

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 361st), of the Council, commenced on Tuesday 9th May 2023, at 7.30pm at The Crown Lodge, Downham Road.
The newly nominated Chairman, Mr. Fred Keer presided the meeting.

Attending:-

Councillor's Mr. Dale Boyce. Mrs Tara Rust, Ms Donna Semmens, Mrs. Jill Gooch, Mrs. Jane Sutton, Mr. John Watts, Mrs Gina Greenwood, Ms Andrea Alexander, Mr. David Murfitt.

County Councillor Mr. Chris Dawson.

1 Member of Public.

1.1 Apologies accepted for absence: -

Councillor's Ms Sarah Arden.

Borough Councillor Mr. Harry Humphrey and Mr. Chris Crofts

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum:

No one spoke.

1.4 The minutes of the meeting held on Tuesday 4th April 2023 were distributed before this meeting. They were accepted with amendments pointed out by the Clerk, on a proposal by Cllr Jane Sutton and seconded by Cllr Tara Rust.

These were duly signed as a true record by the Chairman.

1.5 **Council Procedures:** The external monitoring officer has recorded that no further action will be taken against Councillor Mrs. Jill Gooch.

Chairman then moved County Councillor Mr. Chris Dawson's report from the end of the meeting to this time.

1). Secondary School allocation- he firstly wanted to thank Councillor Tara Rust and Holly from Upwell for their hard work and support with this issue. A joint group has been formed. There are continued meetings with the school and NCC . There is a new team of Children's services that hopefully be able to support this issue.

2). Local Road investment's- Small works are not a priority so therefore will take longer to be dealt with. The Budget is tight due to rising costs and therefore priority made to those issues raised of danger to the the motorist and public.

3). Parking at schools- Police are the only authority that can deal with this matter. They have already issued warnings at Emneth Academy- its suggested that all Parish Council's in County Councillor Chris Dawson's District should unite in getting the police to keep check on the parking at local schools.

2.1 To report matters arising from the minutes from the Meeting held 4th April 2023

2.1.1. New Cemetery Working party –no further update- looking for other suitable land.

2.1.2. Response from Trudi Gardner re- brambles on the land-she was not happy with the request that Council made. Action was taken after the meeting to remove the brambles. Thanks to Mr. Paul Brenchley.

2.1.3 Issues raised with Councillor Dawson at the last meeting- Councillor Mrs Tara Rust to reported that further investigation has been made and there is a service bus that take the children to the West Anglia College and picks up again, but the students must indicate to the driver.

2.1.4 CGM has renewed the Contract with them, changing 14 cuts in the Cemetery to 10.

2.2. MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS: -

2.1.2 Council discussed the future as to where to hold meetings and it was proposed that the Crown Lodge is used the first Tuesday of every month apart from January when there is no meeting. Clerk to issue notice on the Web Site.

2.1.3. Insurance- Council had two quotes for insurance that has to be dealt with by 1.6.23- Councillors have received both quotes. One from BHIB and the other Zenith. It was proposed that as Councillor Jane Sutton is an insurance professional, that she would study the two policies and then make the decision and let Council know via email. This was unanimously agreed.

2.2.4 MATTERS OF INFORMATION NOT REQUIRING ANY ACTION: -

2.2.5 Highways community rangers are coming to the parish in June 2023.

2.2.6 Elizabeth Truss will be meeting with the Council on 9th June 2023 a provisional time of 4.30 – 5.15- suggest the Crown lodge for the meeting to be held.

2.2.7 BCKL&WN- Street naming of development W of fast- food outlet and Appleton, Isle Road was noted

3. FINANCE -

Payee	Goods	VAT	Payments for May 2023 to be Authorised		Supplier/ Service
			Total	Ref	
Debbie Newton	595.00	0.00	595.00	DD	Clerk Wages
Mr Ellington	335.04	0.00	335.04	May01/23	Village cleaner 32hrs @£10.47
Plusnet	38.58	0.00	38.58	May02/23	BT Telephone/broadband April
K & M Lighting	105.15	21.03	126.18	May03/23	May Streetlighting maintenance
Trophy Store	412.08	24.92	437.00	May04/23	Commemorative medals
Bulley Davey	54.00	10.80	64.80	May05/23	Payroll services ending 03/23
CGM	57.78	11.56	69.34	May06/23	Cutting the Boat Basin
CGM	121.34	24.27	145.61	May06/23	Cutting of the Cemetery
CGM	516.16	103.23	619.39	May07/23	Infilled canal 2 cuts
BCKL&WN	585.6	0	585.6	May08/23	General waste
Totals	2820.73	195.81	3016.54		

3.1 Decisions/action

3.1.1 March Accounts were formerly approved.

3.1.2. Payments for May were approved.

3.1.3 March Actual versus Budget.

3.2 For information

- 3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 3.2.2 Accounts ready for internal audit.
- 3.2.3 CIL Payment £288.14 for 33A Downham Road Outwell.
- 3.2.4 Precept payment of £23,615.00
- 3.2.5 2 allotment payments so far- it transpires the original invoices didn't reach the tenants for some reason, so they have been re- issued.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's. Anything received is posted on social media.

4.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust reported Beaupre School, Councillor Chris Dawson and the Admin Officer for secondary schools held a 2hr meeting where several parents vented anger. 13 children are still looking for places at Downham. The meeting was informed that Beaupre is not a feeder school but Upwell is. Appeals cut off point is 5.6.23. Downham schools have not attended any meetings so far and Chris is on their case constantly. It was suggested at the meeting that all those that appeal have the same reasons.

4.3 To receive the report from the OLD Cemetery working party – no update.

4.4 To receive the report from the Playing field and Village Hall Committee – Councillor Mrs Tara Rust reported that the village had a successful weekend commemorating the King's Coronation. The Council thanked those that had worked so hard planning the events and attending. June 7th is the next event which is a Music Fest.

4.5 To receive the report from the Planning working party – report attached to the agenda.

4.6 To receive the report from the Allotment Working Party- allotment rent letters have been sent.

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2. Please report any highway issues to Councillor Jane Sutton.

4.9 To receive the Norfolk County Councillor's Report -Mr. Chris Dawson has sent all updates via email and spoke at the beginning of the meeting.

4.10 To receive Borough Councillor Mr Harry Humphries/ Mr. Chris Crofts report- absent.

4.11 Outwell Parish Council Web Site is updated monthly-

4.12 To consider agenda items for the next meeting 28.06.2023.

Councillor Donna Semmens asked if the Council are going to present anything to the two retired Councillors who had been serving the village for decades. Clerk to find out if this can be done.

4.13 Date of next scheduled meeting – Tuesday 6th June 2023 at the Crown Lodge, Downham Road, Outwell, at 7pm.

The meeting closed at 8.45pm.

Signed by the Chairman.....Date.....