

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 324<sup>th</sup>), of the Council, commenced on Tuesday 3<sup>rd</sup> December 2019, at The Crown Lodge meeting room, starting at 7pm. Chairman, Councillor Mr. Fred Keer presiding.

## **Attending :-**

Councillors Mrs Jill Gooch (7.12pm), Mr. John Watts, Mr Dale Boyce, Mr John Wake, Ms Sarah Arden, Mr John Hollands. Mr Matt Titmarsh, Mrs Jane Sutton and Mrs Tara Rust.

Borough Councillor Mr. Chris Crofts and County Councillor Mr. Harry Humphrey.

4 members of public

## **Apologies for absence :-**

None

## **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

## **Public Forum- Each elector has a two minute slot in which to talk :-**

One member of Public reported that garden vegetation had been dumped on the Tramway and Backlane.

## **To receive monthly Police Updates/Speedwatch:-**

Local Crime Rates were emailed to all Councillors, Unfortunately due lack of support, the Speedwatch team has now diminished and therefore is no longer in action. Advertising in the Welle In Touch and on Social media, might drum up some support.

## **Minutes of the last Open Meeting (5<sup>th</sup> November 2019) :-**

These were circulated to all Councillors before the meeting.

The minutes were recorded as true recording, on a proposal by Councillor Ms. Sarah Arden and seconded by Mrs. Tara Rust.

## **Council Procedures :-**

No new ones.

## **Matters Arising :-**

- a). A letter has been sent to Mr. Bygraves and an email sent to Ms Elizabeth Truss (MP) over Council's concern of lack of support for safer crossings- no response yet.
- b). VE DAY celebrations- Councillor Mr. Paul Brenchley arranged a meeting for residents and those interested in VE DAY celebrations- only himself, Councillor Ms Sarah Arden and an Upwell Councillor turned up- was very disappointing. Councillor Ms Sarah Arden reported that various events are being organised in the local villages. Outwell potentially doing an event for children and a Sunday afternoon tea party with possible Swing Band. Funding will be required- possibly ask local businesses to sponsor? Gilbert and Sullivan Society will not be able to perform. A special edition of a magazine of memories is also on the cards. There is potentially a cost of £325.00 for 1,000 copies. On a proposal by Councillor Mrs Jill Gooch, she asked that both Council's work together on this, this was seconded by Councillor Mrs Jane Sutton. Councillor Mr. John Holland to keep Council informed. To be advertised in Welle in touch and on Social media.

## **Matters raised by Councillor's for this Agenda**

- a). Meeting dates were agreed for 2020.
- b). Ashley Inwood has handed his resignation in for cutting the Boat Basin. A letter of thanks to be sent for his work he has put into making the Boat Basin look tidy. Council will have to advertise to see if someone from the community would like the job. If not, then contact CGM to see what their charge would be.
- c). Various papers and information are on the table.

### **Neighbourhood Plan:-**

Councillor Mr. Fred Keer set out two options for the Grant money required for the Neighbourhood Plan to go ahead.

- 1). Option one was to apply for the money now and then only have till the end of March to spend it. Or.
- 2). Option two was to get the application ready for end of March, so the Grant Money can be spent over the year ahead. Councillor Mr Dale Boyce proposed that Option 2 was the best option, this was seconded by Councillor Mrs Jane Sutton- this was agreed unanimously.

### **Beaupre School- Council Representative**

Councillor Mrs. Tara Rust reported that the School is not doing anything to celebrate VE DAY. Parking outside the school is still a nightmare- mainly if the fire engine has an emergency to attend. County Councillor Mr. Harry Humphrey reminded the Council that the signs erected outside the school to prevent parking on the zig zags during school pick up times are legal and therefore the school needs to request a police presence at times to enforce the parking rules. Police will go round the schools to talk with staff and pupils about any issues they have.

### **Cemetery/New Proposed cemetery :-**

It is clean and tidy and CGM have done a fantastic job.

### **Playingfield/Recreation Ground :-**

Councillor Mrs Tara Rust reported that general bookings have slowed down, but daily bookings are good. The next fundraiser is the NYE Celebration, which is a family event with a Band and disco. This is now being advertised.

### **Allotments:**

There are still issues of Quad bikes being ridden on Council land. This is a police matter and individuals have to report this to the police.

### **Planning:- Report is attached :-**

No other matters reported.

### **Finance:-**

- 1). October's Account's were formerly agreed. Payments for December were agreed.
  - 2). Budget Update- Councillor Mr. Fred Keer reported that variances have levelled out. The Streetlights have had the most impact this last financial year- 25% higher than previous years. Clerk and Councillor Mrs. Jane Sutton to look at business rates with other companies. There is a local Electricity Bill that can be supported- Councillor Ms Sarah Arden is interested in this and would like to find out more. Copy of Short to medium term financial position is filed with monthly finance reports.
  - 3). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
  - 4). Allotment rents received and Banked- £1950.00 in November.
  - 5). It was proposed by the Council to raise the precept for 2020/2021 at 10% this amount will be £17,742.00 plus the Council Tax support grant of £244.00 = £17,986.00. The raise is due to the fact in previous years the precept wasn't raised accordingly and therefore the Council budget was becoming very tight.
- Vice chairman Mr. Dale Boyce thanked both the Clerk and Chairman for the work carried out with the Council's budget.

Payments for December 2019 to be Authorised

| Payee          | Goods          | VAT           | Total          | Ref    | Supplier/ Service               |
|----------------|----------------|---------------|----------------|--------|---------------------------------|
| Debbie Newton  | 506.00         | 0.00          | 506.00         | DD     | Clerk Wages                     |
| Mr Ellington   | 211.65         | 0.00          | 211.65         | Dec-01 | Village cleaner - Nov 25.5 hrs  |
| Plusnet        | 23.19          | 0.00          | 23.19          | Dec-02 | BT Telephone/broadband November |
| 1and1          | 8.99           | 1.80          | 10.79          | Dec-03 | Web Site monthly subscription   |
| K & M Lighting | 91.35          | 18.27         | 109.62         | Dec-04 | Streetlight 1.12.19-31.12.19    |
| Viking         | 99.46          | 19.89         | 119.35         | Dec-05 | Print Cartridges/Rubbish Bags   |
| CGM            | 774.24         | 154.86        | 929.10         | Dec-06 | Canal cut Sept, Oct & Nov       |
| CGM            | 290.00         | 58.00         | 348.00         | Dec-07 | Spray x2 Sept Cut Sept & Oct    |
| Ashley Inwood  | 60.00          | 0.00          | 60.00          | 102425 | Cutting of Boat Basin 2019      |
| Crown Lodge    | 16.67          | 3.33          | 20.00          | Dec-08 | November meeting                |
| Eon Energy     | 296.16         | 59.23         | 355.39         | DD     | Energy Charges                  |
| Anglian Water  | 11.93          | 0.00          | 11.93          | DD     | Water charges for Cemetery      |
| <b>Total</b>   | <b>2389.64</b> | <b>315.38</b> | <b>2705.02</b> |        |                                 |

**To receive the report from the Village and Highways Working Party-**

All enquiries from last month have been dealt with.  
Issues have been raised about adequate parking for the Childminding business at 56 Church Drove.  
The cover nr St. Clement's Close and Churchfield still needs sorting.  
The pot hole near the Church bridge needs repairing again.  
All overgrown vegetation in the village has been reported.

**Parish Partnership 2020:-**

Awaiting to hear if bid is successful.

**Rights of Way in the Parish :-**

Councillor Ms Sarah Arden- suggested that signage should be erected on all the public right of ways in the Parish and Council should ensure that all public highways are accessible. There is one located on the map near Basin Farm that is not accessible -due to overgrown Brambles- NCC to be contacted about this. Councillor Arden informed the Council that if you Google Public rights of way in Norfolk, there is a link that shows them all.

**Tramway and Backlane:-**

Reported above in Public Forum.

**County and Borough Councillor Reports:-**

County Councillor Mr. Harry Humphreys reported that Norfolk Council are the first in the County to get an environmental extension. The intention is to plant 1 million trees over the next four years. Norfolk is also hoping to cut carbon emissions to 0% by 2030.  
Borough Councillor Mr. Chris Crofts reported that Parish Council will be approached for trees. They are now working on Future waste operation 2021, they review every 5 years. Planning Policies constantly need changing. Government are assessing a new way policy on land supply. The goal posts will change- no need for located land at this time. For Council's information- Mintlyn recycle the metal parts from cremations and £8,000.00 has been donated to QE Hospital at King's Lynn.

**Outwell Parish Council Website-**

The website has been updated.

**Agenda items for next meeting:-**

Any other Items for the next agenda to be received by **29.01.2020**.

**Matters that were raised for next meeting were:-**

A letter received over concern about the position of the new Bus Stop- Chairman re-iterated that this letter had no contact details to respond too only names added to the bottom of the letter. This is not acceptable. Councillor Mr. John Wake brought up the issue that the local Post Office has been robbed twice recently and the owner wondered if there could be more lighting in the area. The Council were not in a position to do this -but the owner of the premises could at his expense.

**Date of next meeting :-**

Tuesday 4<sup>th</sup> February 2020 at 7.00p.m. at **The Crown Lodge Meeting Room, Downham Road.**

**There being no other business to conduct, the meeting was declared closed at 8.40pm**

Signed as true record of the meeting :-

..... **Chairman**



