

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 312th), of the Council, commenced on Tuesday 2nd October 2018, Vice Chairman, Councillor Mr John Wake presiding.

Attending :-

Mr. John Watts, Mrs Jill Gooch, Mr Paul Brenchely, Mr Peter Cutting, Mrs Tara Rust, Mr David Murfitt, and Ms Donna Semmens.

1 member of public

Apologies for absence :-

Councillors Mr. Fred Keer, Mr John Hollands and Mrs Jane Sutton.
County Councillor Mr. Harry Humphreys
Borough Councillor Mr. Chris Crofts.

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

Public Forum- Each elector has a two minute slot in which to talk :-

Police reports :-

Updates from the police have been emailed to all Councillors.
Nothing more was added.

Minutes of the last Meeting (4th September 2018) :-

These were circulated to all Councillors before the meeting.
The minutes were accepted on a proposal by Councillor Ms. Donna Semmens which was seconded by Councillor Mrs. Tara Rust.

Council Procedures :-

A copy of the Draft of Standing Orders was emailed to all Councillors during August. It was suggested that these could be adopted at the September Meeting. This was deferred to the October meeting. It was agreed that these be read during the next month and then proposed for adoption at this meeting, but again the adoption has been delayed due to Councillor Mrs. Jill Gooch not had chance to read them properly.

Matters Arising :

a). Clerk has now requested a Dog waste bin Licence to be allocated for the bin to be attached to Highways Sign- Highways have agreed. Copy of Email sent to Mr. Hussey copied to all Councillor's.

Correspondance :-

- a). Café Clusters – Downham on 16.1.18 at 10am till noon- anyone interested in attending – Clerk is interested in going- copy of email was sent to all Councillor's.
- b). Email received from Charles Nelson- concerns about the Barn at Beaupre Farm on Wisbech Road- copy of email was sent to all Councillor's. The Vice Chairman, Councillor Mr .John Wake had previous to the meeting met up with Mr. Brown owner of the Barn to discuss this complaint. Mr Brown has said he will have builders look at the barn and have it made safe.
- c). Upwell Parish Council have invited Parish Council to the annual Get together. Suggested location is Five Bells in Upwell and the date to keep is Tuesday 11th December.
- c). Various other matters of interest on the table.

Neighbourhood Plan:-

Councillor Mr Fred Keer absent but he had sent a memo to all Councillor's requesting their guidance towards the funding towards the Consultation process- copy of his memo with the minutes. The Council agreed at this meeting to spend £240.00 plus VAT on having 2,000.00 copies of the questionnaire used as the pilot. This a local company can do for Council. Distribution of these questionnaires was hopefully going to be done by a local person (Andre Peacock), his charges would need to be known. With getting the Questionnaires back it was suggested they are handed to councillor's and have purpose boxes left at all businesses in the village for collection. Councillors Mrs Jill Gooch re- iterated the importance of getting this process completed and will have to be completed very soon. The suggestion the Village Hall be a place where an open meeting can be held free of charge. By the next meeting it is hoped that the necessary grant forms are completed.

Working Party Reports-

The two newest members both agreed to be part of the Highway and Village Matters Work party. The clerk has issued maps of the Parish. She suggested that each member of the working party is allocated an area to ensure that the highways, streetlights and street furniture is in good order. The Working Party are to meet up before the next meeting to allocate the different areas and report at the next meeting.

Beaupre School- Council Representative

Councillor Mrs Tara Rust informed the Council that again there has been a parking issue raised. This was discussed at length, no real solution was suggested. Peckover School have signs that they put out at the beginning of the school day and at the end. The Clerk said she will contact the headteacher of the Peckover School, to found out costs. Councillor Mrs Tara Rust also reported that the Year 6's are to enter the competition, derived by the Council. She will collect the poems before half term so they can be judged either before or at the next meeting. Bloom and Wake Garage have agreed to donate the £50.00 prize money, £25.00 for the winner and £25.00 for a charity of their choice. Weekly Newsletter is sent to all Councillors.

Cemetery

Councillor Mr. John Hollands reported before the meeting that the cemetery is tidy now. The Council agreed to change the contract from 2 cuts of the hedge- which the neighbour Mrs. Jill Murfin has agreed to have the hedge cut twice a year if the popular trees along the pathway are trimmed annually- CGM are to cut these trees for the same price as the hedge cuts.

Playingfield/Recreation Ground :-

Councillor Mr Paul Brenchley reported that the bookings for the village hall are good at this time. They will hear this month if they have received the grant they have applied for. The Bonfire Night is to be held on Friday November 2nd 2018. There is New Years Eve fundraiser. The Committee have looked into obtaining a defibrillator to be attached to the Hall but there are few factors to be discussed before this will happen.

Allotments:-

Invoices to be sent this month. Clerk queried the payment of the drainage rates. Also the allotment sizes. This was explained to her. The Acreage of the pieces of land are to be checked, Clerk to do this before next meeting.

Planning:

Report is attached :-

Finance:-

1. August accounts were formerly approved.
2. BulleyDavy are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month.
3. Councillor Mr. Fred Keer has sent the variances to all the Councillor's.
4. Completed audit has been sent back by PKF Littlejohn, with no issues raised . The Accounts to be advertised and be made available to the public. These are to be put on the WebSite.

Payee	Goods/ Services	VAT	<u>Payments for October 2018 Authorisation</u>		
			Total	Ref	Supplier/ Service
Debbie Newton	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	192.00	0.00	224.00	102377	Village cleaner - September
K & M Lighting Services	91.35	18.27	109.62	102378	Light maintenance- Oct
CGM	105.00	21.00	126.00	102379	Cemetery Maintenance22/9/18
CGM	258.08	51.62	309.70	102380	Canal cutting 17.9.18
BT	55.81	0.00	55.81	102381	BT Telephone/broadband
1and1	8.99	1.80	10.79	102382	Web Site monthly subscription
PKF Littlejohn	200.00	40.00	240.00	102383	Annual Audit
Mrs Nicholas	1500.00	0.00	1500.00	102384	6 month allotment rent
Eon Energy	238.54	47.71	286.25	DD	Energy Charges
Drainage -Allotment	1360.52	0.00	1360.52	DD	Annual Drainage fees
	<u>4516.29</u>	<u>180.40</u>	<u>4728.69</u>		

Village Committee and Highway matters including Streetlights :-

CGM had quoted £190.00 plus VAT to get the area in Basin road Cleared. The Parish Council declined this quote and Councillor Mr. Polly Brenchley volunteered to get it cleared then Council will request this is added to the Contract with CGM next year. Clerk to write to CGM for an upto date contract and their prices.

County and Borough Councillor Reports:-

No Councillor's here to report.

Outwell Parish Council Website-

The website has been updated.

Public rights of Way - Back Lane/The Tramway:-

Vice Chairman Mr. John Wake said that Council must ensure that the Tramway is kept as a lovely walking area for the locals. This must be checked frequently. Mr Brown has cleared some of the vegetation along this area. Back Lane is still impassable, but this is Highway's responsibility

Parish Partnership :-

To be taken of the Agenda.

Remembrance Sunday :-

Clerk to get wreath before next meeting. Councillor Mrs Jill Gooch to lay the wreath. The Service is to be held at St. Clement's this year. Sunday 11th November at 2.20pm at the memorial. It is hoped that more Councillor's will attend this year.

Agenda items for next meeting:-

If anyone has any agenda items for the next meeting then the Clerk needs to have them by Wednesday 31st October 2018.

Date of next meeting :-

Tuesday 6th November 2018 at 7.00p.m. at **St. Andrew's Church.**

There being no other business to conduct, the meeting was declared closed at 8.30pm

Signed as true record of the meeting :-

..... **Chairman**