

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 340th), of the Council, commenced on Tuesday 1st June 2021, at Outwell Village Hall, with restrictions put in place. Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Councillors Mr John Wake, Mr John Watts, Mrs Jane Sutton, Mr. Paul Brenchley, Mrs J. Gooch, Mr Dale Boyce and Mrs Tara Rust.

4 Member's of Public

1.1 Apologies accepted for absence :-

Councillors Ms. Sarah Arden, Mr John Hollands, Mr Matt Titmarsh,
County Councillor Mr Chris Dawson, Borough Councillor's Mr. Harry Humphrey and Mr Chris Crofts.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum for electors to address the Council.

The Village Cleaner informed the Council that the two bins near the church need repairing.

2 members of public concerned about the overhanging tree in Tramway will cause damage to their property if it falls down. (***The Clerk is to get arborist quotes for the necessary work to be carried out***). They also had concerned that The Tramway was going to be sold - the Chairman informed them that only the piece adjacent to Picea Lodge is being considered for sale.

Another resident raised three further issues. He expressed concern about the asbestos roof on the shed in tramway (this is for Outwell Charities to deal with). He also advised Council that he is no longer going to cut the grass in Back Lane. Thirdly he informed the Council of his dog breeding and kennels business and invited the planning committee to meet him at the site to see for themselves that he has followed all guidelines. The Clerk is to organise this meeting.

1.4 The minutes of the meeting held on Tuesday 11th May were distributed before this meeting. They were accepted on a proposal by Councillor Tara Rust and seconded by Mr Dale Boyce. These were duly signed by the Chairman.

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 11th May 2021

2.1.1 The land adjacent to Picea Lodge. Email received from a resident requesting that Council does not sell this piece of land. Councillor Mr. Paul Brenchley reported he had seen Mr. Edgson who had offered between £3,000 - £5,000 for the plot. ***Councillor Brenchley is yet to contact the owner of Picea Lodge.***

2.1.2. A sinking tomb in old cemetery was reported in February. Two Councillor's and the Clerk have searched for this tomb and cannot locate it. ***To be taken off the agenda.***

2.1.3. Still in the process of gaining a license and providing a dog waste bin at Green Drove, The Cottons.

2.1.4 Upwell Parish Council has asked if there is any information regarding the installation of the solar lights on the road. Councillor Mrs. Jill Gooch reported that the company installing the lights are currently undertaking a number of larger projects. They hope to be able to fit in the installation of the solar lights in September.

2.1.5 New Cemetery:- Working party have had a meeting and sent a report- this was to possibly swap a piece of Council land with Charities land – at Taggs Lane. Councillor Mr. Dale Boyce produced illustrations and figures as to how the Cemetery would be set out if located in Taggs Lane.

Action to be taken- Clerk to organise a meeting with both the Charities and Council before the next meeting.

2.1.6 Council accepted the social media policy on a proposal by Councillor Jane Sutton and seconded by Councillor Tara Rust.

2.1. 7. There was no response from Upwell Parish Council regarding the Chairman's letter regarding that both Upwell and Outwel Council's form a Traffic Management group for both parishes.

2.2 Other matters requiring actions and/or decisions.

2.2.1 Previous to last meeting Councillor Ms Sarah Arden sent queries to the Council. These were to be discussed but due to her absence these will continue to be on the agenda.

2.2.2. Request from the tourism board for them to come to the village to shoot footage for a showcase of the evocative scenes of our areas's beautiful countryside and waterways. Unfortunately Outwell was showing off the best it could due to grassed areas not being cut.

3. FINANCE –

Payments for June 2021 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	248.52	0.00	248.52	Jun-01	Village cleaner 28.5 hrs @£8.72
Plusnet	24.99	0.00	24.99	Jun-02	BT Telephone/broadband April
1and1	15.00	3.00	18.00	Jun-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	Jun-04	Streetlight 01.04.21-31.05.21
NALC	40.00	8.00	48.00	Jun-05	Training course
NALC	60.00	12.00	72.00	Jun-06	Training course
Emma Bateman	67.11	0.00	67.11	Jun-07	Internal audit and petrol
CGM	105.00	21.00	126.00	Jun-08	Cemetery Maintenance
Haven	229.37	44.33	273.70	DD	May Electrical charges
Wave Water	12.78	0.00	12.78	DD	Cemetery Water
Total	1435.12	106.60	1541.72		

3.1 Decisions/action

3.1.1 April Accounts were formerly agreed

3.1.2. Payments for June were agreed- as above.

3.2 For information

3.2.1. Variance Update for April - copy sent to all Councillors.

3.2.2 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3.2.3 The end of year accounts have been sent to the Audit Commission.

3.2.4 Income- NCC payment for infilled canal £1,000.00. 2 CIL Payments £1,243.09.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

All relevant emails sent to the Councillor's. Councillor JaneSutton posts on Social media any important information.

4.1.1 Response received from Mr. Colin Rose- re SNAP meetings.

4.2. Neighbourhood Planning- no updates. Councillor Jill Gooch is wanting to continue the Neighbourhood planning without Chairman's input- she asked if outside members of the Council could become part of the working party. This was agreed. Councillor Gooch to contact people she believes will help.

4.3 To receive the report from the School Liason Officer – Councillor Mrs Tara Rust reported that there were no issues.

4.4 To receive the report from the Old Cemetery working party- Councillor Mr. Dale Boyce reported the gates are being left open.

4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley reported that they are now opening up under Government Guidelines and taking bookings. They are hoping that the Committee will be able to do a Bonfire Night this November.

4.6 To receive the report from the Planning working party - report attached to the minutes.
As reported earlier in the minutes that a Site meeting is to be arranged with Mr. May and the Planning Committee.
Mr. Edgson's application was mentioned but no information at the meeting- **Councillor's to email their responses to the Clerk and the Clerk to ask for extension of time.**

4.7 To receive the report from the Allotment Working Party. Allotment inspection to be arranged.

4.8 To receive the report from the Village and Highways Working Party-

4.7.1. Welle Tidy group- Councillor Sarah Arden to report.

4.7.2 Streetlight and potholes are reported by the residents at times and the Clerk deals with them immediately.
Councillor Mr. Dale Boyce reported that Chalk Lane is full of pot holes again. **Clerk to report to Highways**

4.7.3 A report received for the recent visit from the Rangers- copy to all Councillor's.

4.9 To receive the Norfolk County Councillor's Report - Mr Chris Dawson had sent his apologies.

4.10 To receive Borough Councillor's Mr Harry Humphrey and Mr. Chris Croft's report. -both had sent their apologies.

4.11 Outwell Parish Council Web Site is updated monthly- this matter to be discussed next meeting.

4.12 To consider agenda items for the next meeting 30.06.2021.

4.13 Date of next scheduled meeting – Tuesday 6th July, at Outwell Village Hall, 7pm.

4.14 With no other business to discuss the Chairman declared the meeting closed at 8.15pm.

Signed as true record of the meeting :-

..... **Chairman**