attention at the meeting to be held 9.5.23. a). The Secondary School allocation, b). Safety Crossings, c). Cost of local elections.

2.1.6 Chairman last meeting asked Councillor's to come up with suggestions to improve the village.

a). The Trod is the only project at this time that needs funding.

b). Councillor Mrs. Jill Gooch mentioned that the concrete railings are a mess- Clerk to contact both MLC and NCC highways if they would give permission for removal.

c). Councillor Ms. Sarah Arden suggested a sensory garden at the Sluice end of the Canal.

d). Councillor Mrs. Jane Sutton suggested using the Recreation ground as a community nature reserve.

Chairman suggested that these ideas need deeper thoughts of cost and labour accessibility before agreeing to any of these suggestions.

2.1.7 CIL Funding is available again from 1st July- Council at this meeting had no new proposals.

2.1.8 Retired Councillor's gift- Council can use Chairman's expenses to purchase such gifts.

The council made the decision a glass memento would suffice with a message engraved.

2.1.9. The Churchyard is a mess- Council to request that this is maintained asap. The riverbanks are a mess too and lots of verges have been left uncut. The clerk to contact NCC Highways and MLC requesting the verges are cut asap.

2.1.10 Council had received an email notifying them that the Recreation Ground was overgrown.

The clerk had contacted Mr. Paul Brenchley to cut the grass as he had done previously. He agreed for the fee of his diesel used.

2.2. MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS: -

No matters

3. FINANCE -

Payments for JUNE 2023 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	595.00	0.00	595.00	DD	Clerk Wages
Mr Ellington	355.98	0.00	355.98	June01/23	Village cleaner 34.5hrs @£10.47
Plusnet	38.58	0.00	38.58	June02/23	BT Telephone/broadband April
K & M Lighting	105.15	21.03	126.18	June03/23	June Streetlighting maintenance
Wave Water	13.48	0.00	13.48	DD	Cemetery water
Totals	1108.19	21.03	1129.22		

3.1 Decisions/action

3.1.1 April Accounts were formerly approved.

3.1.2. payments for June were formerly approved.

3.1.3 April Actual versus Budget- Chairman explained that we are still within Budget..

3.1.4 Section 1 Annual Governance Statement 2022/23 – were formally agreed and duly signed.

3.1.5. Section 2 – Accounting Statements 2022/23 – were formally agreed and duly signed.

3.1.6 The final budget was accepted by the Council.

3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3.2.2 Accounts ready for internal audit.

3.2.3 Allotment payments- £3277.50

4. REPORTS-

4.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's. Anything received is posted on social media.

4.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust re- iterated the hope that the appeals are successful on Thursday 11th June and the parking is horrendous.

4.3 To receive the report from the OLD Cemetery working party – no update.

4.4 To receive the report from the Playing field and Village Hall Committee Councillor Mrs Tara Rust that OUTFEST was the next fundraising event on 17th June 2023.

4.5 To receive the report from the Planning working party – report attached to the agenda.

4.6 To receive the report from the Allotment Working Party- nothing reported.

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2. Please report any highway issues to Councillor Jane Sutton.

Road Closure on the A1122 from Langhorns Lane to the mini roundabout between 7pm to 6 am on 28th – 30th June 2023.

Road closure on A1101 Wisbech Roundabout to the junction of HollyCroft Road between 7pm and 6am from 30th June to 2nd July 2023.

4.9 To receive the Norfolk County Councillor's Report -Mr. Chris Dawson has sent all updates via email.

4.10 To receive Borough Councillor Mr. Harry Humphries/ Mr. Chris Crofts report- absent.

4.11 Outwell Parish Council Web Site is updated monthly- It was agreed that Rob Shaw continue to add information onto the Website when sent by the clerk.

4.12 To consider agenda items for the next meeting 28.06.2023.

4.13 Date of next scheduled meeting – Tuesday 4th July 2023 at 7pm at the Crown Lodge.

The meeting closed at 8.50pm.

Signed by the Chairman.....Date.....