

## **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 353<sup>rd</sup>), of the Council, commenced on Tuesday 2<sup>nd</sup> August 2022, at 7pm at Outwell Village Hall.

Both the Chairman and Vice-Chairman were absent from the meeting. Councillor Mrs. Jill Gooch proposed that Councillor Mr. John Wake should Chair the meeting. This was seconded by Councillor Mrs. Jane Sutton. The Council unanimously agreed. Councillor Wake took the Chairman's seat.

### **Attending: -**

Councillor's Mr. J. Wake, Mr. Matt Titmarsh, Mrs T. Rust, Mrs Jane Sutton, Ms Sarah Arden and Mrs. Jill Gooch.  
Borough Councillors Mr. Chris Crofts and Mr. Harry Humphrey.  
1 Member of Public.

### **1.1 Apologies accepted for absence: -**

Councillors Mr. F. Keer, Mr. P. Brenchley and Mr. D. Boyce.  
County Councillor Mr. Chris. Dawson.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

### **1.3. Public Forum:**

The Village Cleaner reported that there is overgrown vegetation down Robbs chase- Clerk to contact Highways.

1.4 The minutes of the meeting held on Tuesday 5<sup>th</sup> July 2022 were distributed before this meeting. They were accepted on a proposal by Cllr Tara Rust and seconded by Cllr Jane Sutton. These were duly signed by the proposed Chairman of this meeting.

1.5 **Council Procedures:** Councillor Sarah Arden reported to the Council that there is a form to fill in on-line on the Borough Council website concerning complaints about Councillor's. This is still to be done.

### **2.1 To report matters arising from the minutes from the Meeting held 5<sup>th</sup> July 2022**

2.1.1. New Cemetery Working party- Councillor Jane Sutton informed Council she has spoken with a relative of the person who purchased the Recreation Ground for the people of Outwell and they have agreed that it would be best to be put to good use. Councillor Mrs. Jane Sutton to contact the Charity Commission to ask for them to allow the Council to change its use.

2.1.2 Councillor's Brenchley and Boyce were not at the meeting to update the Council on the planting of trees in the Tramway. This to be on the next agenda.

### **2.2. MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS: -**

**2.2.1. Safer Crossings-** No updates on the Safer Crossing- Councillor Ms. Sarah Arden to chase Linda McDermott for a possible time scale when the studies will be carried out. Clerk suggested that petitions were put in the local amenities for people to sign and copies sent to both Borough Council and NCC. This was agreed and the Clerk to send an example to Council before they are given out.

### **2.2.2 PARISH PARTNERSHIP – 2023/24.**

The proposal of a trod running from the Telephone box to the sluice bridge was discussed for a length of time. If its to go ahead, then it will need to be located nearer the road and not people's properties for safety reasons. It was decided to make a decision to go ahead with this proposal at the next meeting with full Council.

**2.2.3** No response from Highways- re 'lay by' on the infilled canal. Response from Chris Dawson was copied to all Councillor's. Council is asking NCC if it's possible for the business to maintain the pull off areas if they choose to do so.

## 2.2. C OTHER MATTERS REQUIRING ACTIONS AND/OR DECISIONS

None

## 3. FINANCE –

Payee	Goods	VAT	Payments for AUGUST 2022 to be Authorised		
			Total	Ref	Supplier/ Service
Debbie Newton	551.48	0.00	551.48		Clerk Wages
Mr Ellington	299.25	0.00	299.25	Aug-01	Village cleaner 31.5 hrs @£9.50
Mr Ellington	20.00	0.00	20.00	Aug-01	New Hi viz jacket
Plusnet	26.42	0.00	26.42	Aug-02	BT Telephone/broadband July
1and1	15.00	3.00	18.00	Aug-03	Web Site monthly subscription
K & M Lighting	105.15	21.03	126.18	Aug-04	July Streetlighting maintenance
Bulley Davy	54.00	10.80	64.80	Aug-05	PAYE ending 30.6.22
Alison smith	75.00	0.00	75.00	Aug-06	Payment for plants
CGM	28.89	5.78	34.67	Aug-07	Boat Basin 18/07
CGM	121.34	24.27	145.61	Aug-07	Cemetery 18/07
CGM	258.08	51.52	309.70	Aug-08	Infilled canal 18/07
PWLB	55.48	0.00	55.48	DD	Allotment loan
Total	1610.09	116.40	1726.59		

### 3.1 Decisions/action

- 3.1.1 June Accounts were formerly approved.  
3.1.2. Payment for August were formerly approved.

### 3.2 For information

- 3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

## 4. REPORTS-

- 4.1 –**To receive Police updates** – all relevant emails forwarded to Councillor's.  
4.2 – **To receive report on Neighbourhood Planning** – Cllr Gooch had no updates  
4.3 – **To receive report from School Liaison Officer** – Cllr Rust had nothing to report.  
4.4 **To receive report from Old Cemetery Working Party** – Councillor Wake reported that the cemetery is well maintained now.  
4.5 – **To receive report from Playing field & Village Hall representative-** Councillor Mrs Tara Rust reported that the arrangements are in process for the Annual Bonfire Night. The committee are wanting to update the playground equipment and are looking at grants. They are waiting for quotes from companies to re- surface the Car Park.  
It was reported that the Recreation ground is overgrown and needs cutting. The Council felt it better to leave this way to prevent people putting their horses on there or caravans.  
4.6. **To receive report from Planning working Party**–report attached to the minutes. Councillor Mrs. Jane Sutton declared an interest.  
4.7 **Report from Allotment Working Party** – Allotment inspection was cancelled last month due to lack of members being able to go. Allotment committee to arrange a date when is convenient for them to inspect the allotments.  
4.8 **To receive the report from the Village and Highways Working Party-**  
4.8.1. Streetlights reported as and when.  
4.8.2 Several Highway Matters reported. All matters to be reported to Highways and Borough Council. Several minor issues reported to Highways for when the Rangers come to Outwell in September. It was bought to Council's notice that there was an issue with the Splay from Abbot's Road into Isle Bridge Road. Clerk to check this.

**4.9 To receive the Norfolk County Councillor's Report – Chris Dawson** has sent all updates via E mail.

**4.10 To receive Borough Councillor's Reports** – Mr Chris Crofts informed the Council that CIL claims are very helpful to Parishes- he did mention that the projects must be finished before the money is released. The next round of CIL claiming is in six months. The BC are upgrading the CIL.

**4.11 To consider agenda items for the next meeting 31.8.22**

**4.12 Date of next scheduled meeting – Tuesday 6<sup>th</sup> September 2022, at Outwell Village Hall, Wisbech Road, at 7pm.**

**4.13 With no other business to discuss the Chairman of this meeting declared the meeting closed at 8.15pm.**

Signed as true record of the meeting:-

..... **Chairman**