

## **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 308<sup>th</sup>), of the Council, commenced on Tuesday 1<sup>st</sup> May 2018, With the newly elected Councillor Mr F. Keer presiding.

### **Attending :-**

Mr. J. Hollands, Mrs J. Gooch, Mr. P. Cutting, Mr Paul Brenchly, Mrs T. Rust, Mr J. Watts and Mr D. Murfitt.

Borough Councillor Mr. Chris Crofts.

1 member of public

### **Apologies for absence :-**

Councillor Mr J. Wake  
County Councillor Mr. Harry Humphries

### **Public Forum :-**

No one spoke at this time.

### **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

None.

### **Police reports :-**

Updates from the police have been emailed to all Councillor's.  
Councillor Mr. David Murfitt reported back from the meeting held at Downham Market Police station. No PSCO's now, Mobile Station available when requested. Hare Coursing a big concern for Police in this County.

### **Minutes of the last Meeting (1<sup>st</sup> May 2018) :-**

These having been circulated before the meeting were accepted - on a proposal by Councillor Mr. J. Holland and seconded by Councillor Mrs. J. Gooch.

### **Matters Arising :**

- a). Community Payback – Councillor Mrs. Tara Rust reported that the appropriate forms are filled in. A community leader needs to meet in the village with a Council representative to discuss the areas that require work being done.
- b). Council to co-opt a new member- Clerk to advertise the position.

### **Correspondance :-**

- a). Notification of new property address, 1, 2, 3 Abbots Court, Isle Bridge Road, and Property name change from Outwell Garage, 10 Wisbech Road to Family Shopper. – copy of email to all Councillor's.
- b). Letter received from Councillor Mr. Allan Mould- he is to resign due to having to move away. Clerk to advise the Borough Council of this situation. Council to await as to whether an election will be called or it can co opt a member.
- c). SLCC- subscription renewal- £358.62- this was discussed at length but no decision was made. To be on the agenda for next meeting.
- d). An email received from Mr. William Smith- after much discussion, Chairman to help clerk with a reply to this.
- e). Various other documents are on the 'information table' for Councillors attention.

### Neighbourhood Plan:-

Councillor Mr Fred Keer reported that there had been an inconclusive meeting with the steering committee, another meeting to be arranged before any progress.

### Working Party Reports

#### Beaupre School- Council Representative

Councillor Mrs Tara Rust reported that she is hoping to meet with Mrs Munday- the Headmistress, to see if there are any issues. Weekly newsletter is emailed to all Councillor's.

### Cemetery

Mr Ashley Inwood has withdrawn his quote for cutting the Cemetery. CGM have produced a quote- £105 + VAT per cut on 10 occasions. Extras will be pruning the front hedge on one occasion- £70.00 +VAT, Apply glyphosate based chemical to hardstanding and grave centres-£40.00 + VAT on three occasions. This quote was unanimously accepted by the Council. Clerk to ask CGM to start work as soon as is possible. It was also decided at the meeting to ask those associated to the cemetery for a £200.00 donation towards the cost of the maintenance. Clerk to write to the Cemetery Dissenters, St. Clement's Church, Friends of St. Clement's and St. Andrew's Chapel.

### Playingfield/Recreation Ground :-

Councillor Mr. Polly Brenchley reported that committee are applying for grant to help towards the cost of the extension where a small meeting room and enlargement of kitchen has been applied for. He informed the Council that there is a fundraising weekend ahead in May- a Raft Race and Outfest. He reminded the Council that although the booking for the Hall are plentiful, these do not cover all the running costs- therefore its essential that fundraising events are organised. These are done by a small committee of volunteers.

### Allotments:-

Nothing was reported. The rents have all been paid except for one tenant. This will be chased.

### Planning:- Report is attached :-

Planning working party met to discuss Application 18/00581/OM- a copy of the response will be attached to the planning application.

### Finance:-

1. March accounts were formerly approved.
2. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month.
3. Councillor Mr. Fred Keer reported on the Budget and Variances.
4. Internal Auditor -Mrs Emma Bateman- same as previous year, Council agreed- £55.00 plus travel expenses.
5. Income- Precept and grant = £15112.00. Allotment rents so far- £3,092.50.

Payee	Payments for May 2018 Authorisation			Ref	Supplier/ Service
	Goods/ Services	VAT	Total		
Debbie Newton*	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	192.00	0.00	192.00	102341	Village cleaner -March
CGM	258.08	51.62	309.70	102342	Canal cutting 18.4.18
BT	48.99	0.00	48.99	102343	Clerk's expenses 21/4/18-20/5/18
Debbie Newton*	8.99	1.80	10.79	102344	Web Site monthly subscription
BCKL&WN	512.75	0.00	512.75	102345	Annual charge for Bin emptying
BullyDavey	54.00	10.80	64.80	102346	PAYE quarterly ending 31.3.18
Eon Energy	217.62	43.52	261.14	DD	Energy Charges
	1798.43	107.74	1906.17		

**Village Committee and Highway matters including Streetlights :-**

Potholes in Churchfield should have been dealt with. Councillor Mr. Fred Keer apologised for missing the meeting held at NCC in King's Lynn.

**County and Borough Councillor Reports:-**

Borough Councillor Mr Chris Crofts advised that NALC is one of the best organisations for Parish Council gain advice and help from. He reported that many proposals are being discussed within the Borough Council- the following are few of these. Various planning guidelines and instructions are changing to make it easier for youngsters to get on the housing ladder. The Planning inspector to have the same powers as a County Court Judge in decision making. Major applications to be over 10 houses. The inspectors to visit any site before agreement is made. Next Years Elections could incur costs for Town and Parish Council even if an election is not necessary. This would be to cover the of administration.

**Rural Exception Site for Affordable Housing-**

Nothing reported this meeting

**Public Rights of Way:-**

Nothing reported.

**Back Lane/The Tramway:-**

Nothing reported.

**Outwell Parish Council Website-**

The publication of the minutes on the WebSite, will now be after they have been approved.

**Council Procedures :-**

Data protection policy has now been approved with a few minor changes in the grammar. There are to be signing sheets for agreement of personal information being available for public use.

**Other urgent matters :-**

None

**Date of next meeting :-**

Tuesday 5<sup>th</sup> June 2018 at 7.00p.m. at **St. Andrew's Church**.

**There being no other business to conduct, the meeting was declared closed at 9.05pm**

Signed as true record of the meeting :-

..... **Chairman**