

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 344th), of the Council, commenced on Tuesday 5th October 2021, at Outwell Village Hall, with restrictions put in place. Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Councillors Mr. Paul Brenchley (7.05), Mr Matt Titmarsh, Mrs Jane Sutton, Mr Dale Boyce, Mr John Wake, Mr John Watts, Mrs Jill Gooch (7.05) and Mrs Tara Rust.

1 Member of Public

1.1 Apologies accepted for absence :-

Councillors Mr John Hollands and Ms. Sarah Arden.
County Councillor Mr Chris Dawson (arrived 7.30pm).
Borough Councillor's Mr. Harry Humphrey and Mr. Chris Crofts.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum for electors to address the Council.

The Village Cleaner informed the Council that the bin near the post office still needs repairing, now collects water.
Chairman and Councillor Brenchley to resolve this issue.

1.4 The minutes of the meeting held on Tuesday 7th September 2021 were distributed before this meeting. They were accepted on a proposal by Councillor Matt Titmarsh and seconded by Mr John Wake. These were duly signed by the Chairman.

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 7th September 2021

2.1.1 The land adjacent to Picea Lodge. Clerk has been in contact with Fraser Dawbarns and they have sent a copy of the Transfer and land registration for The Tramway- copies sent to all Councillor's. The Clerk believes that the Council own the area that is adjacent to Picea Lodge. No further discussion

2.1.2. New Cemetery Working party- update- before the Cemetery Working Party could comment the Chairman read them some information he had come across from the archives infroming the Council that under no circumstances can the Recreation Ground be changed to a Cemetery. The piece of land was to be uses for recreational purposes only. **The Cemetery Committee are going to write to the Charity Commission requesting that if permission for a cemetery was given at this location that the income would be kept separate and used to benefit the village recreational needs.**

2.1.3. Locations in the village regarding Roadside Nature Reserves (RNR)- this was deffered from last meeting. There were no further suggestion so this is to be taken off the agenda.

2.2 Other matters requiring actions and/or decisions.

2.2.A Parish Partnership- CC Chris Dawson has money in his pot.

Councillor Mrs. Jane Sutton reported that CC Chris Dawson has had a meeting with Director of Highways to discuss Parish Councils proposal for safer crossings. The Director explained that contrary to what Council has been told, no survey would be needed, but they do have to do a feasability study which involves the department of transport, along with various other tests at County Hall, which would cost in total £4500.00. He has offered to do a 50% parish partnership match and Chris has offered another £500.00 from his Member fund. That leaves £1750.00 for Outwell Parish Council to come up with to complete the funds needed for the feasability study for both roads. If Council gets the feasability study done then this will give Council a good opportunity to apply for CIL funds when the next tranche is released. On a proposal by Councillor Jane Sutton and Seconded by Councillor Dale Boyce, the Council unanimously agreed to go ahead and put forward the monies for the feasability study.

Councillor Jane Sutton will continue to work with CC Chris Dawson on this matter.

2.2. B Other matters requiring actions and/or decisions.

2.2.1.B RECREATION GROUND- Clerk has been in touch with the solicitors via NALC for advice as to how to deal with getting the horses off the Recreation Ground and the encroachment of a fence onto the grounds. With the help of Council these letters will be written.

2.2.2 B Notification of new address- 8 Hall Road - all information sent to Councillor's.

2.2.3.B It has been suggested by Mr. Bill Smith that historical documents be stored at the local Museum.

After much discussion a proposal by Councillor Mr Dale Boyce was made that Plastic lidded boxes obtained to store all information from the past is stored in the Loft. All deeds be put into a solicitors hands to be stored. All old records- i.e. minute books to be stored in Filing Cabinets, this was seconded by Councillor Mr. John Wake and unanimously agreed by the Council.

3. FINANCE –

Payments for October 2021 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	287.76	0.00	287.76	Oct-01	Village cleaner 33 hrs @£8.72
Plusnet	24.18	0.00	24.18	Oct-02	BT Telephone/broadband Sept
1and1	15.00	3.00	18.00	Oct-03	Web Site monthly subscription
K & M Lighting	105.15	21.03	126.18	Oct-04	Streetlight 01.10.21-31.10.21
CGM	258.08	51.62	309.70	Oct-05	Cutting infilled canal
CGM	235.00	47.00	282.00	Oct-06	Boat basin and cemetery cut x2
BCKL&WN	250.00	0.00	250.00	Oct-07	Annual cont to Car Park@ HS
Mrs Nicholas	1500.00	0.00	1500.00	Oct-08	Half yearly rent of the Common
BulleyDavey	54.00	10.80	64.80	Oct-09	PAYE quarter to end Sept
Haven	222.12	42.93	265.05	DD	August Electrical charges
Drainage	1473.35	0.00	1473.35	DD	Drainage for all Allotments
Total	4965.64	176.38	5142.02		

3.1 Decisions/action

3.1.1 August Accounts were formerly agreed.

3.1.2. Payments for October were agreed.

3.1.3. Chairman explained the variances.

3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

4.1.1 All relevant emails sent to the Councillor's.

4.2. **Neighbourhood Planning-** Councillor Jill Gooch still requiring more volunteers to help.

4.3 **To receive the report from the School Liason Officer –** Councillor Mrs Tara nothing to report.

4.4 **To receive the report from the OLD Cemetery working party-** nothing reported, only the fact that the gate is left open. Councillor Mr. Paul Brenchley to see if he can do something that that can help shut the gate.

4.5 To receive report from the Village Hall and Playingfield Committee. Councillor Mr. Paul Brenchley informed the Council there was to be a 'Halloween Spooktacula' with Fireworks on the 29th October this year – this is arranged so not to clash with 'Falkes in the Walks' that Borough Council organise each year. The Defibrillator is still to be installed.

4.6 To receive the report from the Planning working party - report circulated before meeting.
Application 21/00668/CU has been ammended again- Retrospective change of use from Agricultural buildings to kennels for dog breeding at Horseshoe cottage, Basin Road. Council agree its upto the Borough Council and environment agency to ensure all the guidelines are followed.

4.7 To receive the report from the Allotment Working Party- all invoices have been sent.

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2 An email was received from Libby Smith Concerned about the lights not working in St. Andrew's Close. Clerk replied to her the reason that NCC are responsible for these lights but because the road is not adopted the NCC do not outlay for these- its upto the people that live in the street. Sent her a reply and copied in NCC Councillor Mr. Chris Dawson, B C Councillor's Mr. Chris Crofts and Mr. Harry Humphrey. Mr Dawson has had a look at this issue and responded. He is further investigating, Jason Morse has also been informed.

4.8.3 County Councillor Chris Dawson has requested that reflectors should be located in Hall road where the highway is dropping into the dyke to prevent any accidents.

4.9 To receive the Norfolk County Councillor's Report - Mr Chris Dawson had sent his apologies but keeps the Parish Council updated throughout the month. He then arrived at 7.30 and re-iterated Councillor Jane Sutton's report. He then went on to tell the Council he advised that it was the County, not the Borough, who had declined to vote against a member motion in respect of the incinerator. This was not a debate to approve or refuse the incinerator.

4.10 To receive Borough Councillors Mr Chris Croft's and Mr Harry Humphrey report. No report

4.11 Outwell Parish Council Web Site is updated monthly- no update from Councillor Sarah Arden on modernising the Website.

4.12 To consider agenda items for the next meeting 27.10.2021.

4.13 Date of next scheduled meeting – Tuesday 2nd November, at Outwell Village Hall, Wisbech Road, 7pm.

4.16 With no other business to discuss the Chairman declared the meeting closed at 8.25pm.

Signed as true record of the meeting :-

..... Chairman