

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 318th), of the Council, commenced on Tuesday 14th May 2019, Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Mr Paul Brenchely, Mrs Tara Rust, Mrs Jane Sutton, Mr John Wake, Mr. John Watts, Mr John Holland, Mr. Dale Boyce, Ms Sarah Arden and Mr Matt Titmarsh

County Councillor Mr. Harry Humphreys

1 member of public

Apologies for absence :-

Borough Councillor Mr. Chris Crofts

Chairman first of all, wanted thanks recorded to the out- going Councillor's Mr Peter Cutting, Mr David Murfitt and Ms Donna Semens, for their contributions whilst serving for their Parish. Mr Cutting had served for many years.

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

Public Forum- Each elector has a two minute slot in which to talk :-

Mr. D. Ellington reported that much more fly-tipping is occurring at the entrance of Back Lane of Pius Drove. Unfortunately its on private land. County Councillor Mr Harry Humphrey informed the Council that all fly tipping can be reported on the Borough Council WebSite, where ever its tipped. This information to be made public via Social media and the Welle In touch magazine.

To receive monthly Police Updates/Speedwatch:-

Latest Crime figures received from the Police- copied to all Councillor's. Councillor Mrs. Jane Sutton reported that the Speed Watch team had been recording on Isle Road between 8am and 9am, 14th May. Out of 535 cars and 32 HGV's there were 7 speeders recorded. County Councillor Mr. Harry Humphrey said that if Outwell Parish Council decide when the Parish Partnership occurs this year they would like SAM2 sign for the village, then some money can be allocated for this.

Minutes of the last Meeting (2nd April 2019):-

These were circulated to all Councillors before the meeting.

The minutes accepted on a proposal by Councillor Mrs. Tara Rust which was seconded by Councillor Mrs. Jane Sutton.

Council Procedures :-

The Annual Governance and Accountability Return 2018/19. Section 1 -Annual Governance Statement 2018/19 was considered, completed and signed by the Chairman.

Matters Arising :

- a). Councillor Mr. Harry Humphrey reported that it has been agreed that another dropped kerb on the A1122 is not necessary. A meeting still to be arranged to discuss the widening of the footway near church bridge.
- b). Mr. Northwold had been informed that the stopping-up order has been agreed by Parish Council at the previous meeting, he requested that the Parish Council inform the NCC of this. (email to Sarah Flaxman 15.5.19).
- c). A new Bin has been installed next to seat nr Church Bridge- thanks given to Councillor Mr. Paul Brenchley.
- d). The Great British Tidy Up was a great success organised by Donna. It was featured in all local papers and recorded on the National WebSite.
- e). The area in Basin Road has been cleared on the infilled canal- Councillor Mr. Paul Brenchley informed Council that there is a ditch in this area that needs filling in before CGM will be able to carry out any maintenance there. He will get this job done.

Correspondance :-

- a). Email received from Mr Charles Nelson- A post has been removed from the infilled Canal near the Dog refuse bin- opposite the Playingfield. The other one is still there to prevent vehicles crossing the area. He reported that youngsters were spinning on their bikes, on the newly sown grassed area on the Boat Basin- Councillor Mr. Paul Brenchley had looked at the area before the meeting and said not much damaged had occurred.
- b). SkyBlu Solutions- Loss of rights of way in every Parish of Norfolk.- Councillor Ms Sarah Arden reported that she had done a bit of research on the byways etc in the Parish, and received a Parish Map to work from the Clerk- she is very interested in finding out more and reporting this at the next meeting. Councillor Mr. J. Wake to make more maps available to her. This is to become an agenda item.
- c). NALC- renewal of annual subscription- £365.44- a proposal from Councillor Mr. P. Brenchley that Council renew this subscription, this was seconded by Councillor Mrs. Tara Rust. The Council agreed unanimously.
- d). BHIB Insurance Brokers- Annual Insurance- £400.71 -covers all Council's needs. Last year's policy cost was £386.66. Council agreed to go ahead with this quote.
- e). Clerk informed the Council that it's the time of the year the Council offer a donation to St. Andrew's Church. Councillor Mr. D. Boyce informed the Council, that Mrs Morton (treasurer of St. Andrew's) had spoken to him, and said that the donation doesn't cover costs for the Council using the room. It was decided that a letter of clarification should be received before any donation made. (letter written 15.5.19).
- f). Various papers and information are on the table.

Neighbourhood Plan:-

Councillor Mr Fred Keer reported that the financial team have re-opened the budget- Chairman and Clerk to meet to apply for the funding required, for the Neighbourhood Planning to go ahead.

Working Parties

Beaupre School- Council Representative

Councillor Mrs Tara Rust reported that the School is about to have their Half Term. They have been celebrating the School's 80th Birthday and finished with a service in the Hall with photo's on display.

Cemetery

The trees have been cut. Clerk met with CGM after this and talked about the safety of the trees in the Cemetery. It was suggested that a plan of all the trees and names be done and then if any work is required for Health and Safety reasons, they would be easily identified. There is a small cost for this if Council are keen- Councillor Mr. Dale Boyce said he will look into this matter with the Cemetery Dissenters.

Playingfield/Recreation Ground :-

Councillor Mr Paul Brenchley reported that the May Bank Holiday festivities are the ext fundraiser with a Raft Race on the Canal and then 'Outfest', on the Playingfield the next day. The Committee are looking at a couple more avenues to get grant help for the extension on the Village Hall. Bookings are picking up.

Allotments:-

An allotment inspection is to be organised at the next meeting. This is done with the Charities Committee too.

Planning:

Report is attached :-

After much discussion about Parish Council's responses to Borough Council about applications, it was decided that the Clerk emails all responses and copies in the Planning Working Party.

Finance:-

- 1). March accounts were formerly approved.
- 2). Payment's received:- £770.00 for donations, £16,129.00 from BCKL&WN for Precept and £241.00 grant. £2,980.00 Allotment rents- paid in April.
- 4). Variance Balances- April- copy to all Councillor's.
- 5). **To approve Section 2 of the Annual Governance and Accountability Return 2018/19. The 2018/19 end of year accounts prepared by the Clerk were approved. It was resolved to approve Section 2- Accounting Statements 2018/19 of the Annual Governance and Accountability Return. This was signed by the Chairman.**
- 6). The Accounts are now ready for Emma Bateman FPO for Walpole Highway Parish Council. She is an approved internal auditor. The Clerk to arrange this.

Payments for MAY 2019 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	224.10	0.00	224.10	May-01	Village cleaner - April 27 hrs
K&M Lighting	91.35	18.27	109.62	May-02	Light maintenance- Monthly
Plusnet	23.35	0.00	23.35	May-03	BT Telephone/broadband May
1and1	8.99	1.80	10.79	May-04	Web Site monthly subscription
CGM	199.76	49.94	249.70	May-05	Canal cut 25.03.19
CGM	258.08	51.62	309.70	May-06	Canal cut 23.04.19
CGM	70.00	14.00	84.00	May-07	Pollarding trees- Cemetery
BulleyDavy	54.00	10.80	64.80	May-08	PAYE and Wages
BCofKL&WN	536.95	0.00	536.95	May-09	Emptying of 660l bin 30 times
Luncheon Club	150.00	0.00	150.00	102420	Section 107 Donation
NALC	365.44	0.00	365.44	May-10	Annual Subscription
BHIB	400.71	0.00	400.71	May-11	Annual Insurance
Eon Energy	296.16	59.23	355.39	DD	Energy Charges
KLIDB	66.97	0.00	66.97	DD	Drainage rates

Total 3251.86 205.66 3457.52

Village Committee and Highway matters including Streetlights :-

Speed limit at the Cottons- a meeting was held with Andy Wallace- various issues that were raised are being looked at.

The Rangers are coming to Outwell in June- The vegetation has grown along the fence alongside the river between the Church Bridge and Bus shelter on the A1122.- Clerk to respond. (email 15.5.19)

Notice Board in the village could do with a spruce up -Clerk to clean it up.

Chalk Road is still in bad state.

The base of the sign that has broken near the school in Church Drove is dangerous.

Clerk to inform highways of both issues. (email 15.5.19).

County and Borough Councillor Reports:-

County Councillor Mr. Harry Humphrey was congratulated by the Chairman on his Chairmanship of Norfolk County Council. He reported that Superfast Broadband is sought in all rural locations and is to be sought. The official signs for the implementation of parking on zig zags outside the Beaupre School are ready for installation. There is to be more care in the community.

New Cemetery Proposal: -

The original Cemetery working party are to be instigators to the New Cemetery proposal. They are to arrange a meeting with Mrs. Beryl Boyce- Clerk to Leverington Parish Council to discuss the way forward.

Outwell Parish Council Website-

The website has been updated.

Public rights of Way - Back Lane/The Tramway:-

Nothing was reported.

Agenda items for next meeting:-

Any Items for the next agenda to be received by 29th May 2019 please.

Date of next meeting :-

Tuesday 4th June at 7.00p.m. at **St. Andrew's Church.**

There being no other business to conduct, the meeting was declared closed at 9.15pm

Signed as true record of the meeting :-

..... **Chairman**