

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 339th), of the Council, commenced on Tuesday 11th May 2021, at Outwell Village Hall, with restrictions put in place. Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Councillors Mr John Wake, Mrs Jane Sutton, Mr. Paul Brenchley, Mr Matt Titmarsh, Mr Dale Boyce and Mrs Tara Rust.

County Councillor Mr Chris Dawson (newly elected), Borough Councillors Mr. Chris Crofts and Mr, Harry Humphrey

1 Member of Public

1.1 Apologies accepted for absence :-

Councillors Mr John Watts, Ms. Sarah Arden, Mr John Hollands, Mrs J. Gooch.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum for electors to address the Council.

The Village Cleaner informed the Council that the two bins near the church need repairing.

Chairman gave the newly elected County Councillor Mr. Chris Dawson chance to introduce himself to the Council. Borough Councillor Mr. Harry Humphrey thanked OPC for their best wishes on his retirement as a County Councillor and said how much he had enjoyed his work.

1.4 The minutes of the meeting held via zoom on Tuesday 6th April were distributed before this meeting, they were accepted on a proposal by Councillor Tara Rust and seconded by Mr Dale Boyce. All meetings carried out via zoom were signed at this meeting.

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 6th April 2021

2.1.1 The land adjacent to Picea Lodge. The Council discussed this matter at some length. It was decided that if the land is worth a large sum of money then it should be sold. The funds raised could possibly be used to contribute to the financing of the cemetery project or the safety crossings proposal.

Action to be taken: Councillor Paul Brenchley to approach both Mr. Edgson and the owner of Picea Lodge. Clerk to advertise the piece of land.

2.1.2. A sinking tomb in old cemetery was reported in February.

Action to be taken- Councillor Mr. Dale Boyce to find tomb and take pictures of it to send to Councillor Jane Sutton for her to try trace the owners.

2.1.3. Many more emails have been received from residents in the Cottons regarding traffic and the Robinsons factory. Upwell Parish Council were asked to join forces with OPC to make a working party to review traffic management in both villages, they declined to do this. Councillor Mrs. Tara Rust said she would like to join the working party.

Action to be taken: The Chairman to write to the Chairman of UPC expressing the Council's disappointment and to clarify the issues to be considered by the working party. These will include, but are not limited to, concerns regarding vehicles exceeding speed limits in the villages.

2.1.4 OPC was asked if they would like to have a representative on the SNAP committee that meets regularly. Councillor Jane Sutton said she would be willing to attend if the meetings didn't clash with her other duties. It was agreed that if she could attend any meeting another representative would be found.

Action to be taken: Clerk to write to Mr. Rose informing him that there would be a representative from OPC.

2.1.5 New Cemetery:- No response from Hannah Wood-Handy – re planning request.

Action to be taken: The working party are to get together before the next meeting to do more research on a suitable location and costings.

2.2 Other matters requiring actions and/or decisions.

2.2.1 An email has been received from Abi Day is requesting a dog waste bin at Cottons/ Green drove junction. A copy was sent to all Councillors. On a proposal by Councillor Mr John Wake and seconded by Mr. Dale Boyce it was decided to purchase a bin and trial it for 6 months.

Action to be taken: Clerk to gain a licence and purchase a bin not costing over £100.00, then informing the Borough Council of the new bin location when it has been installed. Clerk also to inform Abi Day that it will be a temporary bin for 6 months to see if the bin is used appropriately.

2.2.2 Councillors Mrs Jane Sutton and Ms Sarah Arden are booked on two separate training courses. The Council are to pay for both the Courses

2.2.3 Parish Partnership 2021- NCC Parish Participation application form was signed in order to claim money from NCC. Councillor Mrs. Jill Gooch is dealing with Clearview who are installing the solar lights in the Trod down Lowside.

3. FINANCE –

Payments for May 2021 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	253.94	0.00	253.94	May-01	34 1/2 hrs @ £8.72
Plusnet	24.99	0.00	24.99	May-02	BT Telephone/broadband April
1and1	15.00	3.00	18.00	May-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	May-04	Streetlight 01.04.21-31.05.21
Microsoft	49.99	10.00	59.99	May-05	Microsoft 365 Personal
KL&WNBC	548.70	0.00	548.70	May-06	Emptying of Skip
BHIB	408.38	0.00	408.38	May-07	Annual insurance
BulleyDavy	54.00	10.80	64.80	May-08	PAYE and related matters
KLIDB	71.40	0.00	71.40	DD	Allotment drainage
Haven	222.12	42.93	265.05	DD	Electricity Supply-MARCH
Total	2280.87	85.00	2365.87		

3.1 Decisions/action

3.1.1 March Accounts were formerly agreed

3.1.2. Payments for May were agreed- as above.

3.1.3 Section 1- Annual Governance Statement. 2020/21 was agreed and signed by both the Chairman and Clerk.

3.1.4 Signing off Accounting Statements 2020/21 were agreed- Signed by the Chairman and Clerk.

3.2 For information

3.2.1. Variance Update for March – was explained to Council by the Chairman.

3.2.2 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3.2.3 Chairman has sent Closing Cash Position for year to 31st March 2021- Copy sent to all Councillor's.

3.2.4 Emma Bateman has done the internal audit- report sent to all Councillor's.

3.2.5 Income- Allotment Rents £5,820.00. Precept and special expences £19,771.00.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

All relevant emails sent to the Councillor's. PC Lee Anderton is moving on. Paula Gilluley is our new Community Engagement Officer. An incident was reported between the meetings with parking of vans at the top of Lowside. This matter was dealt with. Councillor Mrs Jane Sutton reported that the Speedwatch is up and running again.

4.2. Neighbourhood Planning- no updates. The Chairman Mr Fred Keer informed the Council at the AGM he was no longer going to be on this working party.

4.3 To receive the report from the School Liason Officer – Councillor Mrs Tara Rust reported that there were no issues.

4.4 To receive the report from the Cemetery working party- no report – just information given regarding liability insurance.

4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley reported that they are now opening up under Government Guidelines and taking bookings. They were grateful for the grants made available to help pay utilities during the pandemic.

4.6 To receive the report from the Planning working party - report attached to the minutes.

4.7 To receive the report from the Allotment Working Party. Allotment rents have been received apart from Mr. Trevor Sieley. Mr. Fisher has informed Council he is to give up plots 6 and 7 at Goodmans Crossing from the 1st October 2021. This land and the land that Mr. Cowling has given up has been advertised for tenders. Allotment inspection to be organised at next meeting.

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Welle Tidy group- Councillor Sarah Arden was absent.

4.8.2 Streetlight and potholes are reported by the residents at times and the Clerk deals with them immediately.

4.9 To receive the Norfolk County Councillor's Report - Mr Harry Humphrey had no report with him but informed the Council that he had spent 28 years serving the community. Chairman then thanked him for all the work he had helped Outwell Parish with.

4.10 To receive Borough Councillor Mr. Chris Croft's report. This was mainly to inform Council of changes to local planning procedures. He advised the Council that if it objected to a proposal this no longer guarantees that it will be formally considered by the planning committee. If Parish Councils object to a proposal they must make a strong case based on planning issues. He also explained other changes in planning decision making at the Borough Council notably those relating to the significance of planning supply of development land. Councillor Crofts advised Council that the planning permission granted to Mr. Brown relating to the development off Wisbech Road requires the installation of bus shelters on both sides of Isle Road and the widening of the Sluice Bridge to provide dropped curbs. He also informed the Council that MP Elizabeth Truss is aware that Outwell is the only village in Norfolk that has two main trunk roads running through it.

4.11 Outwell Parish Council Web Site is updated monthly- this matter to be discussed next meeting.

4.12 To consider agenda items for the next meeting 26.05.2021.

4.13 Date of next scheduled meeting – Tuesday 1st June, at Outwell Village Hall, 7pm.

4.14 With no other business to discuss the Chairman declared the meeting closed at 8.45pm.

Signed as true record of the meeting :-

..... **Chairman**