

# OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 347<sup>th</sup>), of the Council, commenced on Tuesday 1<sup>st</sup> February 2022, at Outwell Village Hall. Chairman, Councillor Mr. Fred Keer presiding.

## Attending :-

Councillors, Mr Paul Brenchley, Mrs Jill Gooch, Mr John Hollands, Mrs Jane Sutton, Ms. Sarah Arden, Mrs Tara Rust, Matthew Titmarsh, John Wake and John Watts  
Borough Councillor's Mr. Chris Crofts and Mr. Harry Humphrey  
3 members of the public.

## 1.1 Apologies accepted for absence :-

Councillor Mr Dale Boyce.  
County Councillor Mr. Chris Dawson.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3 . Public Forum for electors to address the Council.

The village cleaner reported that the bin near the post office is still not fixed.

Clerk presented examples and costs of Bins. Council agreed that the Chairman, Clerk and Village Cleaner are to decide the best option at a cost of no more than £250.00.

Village Cleaner also requested a new bin to be positioned next to the Bus Stop next to the Crown Public House. Councillor Paul Brenchley agreed to install one.

1.4 The minutes of the meeting held on Tuesday 7<sup>th</sup> December 2021 were distributed before this meeting. They were accepted on a proposal by Cllr Tara Rust and seconded by Cllr Sarah Arden. These were duly signed by the Chairman.

1.5 **Council Procedures** Standing Orders/Recent correspondance. Chairman read out an email that was sent to all Councillor's after a response to Chairman's letter to the Planning officer. Councillor John Hollands was upset at being referred to as 'Riff Raff' due to the fact he lived in a Council House. This expression was used by another Councillor during an extra ordinary meeting when discussing the application. Councillor Gooch responded via an email apologising to Councillor Hollands. Chairman asked Councillor Brenchley to speak at this time. Councillor Brenchley was concerned about a sentence in one of the Emails that was sent internally to the Council referring to **'Having read the snide remarks made about me, If this is the general thought then perhaps it needs to be taken further. This may help to unhinge the corruption that is working its way like a cancer within the Council in order to strangulate the well being of our Parish'**.

He asked Councillor Gooch to explain what she meant by the corruption that is working its way like a Cancer within the Council in order to strangulate the well being of our Parish. She declined to answer that request. The Chairman and Councillor Brenchley both concerned that this was a serious allegation to make. Councillor Gooch then went onto say that if anyone wanted to complain about her to the Monitoring officer then they were welcome to do so. The Clerk explained that this was a matter that needs dealing with and that if Councillor Gooch didn't want to explain her reason for this statement at the Council meeting, she should do so via email to all Councillor's before the next meeting.

## **2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

### **2.1 To report matters arising from the minutes from the Meeting held 7<sup>th</sup> December 2021**

2.1.1 **New Cemetery** :- No update. Clerk and Councillor Jane Sutton to send a letter to the Charity Commission requesting as to how the Recreation Ground can be put to good use. I.e. a Cemetery and place to recollect.

### 2.2.1. A Parish Partnership

**Safer Crossings-** After much discussion and various suggestions, the Council are wanting the Crossings to be closer to the village than those proposed by NCC Highways. Councillor's Jane Sutton and Sarah Arden to persue and report at the next meeting.

### 2.2.1 B RECREATION GROUND:

**2.2.1.B** A letter has been received back from Ben Lee- re encroachment of the Recreation Ground- requesting that he has more time to ensure that he re-aligns his fence properly. The Council agreed that he could have till the 1<sup>st</sup> April 2022 to get this work carried out. ( letter 16.02.22)

**2.2.2.B** Horses are still on the Recreation Ground after months notice has run out- Council now have to act on the next stage which is to inform the owners that they no longer own the livestock and that the land owners do.

**2.2.3.B** Email received from Mr. and Mrs. Smith- horses eating their plants in their garden- they have requested that a payment for the damage received should come from both the land owner and the horse owners. Parish Council have agreed they will make a payment but not until the horses have been removed. ( Email to Mr. & Mrs Smith 2.2.22)

### 2.2. C OTHER MATTERS REQUIRING ACTIONS AND/OR DECISIONS

**2.2.1C** Email received from Bill Smith- An offer to get a new Village Sign done using his paintings still stands- Councillor Brenchley informed the Council that he has already done the sign and will be bringing it in for approval at the next meeting. He also agreed to instal it if agreed. ( Email to Mr. Smith thanking him for his offer sent 5.2.22).

**2.2.2 C** Email received from St. Clement's Church PCC- requesting Council tidy up their Notice board standing in St. Clement's Grounds. Clerk said that she will give it spruce up when the weather is better.

**2.2.3.C THE TRAMWAY-**Trudi Tinworth has reported that Mr. Goodrum has built a little shelter and paddock for a horse that is tethered on a piece of land that she owns but the fence is also encroaching onto the Tramway. Old Brambles need cutting back that are encroching on the Tramway- then the boarder can seen better. Land owner has requested that the gates are shut and locked again- he has had implements taken off his land. It was agreed that letter be sent to Mr. Goodrum requesting he removes the fence he has erected on the Tramway. Mr. Glenn Boyce to be asked if he will remove the brambles that overhang the tramway and Mrs. Tinworth's land. It was decided if the owner of the land in Tramay would provide new locks and keys to all the land owners then he he is quite welcome.

**2.2.4.C** Queen's Jubilee Celebrations- the Council agreed to purchase 200 mugs for the children at Beaupre School as a momento to celebrate the Queen's Platinum Jubilee. The cost is £2.50 each + VAT and delivery. Outwell Playingfield Committee are going to discuss at their next meeting if they have the resources to put an event on. There are grant available from the Borough Council.

### 3. FINANCE –

#### Payments for January 2022 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	296.48	0.00	296.48	Jan-01	Village cleaner 34 hrs @£8.72
Plusnet	24.18	0.00	24.18	Jan-02	BT Telephone/broadband Dec
1and1	15.00	3.00	18.00	Jan-03	Web Site monthly subscription
K & M Lighting	105.15	21.03	126.18	Jan-04	Jan Streetlighting maintenance
BulleyDavey	54.00	10.80	64.80	Jan-05	Business wages and PAYE
Haven	229.66	44.37	274.03	DD	December Electric Charges
PWLB	732.01	0.00	732.01	DD	Loan for Village Hall
Total	1997.48	79.20	2076.68		

#### Payments for February 2022 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	274.68	0.00	274.68	Feb-01	Village cleaner 31.5hrs @£8.72
Plusnet	25.52	0.00	25.52	Feb-02	BT Telephone/broadband Dec
1and1	15.00	3.00	18.00	Feb-03	Web Site monthly subscription
K & M Lighting	105.15	21.03	126.18	Feb-04	Feb Streetlighting maintenance
CGM	258.08	51.62	309.70	Feb-05	Infilled canal 15/04/21
Haven	229.66	44.37	274.03	DD	November Electric Charges
PWLB	55.48	0.00	55.48	DD	Loan fo allotments
Total	1504.57	120.02	1624.59		

### 3.1 Decisions/action

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3.1.1 November/December Accounts were formerly approved.

3.1.2. Payments for January /February- were agreed.

3.1.3- Draft Budget has been sent to all Councillor's this was explained by the Chairman.

3.1.4 Donation for use of the Village Hall for meetings for 2021- on a proposal of £250.00 by Councillor John Wake and seconded by Councillor by Sarah Arden a vote was taken. Councillor's Brenchley and Rust not included in this vote - there was 4 agreed to proposal, two abstained. It was agreed to make donation at next meeting.

### 3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3.2.2. Variance reports for both November and December.

## 4. REPORTS-

4.1 –**To receive Police updates** – all relevant emails forwarded to Councillor's.

4.2 – **To receive report on Neighbourhood Planning** – Cllr Gooch no updates

4.3 – **To receive report from School Liaison Officer** – Cllr Rust reported the school have passed their Ofsted inspection. Councillor rust to get the report so that Council can congratulate the school.

4.4 **To receive report from Old Cemetery Working Party** -no report.

4.5 – **To receive report from Playing field & Village Hall representative** – Cllr Brenchley reported the Bookings for the Hall are on the increase. The next fundraiser is the Snail race to be held Saturday 26<sup>th</sup> February. It's a sell-out already.

4.6. **To receive report from Planning working Party**–report attached to the minutes.

4.7 **To receive report from Allotment Working Party** – nothing to report

**4.8 To receive the report from the Village and Highways Working Party-**

4.8.1. Streetlights reported as and when.

4.8.2 Highway matters reported- clerk to inform the NCC Highways.

Reported at the meeting- posts are being removed near the Trod on the Infilled canal and therefore vehicles are using this as a short cut. Coucillor Brenchley to replace the poles. Councillor Sutton to report this issue on Social media requesting that people are vigilant and if they see someone, to report it along with a registration number. Overhanging vegetation at the Old Rectory. Clerk to write to the owners. ( letter 16.2.22).

Any issues reported to NCC Highways – NCC Councillor Mr. Chris Dawson is copied in and he always keeps Council updated.

4.8.3 A new System is to be tried to 'tighten' highway matters whereby its proposed that quarterly temas meetings take place with Andy Wallace and a Parish Council representative takes place- Councillor Mrs. Jane Sutton has put herself forward to be the representative.

**4.9 To receive the Norfolk County Councillor's Report – updates sent throughout the month-** not present at this meeting.

**4.10 To receive Borough Councillor's Reports** –Councillor's Chris Croftsand Harry Humphrey reported on issues that were relevant to the Parish.

**4.11 Outwell Parish Council Web Site is updated monthly-** no update from Councillor Sarah Arden on modernising the Website.

**4.12 To consider agenda items for the next meeting 23.2.22**

**4.13 Date of next scheduled meeting – Tuesday 1<sup>st</sup> March 2022, at Outwell Village Hall, Wisbech Road, at 7pm, after the Parish Assembly.**

**4.14 With no other business to discuss the Chairman declared the meeting closed at 8.50pm.**

Signed as true record of the meeting :-

..... **Chairman**