

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 317th), of the Council, commenced on Tuesday 2nd April 2019, Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Mrs Jill Gooch , Mr Paul Brenchely, Mr David Murfitt, Mr Peter Cutting, Mrs Tara Rust, Mrs Jane Sutton, Ms Donna Semmens, Mr John Wake, Mr. John Watts and Mr John Holland.
County Councillor Mr. Harry Humphreys
Borough Councillor Mr. Chris Crofts
3 member's of public

Apologies for absence :-

None

Before the meeting started, a 2 minute silence was held for Mr. Colin Spicer who passed away in March. He was a valued member of the Council for 33 years. A Card had been sent to his wife Margaret on behalf of the Council. Councillor Mr. David Murfitt to represent the Council at the Crematorium.

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

Public Forum- Each elector has a two minute slot in which to talk :-

Mr. D. Ellington queried as to when a bin will be installed next to the seat on the Church Wall. Councillor Paul Brenchley has one he will install before the next meeting.

To receive monthly Police Updates/Speedwatch:-

Update on January/ February -copies were available for all Councillor's. Councillor Mrs. Jane Sutton, reported that 2 speeders where caught the last time the speed watch team were out.

Minutes of the last Meeting (5th March 2019) :-

These were circulated to all Councillors before the meeting.

The minutes were ammended and then accepted on a proposal by Councillor Mrs. Tara Rust which was seconded by Councillor Mrs. Jane Sutton.

Council Procedures :-

2019 Local Elections- May 2nd 2019- all nominee forms were taken to the Borough Council offices. Two present Councillors have decided not to restand- Councillor Mr. P. Cutting and Mr. D. Murfitt. The two were then thanked by the Chairman for all the work they had done on behalf of the Council. The next meeting date is to be changed from 7th May to the 14th May due to the election.

Matters Arising :

a). Councillor Mr. Harry Humphrey reported that the Middle level are still to be contacted about moving the fence near Church Bridge to make the footway wider there and also to meet with Highways again re- position of the dropped kerb. Council to be informed when the meeting is to occur .

b). **Councillor Mrs. Jill Gooch declared an interest-** Stopping up order- Letters and meeting with Mr. Northwold and Councillors Mr. Wake and Mr Crofts were discussed- after much debate it was proposed by Mr. John Wake and Seconded by Mr. John Holland to agree to the stopping up order. This was unanimously agreed. Letter to be written to Mr. Northwold to inform him.

c). Councillor Mrs. Jane Sutton has collected more donations towards the maintence of the infilled Canal- a total of £1,600.00 was collecetd over two months- The Chairman thanked her on behalf of the Council.

Correspondance :-

- a). **Councillor Jane Sutton declared an interest** - Email received from Mrs Christine Cox- concerning parking near her property in Lowside- the Parish Council has no jurisdiction for parking in this area.
- b). Middle Level Commissioners informed the Council they are carrying out dredging works at the Boat Basin- there was a phone call after the letter was sent asking for the Silver Birch to be removed and Middle Level will then re-plant suitable saplings and replace the picnic benches to make more the area more attractive- this was agreed.
- c). An email received from the Upwell and Outwell Age Concern Luncheon Club informing Council that donations to help towards funding transport and other costs were gratefully received. On a proposal of £150.00 donation by Councillor Mr. John Hollands and seconded by Councillor Mrs. Jill Gooch, this was unanimously agreed.
- e). Various other matters of interest are on the table.

Neighbourhood Plan:-

Councillor Mr Fred Keer reported that at this time, the Neighbourhood Planning is at a standstill. This is due to the fact that Grant funding is required for the next stage. Council has just missed this latest deadline to apply so is waiting for the next budget year.

Working Parties

Beaupre School- Council Representative

Councillor Mrs Tara Rust reported that the Headmistress had two concerns that they need to be fully informed about,

- 1). The future of the outline planning in the village- there are two major developments with outline planning and both the Council and School need assurance that if these go ahead that the School are able to accommodate the potential influx of children in the vilage- Mr Harry Humphrey informed the Council that if for some reason that Beaupre cannot accomadate the children, then they will have to go to an outlying primary school for example, Emneth and Elm. The other confusion that could occur- is that any funding that could be available will be from Norfolk and the School is Cambridgeshire run- a matter to be dealt with when the situation arises.
- 2). They have received a letter from a guardian that has had contact already with Parish Council and County Councillor Mr. Harry Humphrey's about making crossing the A1122 easier for those in wheelchairs and with pushchairs. This is being dealt with at this time.

Cemetery

CGM have been asked to pollard the Lime Trees as soon as is possible- the neighbour has been asking the Council to get the job done. Councillor Mr. John Watts asked the Council what he should do with the old mower and strimmer that had been used previously to maintain the Cemetery. It was discussed at length and he could offer them to Ashley Inwood who cuts the boat basin on behalf of the Council or sell them for whatever can be gained.

Playingfield/Recreation Ground :-

Councillor Mr Paul Brenchley reported that the May Bank Holiday festivities are being planned at this time. The Committee are looking at a couple more avenues to get grant help for the extension on the Village Hall. Bookings are picking up. There has been damage done to a fence, acts of vandalism have to be paid with funds raised by the committee.

Allotments:-

Allotment invoices sent along with rent increase letters. Churchfield and Plawfield internal Drainage rates have been put in the notice Board in village centre.

Planning:

Report is attached :-

Finance:-

- 1). March accounts were formerly approved.
- 2). BulleyDavy are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month
- 3). Payment's received:- £640.00 for donations, Councillor Mrs. Jane Sutton was officially thanked. £3,000.00 from NCC for payment towards maintenance of the infilled canal, both the Clerk and County Councillor Mr Harry Humphreys were officially thanked .
- 4). VAT has been claimed totalling to £1994.00.
- 5). Variance and End of year Balances- copy to all Councillor's before meeting and was explained by the Chairman.
- 6). The cleaner's wages were discussed due to the fact minimum wages had gone upto £8.21 from the 1st April 2019- **at this time a member of public left the room.** It was proposed by Councillor Ms Donna Semmens that it was rounded to £8.30 per hour, this was seconded by Councillor Mr. David Murfitt, this was unanimously agreed.

Payments for APRIL 2019 to be Authorised					
Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	506.00	0.00	506.00	DD	Clerk Wages
Anglian water	10.49	0.00	10.49	DD	Cemetery water
Mr Ellington	204.00	0.00	204.00	Apr-01	Village cleaner - March 25 hrs
Plusnet	22.99	0.00	22.99	Apr-02	BT Telephone/broadband April
1and1	8.99	1.80	10.79	Apr-03	Web Site monthly subscription
K&M Lighting	91.35	18.27	109.62	Apr-04	Light maintenance- Monthly
Mrs Nicholas	1500.00	0.00	1500.00	102419	1/2 annual allot payment
Eon Energy	302.51	60.50	363.01	DD	Energy Charges
Total	2646.33	80.57	2726.90		

Village Committee and Highway matters including Streetlights :-

Speed limit at the Cottons- a meeting with Andy Wallace- NCC Highways engineer and Councillor Ms Donna Semmens and the Melanie Hilton is arranged for Friday 5th April.

Information received from Proposed closure of the A1101 Church Drive Road on the 29th and 30th April to carry out repairs to the damaged parapet fence on Isle Bridge. The Bridge will be closed. Ranger visit carried out two jobs as requested. It was reported at the meeting that the light O/S no 32 Downham Road is still facing towards the Creek. Clerk to contact highways again. BT has been working on the footway outside no 21 Downham road this needs finishing- Clerk has already contacted highways and a new lid is on order. The sign near the School in Church Drive is still laying on the floor- replacement is on order. Councillor Ms Donna Semmens reported that The Welle Creek Trust are carrying out a litter pick along the Creek Saturday 6th April, Council's organised British Clean- Up is arranged for Sunday April 14th meeting opposite St. Andrew's at 2pm- everyone welcome.

County and Borough Councillor Reports:-

County Councillor Mr. Harry Humphries presented the Clerk with a copy of 'Caring for our County'. Norfolk County Council Annual Report 2018/19, he outlined some important facts during the meeting -A copy is with the minutes. Borough Councillor Mr. Chris Crofts reported to the Council the Community Infrastructure Levy. The CIL is paid by developers per completed house and Parish Councils with Neighbourhood plans will get 25% of this. If there isn't a plan in place then its 15%. Last year the total CIL money raise was over £637000, Parish Council's received £113000. The CIL rate is being increased by 11% from April 1st 2019 so there will more money raised next year. Once the Borough Council decide how they intend to distribute the CIL money, details will be on their website, explaining who is eligible to apply and the process explained how to make bids.

New Cemetery Proposal: -

Response from the Leverington Clerk suggesting an informal meeting with a 'working party' to discuss budgets etc will be better than she attending a full meeting. A working party will be formed after the local elections held on 2nd May.

Outwell Parish Council Website-

The website has been updated.

Public rights of Way - Back Lane/The Tramway:-

Nothing was reported.

Agenda items for next meeting:-

Any Items for the next agenda to be received by 8th May 2019 please.

Date of next meeting :-

Tuesday 14th May after the AGM 2019 at 7.00p.m. at **St. Andrew's Church.**

There being no other business to conduct, the meeting was declared closed at 8.17pm

Signed as true record of the meeting :-

..... **Chairman**